APARTMENT LEASE CONTRACT



Date of Lease Contract:

(when the Lease Contract is filled out)

This is a binding document. Read carefully before signing.

	Moving In — Ge	neral Information
1.	PARTIES. This Lease Contract (sometimes referred to as the "lease") is between <i>you</i> , the resident(s) (list all people signing the Lease Contract):	Your security deposit will be (check one) placed in an account at (state the bank's name) located at (state the bank's address)
		located at (state the bank's address)
		OR secured by a bond which is on file with the (County) Clerk
		of Superior Court. In the event interest is earned on the security deposit, Owner may keep the interest.
	and us, the owner:	5. KEYS. You will be provided apartment key(s),
		mailbox key(s),FOB(s), and/or other access device(s) for access to the building and amenities at no additional cost at move-in. If the key, FOB, or other access device is lost or
	(name of apartment community or title holder). You've agreed to rent apartment No, at	becomes damaged during your tenancy or is not returned or is returned damaged when you move out, you will be responsible for the costs for the replacement and for repair of the same.
	(street address) in	6. RENT AND CHARGES. Unless modified by addenda, you will pay per month for rent, payable in advance and
	(city), Georgia, (zip code) (the "apartment" or the "premises") for use as a private residence only. The terms "you" and "your" refer to all residents listed above. The terms "we," "us," and "our" refer to the owner listed above (or any of owner's successors'	without demand: at the on-site manager's office, or at our online payment site, or at at
	in interest or assigns). Written or electronic notice to or from our managers constitutes notice to or from us. If anyone else has guaranteed performance of this Lease Contract, a separate Lease Contract Guaranty for each guarantor is attached.	Prorated rent of \$ is due for the remainder of <i>[check]</i>
2.	OCCUPANTS. The apartment will be occupied only by you and (list all other occupants not signing the Lease Contract):	one]: 1st month or 2nd month, on Otherwise, you must pay your rent on or before the 1st day of each
		month (due date) with no grace period. Cash is unacceptable without our prior written permission. You must not withhold or offset rent
		unless authorized by statute. We may, at our option, require at any time that you pay all rent and other sums in cash, certified or cashier's check, money order, or one monthly check rather than multiple
		checks. At our discretion, we may convert any and all checks via the Automated Clearing House (ACH) system for the purposes of
		collecting payment. Rent is not considered accepted, if the payment/ ACH is rejected, does not clear, or is stopped for any reason. If you don't pay all rent on or before the day of the month, you'll
		pay a late charge. Your late charge will be <i>(check one)</i> : a flat rate of \$ or % of your total monthly rent
	No one else may occupy the apartment. Persons not listed above must not stay in the apartment for more than consecutive days without our prior written consent, and no more than twice that many days in any one month. If the previous space isn't filled in, two days per month is the limit.	payment. Regardless of the calculation method chosen above, the total amount of your late charges shall not exceed ten percent (10%) of your monthly rent payment. You'll also pay a charge of \$ for each returned check or rejected electronic payment, plus a late charge. If you don't pay rent on time, you'll be
3.	LEASE TERM. The initial term of the Lease Contract begins on the day of,, and ends at 11:59 p.m. the day of,	delinquent and all remedies under state law and this Lease Contract will be authorized. We'll also have all other remedies for such violation.
	·	The failure to pay rent timely or the violation of the animal restrictions will result in added administrative and other expenses
	Renewal. This Lease Contract will automatically renew month-to-month unless either party gives at least days written notice of termination or intent to move-out as required by paragraph 46 (Move-Out Notice). If the number of days isn't filled in, at least 30 days notice is required.	to us. Since such additional expenses are difficult to determine, late fees and animal violation charges are considered liquidated damages. The amount of such fees and charges are reasonable estimates of the administrative and other expenses we would incur. Animal violation charges do not cover damages to the premises and don't
4.	SECURITY DEPOSIT. Unless modified by addenda, the total security deposit at the time of execution of this Lease Contract for all residents in the apartment is \$, due on or	limit your liability for same. All payment obligations under this Lease Contract shall constitute rent under this Lease Contract.
	before the date this Lease Contract is signed.	7. UTILITIES. We'll pay for the following items, if checked: ☐ water ☐ gas ☐ electricity ☐ master antenna. ☐ wastewater ☐ trash ☐ cable TV ☐ other ☐

You'll pay for all other utilities, related deposits, and any charges, fees, or services on such utilities. You must not allow utilities other than cable TV not provided by us to be disconnected for any reason—including disconnection for not paying your bills—until the lease term or renewal period ends. Cable channels that are provided may be changed during the Lease Contract term if the change applies to all residents. Utilities may be used only for normal household purposes and must not be wasted. If your electricity is ever interrupted, you must use only battery-powered lighting. If any utilities are submetered for the apartment, or prorated by an allocation formula, we will attach an addendum to this Lease Contract in compliance with state or local law. You must not heat the apartment using gas-operated stoves or ovens which were intended for use in cooking.

**Important Disclosure Regarding Management's Right to Select the Natural Gas Marketer (Provider). Resident (the Tenant) authorizes Management (the Landlord) to act as Resident's agent for the limited purpose of selecting the Resident's natural gas marketer, to authorize the natural gas marketer to obtain credit information on the Resident, if required by the marketer, and to enroll the Resident on the marketer's standard variable price plan for which the Resident is eligible, unless the Resident chooses another price plan for which he or she is eligible. Resident acknowledges that Management may have business relationship with the natural gas marketer that may provide for a financial or other benefit to Management in exchange for the Resident's enrollment with the Marketer.

8. INSURANCE. We do not maintain insurance to cover your personal property or personal injury. We are not responsible to any resident, guest, or occupant for damage or loss of personal property or personal injury from (including but not limited to) fire, smoke, rain, flood, water and pipe leaks, hail, ice, snow, lightning, wind, explosions, earthquake, interruption of utilities, theft, hurricane, negligence of other residents, occupants, or invited/uninvited guests or vandalism unless otherwise required by law.

In addition, we urge all Tenants, and particularly those residing in coastal areas, areas near rivers, and areas prone to flooding, to obtain flood insurance. Renter's insurance may not cover damage to your property due to flooding. A flood insurance resource which may be available includes the National Flood Insurance Program managed by the Federal Emergency Management Agency (FEMA).

We urge you to get your own insurance for losses to your personal property or injuries due to theft, fire, water damage, pipe leaks and the like.

Additionally, you are <code>[check one]</code> required to purchase personal liability insurance not required to purchase personal liability insurance. If no box is checked, personal liability insurance is not required. If required, failure to maintain personal liability insurance throughout your tenancy, including any renewal periods and/or lease extensions, is an incurable breach of this Lease Contract and may result in the termination of tenancy and eviction and/or any other remedies as provided by this Lease Contract or state law.

You acknowledge that no portion of the rent paid by you under this agreement will be specifically allocated for the purchase of the owner's structural fire insurance, though the owner may use a portion of gross rental proceeds obtained from all rental units in the community to purchase such structural fire insurance, and in such an event, that you are in no way a co-insured under any such policy.

9. LOCKS AND LATCHES. Keyed lock(s) will be rekeyed after the prior resident moves out. The rekeying will be done before you move in to your apartment.

You may at any time ask us to change or rekey locks or latches during the Lease Term. We must comply with those requests, but you must pay for them, unless otherwise provided by law.

Payment for Rekeying, Repairs, Etc. You must pay for all repairs or replacements arising from misuse or damage to devices by you or your occupants, or guests during your occupancy. You may be required to pay in advance if we notify you within a reasonable time after your request that you are more than 30 days delinquent in reimbursing us for repairing or replacing a device which was misused or damaged by you, your guest or an occupant; or if you have requested that we repair or change or rekey the same device during the 30 days preceding your request and we have complied with your request. Otherwise, you must pay immediately after the work is completed.

Special Provisions and "What If" Clauses

10.	SPECIAL PROVISIONS. The following special provisions and any
	addenda or written rules furnished to you at or before signing will
	become a part of this Lease Contract and will supersede any conflicting provisions of this printed Lease Contract form.
	See any additional special provisions.
11.	EARLY MOVE-OUT. You'll be liable to us for a reletting charge of
	\$ (not to exceed 100% of the highest monthly rent
	during the Lease Contract term) if you:
	(1) fail to give written move out notice as required in naragraphs

- (1) fail to give written move-out notice as required in paragraphs 24 (Military Transfer and Lease Termination) or 46 (Move-Out Notice); or
- (2) move out without paying rent in full for the entire Lease Contract term or renewal period; or
- (3) move out at our demand because of your default; or
- (4) are judicially evicted.

The reletting charge is not a cancellation fee and does not release you from your obligations under this Lease Contract.

Not a Release. The reletting charge is not a Lease Contract cancellation fee or buyout fee. It is an agreed-to liquidated amount covering only part of our damages; that is, our time, effort, and expense in finding and processing a replacement resident. These damages are uncertain and difficult to ascertain—particularly those relating to inconvenience, paperwork, advertising, showing apartments, utilities for showing, checking prospects, office overhead, marketing costs, and locator-service fees. You agree that the reletting charge is a reasonable estimate of such damages and that the charge is due whether or not our reletting attempts succeed. If no amount is stipulated, you must pay our actual reletting costs so far as they can be determined. The reletting charge does not release you from continued liability for: future or past-due rent; charges for cleaning, repairing, repainting, or unreturned keys; or other sums due.

- 12.REIMBURSEMENT. You must promptly reimburse us for loss, damage, government fines, or cost of repairs or service in the apartment or apartment community due to a violation of the Lease Contract or rules, improper use, or negligence by you or your guests or occupants. Unless the damage or wastewater stoppage is due to our negligence, we're not liable for—and you must pay for—repairs, replacement costs, and damage to the following that result from your or your invitees, guests, or occupants' negligence or intentional acts: (1) damage to doors, windows, or screens; (2) damage from windows or doors left open; and (3) damage from wastewater stoppages caused by improper objects in lines exclusively serving your apartment. We may require payment at any time, including advance payment of repairs for which you're liable. Delay in demanding sums you owe is not a waiver.
- 13.CONTRACTUAL LIEN AND PROPERTY LEFT IN APARTMENT. All property in the apartment is subject to a contractual lien to secure payment of delinquent rent. For this purpose, "apartment" excludes common areas but includes interior living areas and exterior patios, balconies, attached garages, and storerooms for your exclusive use.

Removal After Surrender, Abandonment, or Eviction. We or law officers may remove and/or store all property remaining in the apartment or in common areas (including any vehicles you or any occupant or guest owns or uses) if you are judicially evicted or if you surrender or abandon the apartment (see definitions in paragraph 51 - Deposit Return, Surrender, and Abandonment).

Storage. We may store, but have no duty to store, property removed after judicial eviction, surrender, or abandonment of the apartment. We're not liable for casualty loss, damage, or theft of such property. You must pay reasonable charges for our packing, removing, storing, and selling any property. We have a lien on all property removed and stored after surrender, abandonment, or judicial eviction for all sums you owe.

Redemption. If we've removed and stored property after surrender, abandonment, or judicial eviction, you may redeem only by paying all sums you owe, including rent, late charges, reletting charges, storage, damages, etc. We may return redeemed property at the place of storage, the management office, or the apartment (at our option). We may require payment by cash, money order, or certified check.

Disposition or Sale. Except for animals and property removed after the death of a sole resident, we may throw away or give to a charitable organization all items of personal property that are: (1)left in the apartment after surrender or abandonment; or (2) left outside more than 24 hours after a writ of possession is executed, following a judicial eviction. Animals removed after surrender, abandonment, or eviction may be kenneled or turned over to local authorities or humane societies. Property not thrown away or given to charity may be disposed of only by sale, which must be held no sooner than 30 days after written notice of date, time, and place of sale is sent by both regular mail and certified mail (return receipt requested) to your last known address. The notice must itemize the amounts you owe and the name, address, and phone number of the person to contact about the sale, the amount owed, and your right to redeem the property. Sale may be public or private, is subject to any third-party ownership or lien claims, must be to the highest cash bidder, and may be in bulk, in batches, or item-by-item. Proceeds exceeding sums owed must be mailed to you at your last known address within 30 days after sale.

14. FAILING TO PAY FIRST MONTH'S RENT. If you don't pay the first month's rent when or before the Lease Contract begins, we may end your right of occupancy and recover damages, future rent, reletting charges, attorney's fees, court costs, and other lawful charges. Our mitigation duties under paragraph 33 (Default by Resident) still apply.

15.RENT INCREASES AND LEASE CONTRACT CHANGES.

No rent increases or Lease Contract changes are allowed before the initial Lease Contract term ends, except for changes allowed by any special provisions in paragraph 10 (Special Provisions), by a written addendum or amendment signed by you and us, or by reasonable changes of apartment rules allowed under paragraph 19 (Community Policies or Rules). If, at least 5 days before the advance notice deadline referred to in paragraph 3 (Lease Term), we give you written notice of rent increases or Lease Contract changes effective when the Lease Contract term or renewal period ends, this Lease Contract will automatically continue month-to-month with the increased rent or Lease Contract changes. The new modified Lease Contract will begin on the date stated in the notice (without necessity of your signature) unless you give us written move-out notice under paragraph 46 (Move-Out Notice).

16.DELAY OF OCCUPANCY. If occupancy is or will be delayed for construction, repairs, cleaning, or a previous resident's holding over, we're not responsible for the delay. The Lease Contract will remain in force subject to: (1) abatement of rent on a daily basis

during delay; and (2) your right to terminate as set forth below. Termination notice must be in writing. After termination, you are entitled only to refund of deposit(s) and any rent paid. Rent abatement or Lease Contract termination does not apply if delay is for cleaning or repairs that don't prevent you from occupying the apartment.

If there is a delay and we haven't given notice of delay as set forth immediately below, you may terminate up to the date when the apartment is ready for occupancy, but not later.

- (1) If we give written notice to any of you when or after the initial term as set forth in paragraph 3 (Lease Term)—and the notice states that occupancy has been delayed because of construction or a previous resident's holding over, and that the apartment will be ready on a specific date—you may terminate the Lease Contract within 3 days of your receiving the notice, but not later.
- (2) If we give written notice to any of you before the initial term as set forth in paragraph 3 (Lease Term) and the notice states that construction delay is expected and that the apartment will be ready for you to occupy on a specific date, you may terminate the Lease Contract within 7 days after any of you receives written notice, but not later. The readiness date is considered the new initial term as set forth in paragraph 3 (Lease Term) for all purposes. This new date may not be moved to an earlier date unless we and you agree.

17. AD VALOREM TAXES/FEES AND CHARGES - ADDITIONAL RENT.

Unless otherwise prohibited by law, if, during the term of this Agreement, any locality, city, state, or Federal Government imposes upon Us, any fee, charge, or tax, which is related to or charged by the number of occupants, or by the apartment itself, such that we are charged a fee, charge, or tax, based upon your use or occupancy of the apartment, we may add this charge as Additional Rent, during the term of the Lease Contract, with thirty (30) days advance written notice to you. After this written notice (the amount or approximate amount of the charge, will be included), you agree to pay, as Additional Rent, the amount of the charge, tax or fee imposed upon us, as a result of your occupancy. As examples, these charges can include, but are not limited to: any charges we receive for any zoning violation, sound, noise or litter charge; any charge under any nuisance or chronic nuisance type statute, 911 or other life safety, per person, or per unit charge or tax and any utility bill unpaid by you, which is then assessed to us for payment.

18.DISCLOSURE RIGHTS. If someone requests information on you or your rental history for law-enforcement, governmental, or business purposes, we may provide it.

While You're Living in the Apartment

19. COMMUNITY POLICIES OR RULES. You and all guests and occupants must comply with any written apartment rules and community policies, including instructions for care of our property. Our rules are considered part of this Lease Contract. We may make reasonable changes to written rules, effective immediately, if they are distributed and applicable to all units in the apartment community and do not change dollar amounts on page 1 of this Lease Contract.

20.LIMITATIONS ON CONDUCT. The apartment and other areas reserved for your private use must be kept clean and free of trash, garbage, and other debris. Trash must be disposed of at least weekly in appropriate receptacles in accordance with local ordinances. Passageways may be used only for entry or exit. You agree to keep all passageways and common areas free of obstructions such as trash, storage items, and all forms of personal property. No person shall ride or allow bikes, skateboards, or other similar objects in the passageways. Any swimming pools, saunas, spas, tanning beds, exercise rooms, storerooms, laundry rooms, and similar areas must be used with care in accordance with apartment rules and posted signs. Glass containers are prohibited in all common areas. You, your occupants, or guests may not anywhere in the apartment community: use candles or use kerosene lamps or kerosene heaters without our prior written approval; cook on balconies or outside; or solicit business or contributions. Conducting any kind of business (including child care services) in your apartment or in the apartment community is prohibited—except that any lawful business conducted "at home" by computer, mail, or telephone is permissible if customers, clients, patients, or other business associates do not come to your apartment for business purposes. We may regulate: (1) the use of patios, balconies, and porches; (2) the conduct of furniture movers and delivery persons; and (3) recreational activities in common areas. You'll be liable to us for damage caused by you or any guests or occupants.

We may exclude from the apartment community guests or others who, in our judgment, have been violating the law, violating this Lease Contract or any apartment rules, or disturbing other residents, neighbors, visitors, or owner representatives. We may also exclude from any outside area or common area a person who refuses to show photo identification or refuses to identify himself or herself as a resident, occupant, or guest of a specific resident in the community.

You agree to notify us if you or any occupants are convicted of any felony, or misdemeanor involving a controlled substance, violence to another person or destruction of property. You also agree to notify us if you or any occupant registers as a sex offender in any state. Informing us of criminal convictions or sex offender registry does not waive our right to evict you.

21. PROHIBITED CONDUCT. You and your occupants or guests may not engage in the following activities: behaving in a loud or obnoxious manner; disturbing or threatening the rights, comfort, health, safety, or convenience of others (including our agents and employees) in or near the apartment community; disrupting our business operations; manufacturing, delivering, possessing with intent to deliver, or otherwise possessing a controlled substance or drug paraphernalia; engaging in or threatening violence; possessing a weapon prohibited by state law; discharging a firearm in the apartment community; displaying or possessing a gun, knife, or other weapon in the common area in a way that may alarm others; storing anything in closets having gas appliances; tampering with utilities or telecommunications; bringing hazardous materials into the apartment community; or injuring our reputation by making bad faith allegations against us to others.

- **22.PARKING.** We may regulate the time, manner, and place of parking cars, trucks, motorcycles, bicycles, boats, trailers, and recreational vehicles by anyone. We may remove unauthorized or illegally parked vehicles from the apartment community at your expense under the terms of this Lease Contract or by appropriate statute. A vehicle is unauthorized or illegally parked in the apartment community if it:
 - (1) has a flat tire or other condition rendering it inoperable; or
 - (2) is on jacks, blocks or has wheel(s) missing; or
 - (3) has no current license plate or no current registration and/ or inspection sticker; or
 - (4) takes up more than one parking space; or
 - (5) belongs to a resident or occupant who has surrendered or abandoned the apartment; or
 - (6) is parked in a marked handicap space without the legally required handicap insignia; or
 - (7) is parked in space marked for manager, staff, or guest at the office: or
 - (8) blocks another vehicle from exiting; or
 - (9) is parked in a fire lane or designated "no parking" area; or
 - (10) is parked in a space marked for other resident(s) or unit(s); or
 - (11) is parked on the grass, sidewalk, or patio; or
 - (12) blocks garbage trucks from access to a dumpster; or
 - (13) belongs to a resident and is parked in a visitor or retail parking space.
- 23. RELEASE OF RESIDENT. Unless you're entitled to terminate your tenancy as pertains to a Family Violence Order under this paragraph or under paragraphs 10 (Special Provisions), 16 (Delay of Occupancy), 24 (Military Transfer and Lease Termination), 32 (Responsibilities of Owner), or 46 (Move-Out Notice), you won't be released from this Lease Contract for any reason—including but not limited to voluntary or involuntary school withdrawal or transfer, voluntary or involuntary job transfer, marriage, separation, divorce, reconciliation, loss of co-residents, loss of employment, bad health, or death.

RELEASE OR TERMINATION DUE TO A FAMILY VIOLENCE COURT ORDER. You may terminate the Lease Contract by giving us a 30 day written notice and a copy of the family violence order as provided in OCGA 44-7-23 if a Court has issued a civil or criminal family violence order protecting you or your minor child. If you obtained an exparte temporary protective order (TPO) you must also provide a copy of the police incident report on which the order was based.

The termination will take effect on the 30th day after providing us your written Lease Contract termination notice accompanied by a copy of the family violence order; however, you may continue to occupy the apartment until the termination date. You will continue to be responsible for any past due rent and rent that comes due prorated through the date your Lease Contract termination is effective. Also, you are responsible for all other sums that come due or are incurred through the Lease Contract termination date.

If you signed the Lease Contract but have not yet taken possession of the apartment you may terminate the Lease Contract prior to taking possession by giving us at least 14 days written notice and providing a copy of the family violence order and a copy of the police incident report if the order was an exparte TPO. If you give us a proper 14 day termination notice based on a family violence order prior to taking possession of the apartment you are not liable for payment of any rent or other fees, and the Lease Contract will terminate.

24.MILITARY TRANSFER AND LEASE TERMINATIONS.

A resident (including a resident's spouse) who is a service member on active duty or is called to active duty in the regular or the reserve component of the U.S. Armed Forces, U.S. Coast Guard or National Guard, shall have the right to end this Apartment Rental Contract early by giving 30 days written notice, paying all rent due through the notice date, and providing a copy of the official military orders or written verification signed by the service member's commanding officer or by providing base housing orders as provided in OCGA Section 44-7-22, if the service member is:

- (1) Ordered to federal duty for a period of 90 days or longer;
- (2) Receives a permanent change of station orders to move at least 35 miles away from the rental housing;
- (3) Is released from active duty after leasing housing and must move 35 miles or more away from the service member's home of record prior to entering active duty;
- (4) After entering into this rental agreement, the service member becomes eligible to live in government quarters or the failure to move to government quarters will result in a forfeiture of the member's basic allowance for housing;

- (5) Receives temporary duty orders or temporary change of station orders or state active duty orders for a period exceeding 60 days that is at least 35 miles away from the location of the rental housing; or
- (6) Receives orders after signing the lease but before taking possession of the rental housing.

After you deliver to us your written termination notice, the Lease Contract will be terminated under this military clause 30 days after the date on which your next rental payment is due. You must furnish us a copy of your military orders, such as permanent change-ofstation orders, call-up orders, or deployment orders or written notification from your commanding officer. Military permission for base housing does not constitute change-of-station order. After you move out, we'll return your security deposit, less lawful deductions. For the purposes of this Lease Contract, orders described in (2) above will only release the resident who qualifies under (1) and (2) above and receives the orders during the Lease Contract term and such resident's spouse or legal dependents living in the resident's household. A co-resident who is not your spouse or dependent cannot terminate under this military clause. Unless you state otherwise in paragraph 10 (Special Provisions), you represent when signing this Lease Contract that: (1) you do not already have deployment or change-of-station orders; (2) you will not be retiring from the military during the Lease Contract term; and (3) the term of your $enlist ment\ or\ obligation\ will\ not\ end\ before\ the\ Lease\ Contract\ term$ ends. Even if you are entitled to terminate this Lease Contract under this paragraph, liquidated damages for making a false representation of the above will be the amount of unpaid rent for the remainder of the lease term when and if you move out, less rents from others received in mitigation under paragraph 33 (Default by Resident). You must immediately notify us if you are called to active duty or receive deployment or permanent change-of-station orders.

25.RESIDENT SAFETY AND PROPERTY LOSS. You and all occupants and guests must exercise due care for your own and others' safety and security, especially in the use of smoke detectors and carbon monoxide detectors, keyed deadbolt locks, keyless bolting devices, window latches, and access control devices.

Smoke Detectors and Carbon Monoxide Detectors. We'll furnish smoke detectors and carbon monoxide detectors only if required by statute or ordinance, and we'll test them and provide working batteries when you first take possession. After that, you must test the smoke detectors and the carbon monoxide detectors on a regular basis, and must pay for and replace batteries as needed, unless the law provides otherwise. We may replace dead or missing batteries at your expense, without prior notice to you. You must immediately report smoke detector and carbon monoxide detector malfunctions to us. Neither you nor others may disable neither the smoke detectors nor the carbon monoxide detectors. If you damage or disable the smoke detector or carbon monoxide detector or remove a battery without replacing it with a working battery, you will be liable to us for \$100 plus one month's rent, actual damages, and attorney's fees. If you disable or damage the smoke detector or carbon monoxide detector, or fail to replace a dead battery or report malfunctions to us, you will be liable to us and others for any loss, damage, or fines from fire, smoke, or water. We both must comply with any local smoke detector and carbon monoxide detector ordinances.

Casualty Loss. We're not liable to any resident, guest, or occupant for personal injury or damage or loss of personal property from any cause, including but not limited to: fire, smoke, rain, flood, water and pipe leaks, hail, ice, snow, lightning, wind, explosions, interruption of utilities, theft, or vandalism unless otherwise required by law. We have no duty to remove any ice, sleet, or snow but may remove any amount with or without notice. During freezing weather, you must ensure that the temperature in the apartment is sufficient to make sure that the pipes do not freeze (the appropriate temperature will depend upon weather conditions and the size and layout of your unit). If the pipes freeze or any other damage is caused by your failure to properly maintain the heat in your apartment, you'll be liable for damage to our and other's property. If you ask our representatives to perform services not contemplated in this Lease Contract, you will indemnify us and hold us harmless from all liability for those services.

Crime or Emergency. Dial 911 or immediately call local medical emergency, fire, or police personnel in case of accident, fire, smoke, or suspected criminal activity, or other emergency involving imminent harm. You should then contact our representative. We're not obliged to furnish security personnel, security lighting, security gates or fences, or other forms of security. If we provide any access control devices or security measures upon the property, they are not a guarantee to prevent crime or to reduce the risk of crime on the property. You agree that no access control or security measures

can eliminate all crime and that you will not rely upon any provided access control or security measures as a warranty or guarantee of any kind. We're not responsible for obtaining criminal-history checks on any residents, occupants, guests, or contractors in the apartment community. If you or any occupant or guest is affected by a crime, you must make a written report to our representative and to the appropriate local law-enforcement agency. You also must furnish us with the law-enforcement agency's incident report number upon request.

26. CONDITION OF THE PREMISES AND ALTERATIONS.

You accept the apartment, fixtures, and furniture as is. We disclaim all implied warranties. You'll be given an Inventory and Condition form on or before move-in. Prior to move-in, you must sign and note on the form all defects or damage and return it to our representative. Otherwise, everything will be considered to be in a clean, safe, and good working condition.

You must use customary diligence in maintaining the apartment and not damaging or littering the common areas. Unless authorized by statute or by us in writing, you must not perform any repairs, painting, wallpapering, carpeting, electrical changes, or otherwise alter our property. No holes or stickers are allowed inside or outside the apartment. But we'll permit a reasonable number of small nail holes for hanging pictures on sheetrock walls and in grooves of wood-paneled walls, unless our rules state otherwise. No water furniture, washing machines, additional phone or TV-cable outlets, alarm systems, or lock changes, additions, or rekeying is permitted unless statutorily allowed or we've consented in writing. You may install a satellite dish or antenna provided you sign our satellite dish or antenna lease addendum which complies with reasonable restrictions allowed by federal law. You agree not to alter, damage, or remove our property, including alarm systems, smoke detectors and carbon monoxide detectors, furniture, telephone and cable TV wiring, screens, locks, and access control devices. When you move in, we'll supply light bulbs for fixtures we furnish, including exterior fixtures operated from inside the apartment; after that, you'll replace them at your expense with bulbs of the same type and wattage. Your improvements to the apartment (whether or not we consent) become ours unless we agree otherwise in writing.

27. REQUESTS, REPAIRS, AND MALFUNCTIONS. IF YOU OR ANY OCCUPANT NEEDS TO SEND A NOTICE OR REQUEST—FOR EXAMPLE, FOR REPAIRS, INSTALLATIONS, SERVICES, OR SECURITY RELATED MATTERS—IT MUST BE SUBMITTED THROUGH EITHER THE ONLINE RESIDENT/MAINTENANCE PORTAL, OR SIGNED AND IN WRITING AND DELIVERED TO OUR DESIGNATED REPRESENTATIVE (except in case of fire, smoke, gas, explosion, overflowing sewage, uncontrollable running water, electrical shorts, or crime in progress). Our written notes on your oral request do not constitute a written request from you.

Our complying with or responding to any oral request regarding security or non-security matters doesn't waive the strict requirement for written notices under this Lease Contract. You must promptly notify us in writing of: water leaks; electrical problems; malfunctioning lights; broken or missing locks or latches; and other conditions that pose a hazard to property, health, or safety. We may change or install utility lines or equipment serving the apartment if the work is done reasonably without substantially increasing your utility costs. We may turn off equipment and interrupt utilities as needed to avoid property damage or to perform work. If utilities malfunction or are damaged by fire, water, or similar cause, you must notify our representative immediately. Air conditioning problems are not emergencies. If air conditioning or other equipment malfunctions, you must notify our representative as soon as possible on a business day. We'll act with customary diligence to make repairs and reconnections. Rent will not abate in whole or in part.

If we believe that fire or catastrophic damage is substantial, or that performance of needed repairs poses a danger to you, we may terminate this Lease Contract within a reasonable time by giving you written notice. If the Lease Contract is so terminated, we'll refund prorated rent and all deposits, less lawful deductions.

28.ANIMALS. Unless otherwise provided under federal, state, or local law, no animals (including mammals, reptiles, birds, fish, rodents, and insects) are allowed, even temporarily, anywhere in the Apartment or Apartment Community unless we've so authorized in writing. You must remove an illegal or unauthorized animal within 24 hours of notice from us, or you will be considered in default of this Lease Contract. If we allow an animal as a pet, you must execute a separate animal addendum which may require additional deposits, rents, fees or other charges. An animal deposit is considered a general security deposit. We will authorize an assistance animal for a

disabled person. When allowed by applicable laws, before we authorize an assistance animal, if the disability is not readily apparent, we may require a written statement from a qualified professional verifying the disability-related need for the assistance animal. If we authorize an assistance animal, we may require you to execute a separate animal and/or assistance animal addendum. Animal deposits, additional rents, fees or other charges will not be required for an assistance animal needed due to disability, including an emotional support or service animal, as authorized under federal, state, or local law. You must not feed stray or wild animals.

If you or any guest or occupant violates animal restrictions (with or without your knowledge), you'll be subject to charges, damages, eviction, and other remedies provided in this Lease Contract. If an animal has been in the apartment at any time during your term of occupancy (with or without our consent), we'll charge you for defleaing, deodorizing, and shampooing. Initial and daily animalviolation charges and animal-removal charges are liquidated damages for our time, inconvenience, and overhead (except for attorney's fees and litigation costs) in enforcing animal restrictions and rules. We may remove an unauthorized animal by (1) leaving, in a conspicuous place in the apartment, a 24-hour written notice of intent to remove the animal, and (2) following the procedures of paragraph 29 (When We May Enter). We may keep or kennel the animal or turn it over to a humane society or local authority. When keeping or kenneling an animal, we won't be liable for loss, harm, sickness, or death of the animal unless due to our negligence. We'll return the animal to you upon request if it has not already been turned over to a humane society or local authority. You must pay for the animal's reasonable care and kenneling charges. We have no lien on the animal for any purpose.

- 29. WHEN WE MAY ENTER. If you or any guest or occupant is present, then repairers, servicers, contractors, our representatives or other persons listed in (2) below may peacefully enter the apartment at reasonable times for the purposes listed in (2) below. If nobody is in the apartment, such persons may enter peacefully and at reasonable times by duplicate or master key (or by breaking a window or other means when necessary in emergencies) if:
 - written notice of the entry is left in a conspicuous place in the apartment immediately after the entry; and
 - entry is for responding to your request; making repairs or replacements; estimating repair or refurbishing costs; performing pest control; doing preventive maintenance; changing filters; testing or replacing smoke-detector and carbon monoxide detector batteries; retrieving unreturned tools, equipment or appliances; preventing waste of utilities; exercising our contractual lien; leaving notices; delivering, installing, reconnecting, or replacing appliances, furniture, equipment, or access control devices; removing or rekeying unauthorized access control devices; removing unauthorized window coverings; stopping excessive noise; removing health or safety hazards (including hazardous materials), or items prohibited under our rules; removing perishable foodstuffs if your electricity is disconnected; removing unauthorized animals; cutting off electricity according to statute; retrieving property owned or leased by former residents; inspecting when immediate danger to person or property is reasonably suspected; allowing persons to enter as you authorized in your rental application (if you die, are incarcerated, etc.); allowing entry by a law officer with a search or arrest warrant, or in hot pursuit; showing apartment to prospective residents (after move-out or vacate notice has been given); or showing apartment to government inspectors for the limited purpose of determining housing and fire ordinance compliance by us and to lenders, appraisers, contractors, prospective buyers, or insurance agents.
- **30.JOINT AND SEVERAL RESPONSIBILITY.** Each resident is jointly and severally liable for all Lease Contract obligations. If you or any guest or occupant violates the Lease Contract or rules, all residents are considered to have violated the Lease Contract. Our requests and notices (including sale notices) to any resident constitute notice to all residents and occupants. Notices and requests from any resident or occupant (including notices of tenancy termination, repair requests, and entry permissions) constitute notice from all residents. In eviction suits, each resident is considered the agent of all other residents in the apartment for service of process. Security-deposit refunds and deduction itemizations of multiple residents will comply with paragraph 51 (Deposit Return, Surrender, and Abandonment).

Replacements

- **31.REPLACEMENTS AND SUBLETTING.** Replacing a resident, subletting, assignment, or granting a right or license to occupy is allowed only when we expressly consent in writing. If departing or remaining residents find a replacement resident acceptable to us before moving out and we expressly consent, in writing, to the replacement, subletting, assignment, or granting a right or any license to occupy, then:
 - (1) a reletting charge will not be due;
 - (2) a reasonable administrative (paperwork) and/or transfer fee *will* be due, and a rekeying fee *will* be due if rekeying is requested or required; and
 - (3) the departing and remaining residents will remain liable for all lease obligations for the rest of the original lease term.

Procedures for Replacement. If we approve a replacement resident, then, at our option: (1) the replacement resident must sign this Lease Contract with or without an increase in the total security deposit; or (2) the remaining and replacement residents must sign an entirely new Lease Contract. Unless we agree otherwise in writing, your security deposit will automatically transfer to the replacement resident as of the date we approve. The departing resident will no longer have a right to occupancy or a security deposit refund, but will remain liable for the remainder of the original Lease Contract term unless we agree otherwise in writing—even if a new Lease Contract is signed.

Responsibilities of Owner and Resident

- **32.RESPONSIBILITIES OF OWNER.** We'll act with customary diligence to:
 - (1) keep common areas reasonably clean, subject to paragraph 26 (Condition of the Premises and Alterations);
 - (2) maintain fixtures, furniture, hot water, heating and A/C equipment;
 - (3) comply with applicable federal, state, and local laws regarding safety, sanitation, and fair housing; and
 - (4) make all reasonable repairs, subject to your obligation to pay for damages for which you are liable.

If we violate any of the above, you may terminate your tenancy and exercise other remedies under state statute only as follows:

- (a) you must make a written request for repair or remedy of the condition, and all rent must be current at the time:
- (b) after receiving the request, we have a reasonable time to repair, considering the nature of the problem and the reasonable availability of materials, labor, and utilities;
- (c) if we haven't diligently tried to repair within a reasonable time, you must then give us written notice of intent to terminate your tenancy unless the repair is made within 7 days;
- (d) if repair hasn't been made within 7 days, you may terminate your tenancy and exercise other statutory remedies. Security deposits and prorated rent will be refunded as required by law;
- (e) you may terminate your tenancy under this provision only if the repair or condition is so material and substantial as to render the apartment unfit for habitation; and
- (f) you must move out of the apartment on or before the termination date specified in your notice.
- 33.DEFAULT BY RESIDENT. You'll be in default if you or any guest or occupant violates any terms of this Lease Contract including but not limited to the following violations: (1) you don't pay rent or other amounts that you owe when due; (2) you or any guest or occupant violates the apartment rules, or fire, safety, health, or criminal laws, regardless of whether or where arrest or conviction occurs; (3) you abandon the apartment; (4) you give incorrect, misleading, or false answers in a rental application; (5) you or any occupant is arrested, convicted, or given deferred adjudication for a felony offense involving actual or potential physical harm to a person, or involving possession, manufacture, or delivery of a controlled substance, marijuana, or drug paraphernalia under state statute; (6) any illegal drugs or drug paraphernalia are found in your apartment; (7) you or your occupants or guests sell, distribute, solicit, possess, or control any illegal drugs or drug paraphernalia in your vehicle, your apartment, anywhere in the apartment community, or on your person; (8) you or any guest or occupant engages in any of the

prohibited conduct described in paragraph 21 (Prohibited Conduct); or (9) you or any occupant, in bad faith, makes an invalid complaint to an official or employee of a utility company or the government.

Eviction. If you default, we may end your right of occupancy by giving you a 24-hour written notice to vacate. Notice may be by: (1) regular mail; (2) certified mail, return receipt requested; (3) personal delivery to any resident; (4) personal delivery at the apartment to any occupant over 16 years old; (5) affixing the notice to the inside of the apartment's main entry door. Termination of your possession rights or subsequent reletting doesn't release you from liability for future rent or other lease obligations.

Holdover. You or any occupant, invitee, or guest must not hold over beyond the date contained in your move-out notice or our notice to vacate (or beyond a different move-out date agreed to by the parties in writing). If a holdover occurs, then: (1) the rental value of your apartment while you hold over is due in advance on a monthly basis and shall be delinquent without notice or demand; (2) the rental value for the holdover period will be increased by 25% over the then-existing rent, without notice; (3) you'll be liable to us for all rent for the full term of the previously signed Lease Contract of a new resident who can't occupy because of the holdover; and (4) at our option, we may extend the lease term--for up to one month from the date of notice of lease extension--by delivering written notice to you or your apartment while you continue to hold over.

Other Remedies. We may report unpaid amounts to credit agencies. If you default and move out early, you will pay us any amounts stated to be rental discounts in paragraph 10 (Special Provisions), in addition to other sums due. Upon your default, we have all other legal remedies, including tenancy termination. The prevailing party may recover from the non-prevailing party 15% attorney's fees and all other litigation costs. Late charges are liquidated damages for our time, inconvenience, and overhead in collecting late rent (but are not for attorney's fees and litigation costs). All unpaid amounts bear 16% interest per year from due date, compounded annually. You must pay all collection-agency fees if you fail to pay all sums due within 10 days after we mail you a letter demanding payment and stating that collection agency fees will be added if you don't pay all sums by that deadline.

Remedies Cumulative. Any remedies set forth herein shall be cumulative, in addition to, and not in limitation of, any other remedies available to Landlord under any applicable law.

Mitigation of Damages. If you move out early, you'll be subject to paragraph 11 (Early Move-Out) and all other remedies. We'll exercise customary diligence to relet and mitigate damages. We'll credit all subsequent rent that we actually receive from subsequent residents against your liability for past-due and future rent and other sums due.

General Clauses

- **34.ENTIRE AGREEMENT.** Neither we nor any of our representatives have made any oral promises, representations, or agreements. This Lease Contract is the entire agreement between you and us.
- 35.NO AUTHORITY TO AMEND UNLESS IN WRITING.

Our representatives (including management personnel, employees, and agents) have no authority to waive, amend, or terminate this Lease Contract or any part of it, unless in writing, and no authority to make promises, representations, or agreements that impose security duties or other obligations on us or our representatives unless in writing.

- **36.NO WAIVER.** No action or omission of our representative will be considered a waiver of any subsequent violation, default, or time or place of performance. Our not enforcing or belatedly enforcing written-notice requirements, rental due dates, acceleration, liens, or other rights isn't a waiver under any circumstances.
- **37. NOTICE.** Except when notice or demand is required by statute, you waive any notice and demand for performance from us if you default. Written notice to or from our managers constitutes notice to or from us. Any person giving a notice under this Lease Contract should retain a copy of the memo, letter or fax that was given. Fax signatures are binding. All notices must be signed.

38.MISCELLANEOUS.

- A. Exercising one remedy won't constitute an election or waiver of other remedies.
- B. Unless prohibited by law or the respective insurance policies, insurance subrogation is waived by all parties.
- C. All remedies are cumulative.
- D. No employee, agent, or management company is personally liable for any of our contractual, statutory, or other obligations merely by virtue of acting on our behalf.
- E. This Lease Contract binds subsequent owners.
- F. Neither an invalid clause nor the omission of initials on any page invalidates this Lease Contract.
- G. All provisions regarding our non-liability and non-duty apply to our employees, agents, and management companies.
- H. This Lease Contract is subordinate or superior to existing and future recorded mortgages, at lender's option.
- All Lease Contract obligations must be performed in the county where the apartment is located.
- J. All discretionary rights reserved for us within this Lease Contract or any accompanying addenda are at our sole and absolute discretion.
- K. Resident agrees and understands that the terms and conditions of this agreement, including any and all rules and regulations or other documents or policies referred to herein, will be construed and applied under and according to the laws of the state of Georgia.
- **39. WAIVER OF JURY TRIAL.** To minimize legal expenses and, to the extent allowed by law, you and we agree that a trial of any lawsuit based on statute, common law, and/or related to this Lease Contract shall be to a judge and not a jury.
- **40.LIMITATIONS ON ACTIONS.** To the extent allowed by law, Resident also agrees and understands that any legal action against Management or Owner must be instituted within one year of the date any claim or cause of action arises and that any action filed after one year from such date shall be time barred as a matter of law.
- 41. CONTACTING YOU. By signing this lease, you are agreeing that we, our representative(s) or agent(s) may contact you. You agree that we may contact you using any contact information relating to your lease including any number (i) you have provided to us (ii) from which you called us, or (iii) which we obtained and through which we reasonably believe we can reach you. You agree we may use any means to contact you. This may include calls made to your cellular telephone using an automatic telephone dialing system, artificial or prerecorded voice messages, text messages, mail, e-mail, and calls to your phone or Voice over Internet Protocol (VoIP) service, or any other data or voice transmission technology. You agree to

- promptly notify us if you change any contact information you provide to us. You are responsible for any service provider charges as a result of us contacting you.
- **42.0BLIGATION TO VACATE.** If we provide you with a notice to vacate, or if you provide us with a written notice to vacate or intent to move-out in accordance with paragraph 3 (Lease Term), and we accept such written notice, then you are required to vacate the premises and remove all of your personal property therefrom at the expiration of the Lease term without further notice or demand from us.

Although the property may currently be providing cable on a bulk basis to the resident, the property may, with 30 days notice to the resident, cease providing cable and the resident will contract directly with the cable provider for such services.

You affirmatively state that you are not a criminal sex offender.

43.FORCE MAJEURE: If we are prevented from completing performances of any obligations hereunder by an act of God, strikes, epidemics, war, acts of terrorism, riots, flood, fire, hurricane, tornado, sabotage, or other occurrence which is beyond the control of the parties, then we shall be excused from any further performance of obligations and undertakings hereunder, to the full extent allowed under applicable law.

Furthermore, if such an event damages the property to materially affect its habitability by some or all residents, we reserve the right to vacate any and all leases and you agree to excuse us from any further performance of obligations and undertakings hereunder, to the full extent allowed under applicable law

- **44.PAYMENTS.** Payment of all sums is an independent covenant. At our option and without notice, we may apply money received (other than sale proceeds under paragraph 13 (Contractual Lien and Property Left in Apartment) or utility payments subject to governmental regulations) first to any of your unpaid obligations, then to current rent—regardless of notations on checks or money orders and regardless of when the obligations arose. All sums other than rent are due upon our demand. After the due date, we do not have to accept the rent or any other payments.
- **45.ASSOCIATION MEMBERSHIP.** We represent that either: (1) we or; (2) the management company that represents us, is at the time of signing this Lease Contract or a renewal of this Lease Contract, a member of both the National Apartment Association and any affiliated state and local apartment (multi-housing) associations for the area where the apartment is located.

When Moving Out

- **46.MOVE-OUT NOTICE.** Before moving out, either at the end of the lease term, any extension of the lease term, or prior to the end of the lease term, you must give our representative advance written notice of your intention to vacate as required by paragraph 3 (Lease Term). If you move out prior to the end of the lease term, your notice does not act as a release of liability for the full term of the Lease Contract. You will still be liable for the entire Lease Contract term if you move out early (see paragraph 23 - Release of Resident) except if you are able to terminate the Lease Contract under the statutory rights explained under paragraph 11 (Early Move-Out), paragraph 23 (Release of Resident), and paragraph 24 (Military Transfer and Lease Termination). All notices to vacate must be in writing and must provide the date by which you intend to vacate. If the notice does not comply with the time requirements of paragraph 3 (Lease Term), even if you move by the last date in the lease term, you will be responsible for an additional month's rent. If you fail to vacate by the date set forth in your notice, your notice is void and you must $submit\,a\,new\,written\,notice.\,If\,you\,fail\,to\,provide\,proper\,notice\,and$ vacate, you will be responsible for an additional month's rent. The one month's rent represents the period that the apartment sits vacant and constitutes actual damages for loss of rent.
- 47. MOVE-OUT PROCEDURES. The move-out date can't be changed unless we and you both agree in writing. You won't move out before the lease term or renewal period ends unless all rent for the entire lease term or renewal period is paid in full. Early move-out may result in reletting charges and liability for future rent under paragraphs 11 (Early Move-Out) and 33 (Default by Resident). You're prohibited by law from applying any security deposit to rent. You won't stay beyond the date you are supposed to move out. All residents, guests, and occupants must vacate the apartment before the 30-day period for deposit refund begins. You must give us and the U.S. Postal Service, in writing, each resident's forwarding address.

- **48.CLEANING.** You must thoroughly clean the apartment, including doors, windows, furniture, bathrooms, kitchen appliances, patios, balconies, garages, carports, and storage rooms. You must follow move-out cleaning instructions if they have been provided. If you don't clean adequately, you'll be liable for reasonable cleaning charges.
- **49.MOVE-OUT INSPECTION.** Within 3 business days after the Lease Contract terminates and you vacate the premises or within 3 business days after you surrender and we accept back possession of the apartment whichever occurs first we'll inspect your unit and prepare a comprehensive list of damage done during your occupancy (over and above normal wear) and the estimated dollar value of the damage.

Upon your request within 5 business days after the Lease Contract terminates and you vacate the premises or upon your request within 5 business days after you surrender and we accept back possession of the apartment - whichever occurs first - you have the right to inspect the premises and inspect our list of damages and estimated dollar value of the damages.

If you are present with us at the time of the inspection we will both sign the damage list which will become conclusive evidence of the accuracy of the list. If you refuse to sign the list, you must state specifically in writing the items on the list with which you object or dissent. You may note your objections or dissent on the list we prepare, or you may submit a separate list of your objections and dissent to our list.

Within 30 days after obtaining possession of your unit once the Lease Contract terminates and you vacate the premises or within 30 days after you surrender and we accept possession of the premises – whichever occurs first - we will either: 1) return your full security

deposit; or 2) return the remaining portion (if any) of your security deposit less any amounts we deducted for damages exceeding wear and tear, unpaid rent, or other charges or fees you owe us under the Lease Contract. If we do not return your full security deposit we will send you the remaining balance of the deposit (if any) along with a copy of the damage list and estimated value from our inspection.

If you vacate or surrender the premises without notifying us, we will inspect the premises and compile the list of damages and estimated value within a reasonable time after we discover you surrendered the premises or vacated.

If you are present at the move out inspection after vacating and sign the final damage list or if you are present at the move out inspection and do not object or dissent in writing to the items on the list, you are not entitled to recover your security deposit or other damages under OCGA 44-7-35.

If you did not request a copy of the final damage list and you did not inspect the premises after vacating you still will have the right to dispute the damages we assessed against your security deposit.

If you did not request a copy of the final damage list and were not present for our inspection after vacating you still will have the right to dispute the damages we assessed against your security deposit.

50.SECURITY DEPOSIT DEDUCTIONS AND OTHER CHARGES.

You'll be liable for the following charges, if applicable: unpaid rent; unpaid utilities; unreimbursed service charges; repairs or damages caused by negligence, carelessness, accident, or abuse, including stickers, scratches, tears, burns, stains, or unapproved holes; replacement cost of our property that was in or attached to the apartment and is missing; replacing dead or missing smoke-detector or carbon monoxide detectors batteries; utilities for repairs or cleaning; trips to let in company representatives to remove your telephone or TV cable services or rental items (if you so request or have moved out); trips to open the apartment when you or any guest or occupant is missing a key; unreturned keys; missing or burnedout light bulbs; removing or rekeying unauthorized access control devices or alarm systems; agreed reletting charges; packing removing, or storing property removed or stored under paragraph 13 (Contractual Lien and Property Left in Apartment); removing illegally parked vehicles; special trips for trash removal caused by parked vehicles blocking dumpsters; false security-alarm charges unless due to our negligence; animal-related charges under paragraph 28 (Animals); government fees or fines against us for violation (by you, your occupants, or guests) of local ordinances relating to smoke

detectors and carbon monoxide detectors, false alarms, recycling, or other matters; late-payment and returned-check charges; a charge (not to exceed \$100) for owner/manager's time and inconvenience in our lawful removal of an animal; attorney's fees, court costs, and filing fees actually paid or incurred with respect to an eviction proceeding, your default, or as otherwise provided by law or in this Lease Contract; and other sums due under this Lease Contract.

You'll be liable to us for: (1) charges for replacing all keys and access devices referenced in paragraph 5 (Keys) if you fail to return them on or before your actual move-out date; (2) all delinquent and future rent if you have violated paragraph 33 (Default by Resident); and (3) a reletting fee if you have violated paragraph 11 (Early Move-Out).

51. DEPOSIT RETURN, SURRENDER, AND ABANDONMENT.

Deposit Return and Forwarding Address. You are required to provide us written notice of your forwarding address, on or before termination of this Lease Contract. We'll mail you, to the forwarding address you provide, your security deposit refund (less lawful deductions) and an itemized accounting of any deductions within the time provided by law to either the forwarding address if notice is provided, or if unknown, to the last known address.

Surrender. You have surrendered the apartment when: (1) the move-out date has passed and no one is living in the apartment in our reasonable judgment; or (2) all apartment keys and access devices listed in paragraph 5 (Keys) have been turned in where rent is paid—whichever date occurs first.

Abandonment. You have abandoned the apartment when all of the following have occurred: (1) everyone appears to have moved out with the intention to give up all rights to occupy or use the apartment in our reasonable judgment; (2) you've been in default for non-payment of rent for 5 consecutive days or water, gas, or electric service for the apartment that we are not responsible for paying for under paragraph 7 (Utilities) has been terminated; and (3) you've not responded for 2 days to our notice left on the inside of the main entry door, stating that we consider the apartment abandoned.

Surrender, abandonment, and judicial eviction end your right of possession for all purposes and gives us the immediate right to: clean up, make repairs in, and relet the apartment; determine any security deposit deductions; and remove property left in the apartment. Surrender, abandonment, and judicial eviction affect your rights to property left in the apartment (paragraph 13 - Contractual Lien and Property Left in Apartment), but do not affect our mitigation obligations (paragraph 33 - Default by Resident).

Severability, Originals and Attachments, and Signatures

52.SEVERABILITY. If any provision of this Lease Contract is invalid or unenforceable under applicable law, such provision shall be ineffective to the extent of such invalidity or unenforceability only without invalidating or otherwise affecting the remainder of this Lease Contract. The court shall interpret the lease and provisions herein in a manner such as to uphold the valid portions of this Lease	Name and address of the company or party a notices or lawsuits:	
Contract while preserving the intent of the parties. 53.ORIGINALS AND ATTACHMENTS. This Lease Contract has been executed in multiple originals, with original signatures. We will provide you with a copy of the Lease Contract. Your copy of the Lease Contract may be in paper format, in an electronic format at your request, or sent via e-mail if we have communicated by e-mail about this Lease. Our rules and community policies, if any, will be attached to the Lease Contract and provided to you at signing. When an Inventory and Condition form is completed, you should retain a copy, and we should retain a copy. Any addenda or amendments you sign as a part of executing this Lease Contract are binding and hereby incorporated into and made part of the Lease Contract between you and us. This lease is the entire agreement between you and us. You acknowledge that you are NOT relying on any oral representations. A copy or scan of this Lease Contract and related addenda, amendments, and agreements may be used for any purpose and shall be treated as an original.	Management's corporate name and license in the rules of the Georgia Real Estate Commissi 110 are (Corporate Name of Licensed Managing Agent (GREC corporate license number of Managing You are legally bound by this dock Read it carefully before sign Resident or Residents (all sign below)	at) andg Agent).
54.DISCLOSURE NOTICE. Name and address of the company or party authorized to manage the apartment community:	Owner or Owner's Representative (signing on behalf of owner)	Date Signed

PECIAL PROVISIONS (CONTINUED FROM PAGE 2)	
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Fast Facts: 2021 Debt Collection COVID-19 Interim Final Rule

Interim Final Rule: The Bureau's Interim Final Rule (IFR) amends Regulation F to require that debt collectors provide written notice to certain consumers about temporary eviction protections under the Centers for Disease Control and Prevention (CDC)'s eviction moratorium and prohibit a debt collector from misrepresenting that a consumer is ineligible for eviction protection under the moratorium.

Effective date: May 3, 2021

Comments due: 15 days after the date of publication in the Federal Register. Detailed information on how to submit comments can be found in the IFR.

Available at: https://www.consumerfinance.gov/rules-policy/final-rules/debt-collection-practices-global-covid-19-pandemic-regulation-f/

About this document: The Bureau has issued an IFR to amend Regulation F at 12 CFR 1006. This document generally provides a high-level overview of the topics covered in the IFR. Note that the Bureau's 2020 Debt Collection Rules will not yet be in effect by the IFR's effective date and accordingly, the IFR revises Regulation F as it currently exists.



This is a Compliance Aid issued by the Consumer Financial Protection Bureau. The Bureau published a Policy Statement on Compliance Aids, available at https://www.consumerfinance.gov/policy-compliance/rulemaking/final-rules/policy-statement-compliance-aids/, that explains the Bureau's approach to Compliance Aids.



Coverage

Entity or article	Description in IFR	Location in Regulation F and FDCPA
	The IFR applies to debt collectors as defined in the Fair Debt Collection Practices Act (FDCPA).	
	The term debt collector is generally defined in the FDCPA as any	1006.9(a)
Debt Collectors	person who uses any instrumentality of interstate commerce or mail in any business the principal purpose of which is the collection of debts, or who regularly collects or attempts to collect, directly or indirectly, debts owed or due, or asserted to be owed or due, to another.	FDCPA section 803(6)
	The IFR applies to consumers as defined in the FDCPA.	1006.9(b)(1)
Consumer	A consumer is defined in the FDCPA as any natural person obligated or allegedly obligated to pay any debt.	FDCPA section 803(3)
	The IFR applies to debt as defined in the FDCPA.	
5	Debt is defined in the FDCPA as any obligation or alleged obligation of a consumer to pay money arising out of a	1006.9(b)(1)
Debt	transaction in which the money, property, insurance, or services that are the subject of the transaction are primarily for personal, family, or household purposes, whether or not the obligation has been reduced to judgment.	FDCPA section 803(5)
	The IFR added a definition of CDC Order to Regulation F.	
CDC Order	As defined, the CDC Order means the order issued by the Centers for Disease Control and Prevention titled <u>Temporary</u> Halt in Residential Evictions to Prevent the Further Spread of COVID—19 (86 FR 16731 (Mar. 31, 2021)).1	1006.9(b)(2)
	The CDC Order generally prohibits a landlord, owner of a residential property, or other person with a legal right to pursue	

¹The CDC Order will remain in effect until June 30, 2021, unless extended, modified, or rescinded. In the event the CDC further extends the CDC Order, the Bureau expects the IFR will continue to be in effect until the expiration of any such extension.

	eviction (including an agent or attorney acting on behalf of a landlord or owner) from evicting any covered person from any residential property for non-payment of rent in any jurisdiction in which the Order applies during the effective period of the Order.	
	The IFR added a definition of eviction notice to Regulation F.	
Eviction Notice	The term eviction notice is defined as the earliest written notice that the laws of any State, locality, territory, or tribal area require to be provided to a consumer before an eviction action against the consumer may be filed.	1006.9(b)(3)

Conduct

Topic	Required, prohibited, or optional conduct	Location in Regulation F
Prohibition against misrepresentations about the CDC Order	A debt collector must not falsely represent or imply to a consumer that the consumer is ineligible for temporary protection from eviction under the CDC Order. This requirement is applicable: During the effective period of the CDC Order; In any jurisdiction in which the CDC Order applies; and In connection with the collection of a debt.	1006.9(c)(2)
Requirement to disclose the CDC Order	Before filing an eviction action for non-payment of rent against a consumer, if the CDC Order might reasonably apply to that consumer, a debt collector must disclose that the consumer may be eligible for temporary protection from eviction under the CDC Order. The disclosure must be clear and conspicuous and in writing. A debt collector must provide the disclosure on the date the debt collector provides the consumer with an eviction notice or, if no eviction notice is required by law, on the date that the eviction action is filed. This requirement is applicable: During the effective period of the CDC Order; In any jurisdiction in which the CDC Order applies; and In connection with the collection of a debt.	1006.9(c)(1)

Option to provide
the CDC Order
disclosure at the
same time as the
eviction notice

A debt collector may satisfy the requirement to provide the disclosure on the same date as the eviction notice or eviction action by providing the disclosure at the same time that the debt collector provides the consumer with any eviction notice or serves the consumer with any eviction action. For example, a debt collector may provide the disclosure in the same mailing as the eviction action and does not need to provide the disclosure separately on the same date.

Comment 1006.9(c)(1)-3

Option to include the CDC Order disclosure in all consumer eviction notices

A debt collector may provide the disclosure to a consumer even if the consumer might not be covered by the CDC Order.

Therefore, a debt collector may provide the disclosure to every consumer in every eviction action for non-payment of rent.

Comment 1006.9(c)(1)-2

Option to provide the CDC Order disclosure more than once

A debt collector may provide the disclosure more than once to a consumer, such as in each subsequent communication with the consumer.

Comment 1006.9(c)(1)-4

Sample Disclosure Language

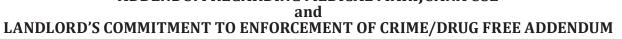
Location in Sample Disclosure Language Regulation F The following is sample language a debt collector may use, but is not required to use, to comply with the IFR's disclosure requirement: Comment "Because of the global COVID-19 pandemic, you may be eligible for temporary 1006.9(c)(1)-5.i protection from eviction under Federallaw. Learn the steps you should take now: visit www.cfpb.gov/eviction or call a housing counselor at 800-569-4287." The following is another option for sample language a debt collector may use, but is not required to use, to comply with the IFR's disclosure requirement: Comment "Because of the global COVID-19 pandemic, you may be eligible for temporary 1006.9(c)(1)-5.ii protection from eviction under the laws of your State, territory, locality, or tribal area, or under Federal law. Learn the steps you should take now: visit www.cfpb.gov/eviction or call a housing counselor at 800-569-4287."

Additional resources

Find more implementation information and sign up for updates about debt collection rule implementation at $\frac{https://www.consumerfinance.gov/compliance/compliance-resources/other-applicable-requirements/debt-collection/.$



ADDENDUM REGARDING MEDICAL MARIJUANA USE





Residents (list all residents): 4. The Premises listed above follows and complies with feel law regarding marijuana use and is, and will continue to a drug free community. Possession, use, manufacture or of any illegal substance, including marijuana, or any un marijuana by the tenant and/or guests will result in imme termination. If you have any questions or concerns about policy, please speak to management. 5. By signing below, the resident acknowledges his or understanding of the terms and conditions as stated all and his or her agreement to comply with those terms conditions. This Addendum constitutes an Addendum to the above 6. SPECIAL PROVISIONS. The following special provises.	Unit. No	Under federal law, specifically the Controlled Substances Act (CSA), the THC oil is still categorized as a Schedule I substance. This means that under federal law, the manufacture, distribution, or possession of marijuana is strictly prohibited. Because the U.S. Department of Housing and Urban Development is controlled by the federal government, it agrees that the use of marijuana, whether prescribed for medical reasons or not, is a criminal offense and will not be protected under the fair housing laws. Therefore, apartment complexes are not required to accommodate the use of marijuana by a tenant who is a current medical marijuana user. Disabled tenants who are registered medical marijuana users, however, should not feel discouraged to request reasonable
understanding of the terms and conditions as stated al and his or her agreement to comply with those terms conditions. This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in the Lease Contract, this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control. Georgia law (OCGA 16-13-35) permits the limited use of low percentage (5%) cannabinol oil derived from marijuana for medical use in specific and limited circumstances. It is legal in Georgia to use or possess low-THC (Fetrahydrocannabinol) oil provided: 1. the oil contains less than 5% THC by weight; 2. you do not possess more than 20 fluid ounces; 3. the label on the container clearly states the percentage of THC it contains; 4. you register with the Georgia Department of Public Health; and 5. you keep the registration in your possession. However, this is not the case under federal law, and Georgia follows federal law - except for the possession of low-THC oil as described above.	Residents (list all residents):	accommodations if the need arises. 4. The Premises listed above follows and complies with federal law regarding marijuana use and is, and will continue to be, a drug free community. Possession, use, manufacture or sale of any illegal substance, including marijuana, or any use of marijuana by the tenant and/or guests will result in immediate termination. If you have any questions or concerns about this policy, please speak to management.
described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control. 3. Georgia law (OCGA 16-13-35) permits the limited use of low percentage (5%) cannabinol oil derived from marijuana for medical use in specific and limited circumstances. It is legal in Georgia to use or possess low-THC (Tetrahydrocannabinol) oil provided: 1. the oil contains less than 5% THC by weight; 2. you do not possess more than 20 fluid ounces; 3. the label on the container clearly states the percentage of THC it contains; 4. you register with the Georgia Department of Public Health; and 5. you keep the registration in your possession. However, this is not the case under federa law, and Georgia follows federal law - except for the possession of low-THC oil as described above.		
percentage (5%) cannabinol oil derived from marijuana for medical use in specific and limited circumstances. It is legal in Georgia to use or possess low-THC (fetrahydrocannabinol) oil provided: 1. the oil contains less than 5% THC by weight; 2. you do not possess more than 20 fluid ounces; 3. the label on the container clearly states the percentage of THC it contains; 4. you register with the Georgia Department of Public Health; and 5. you keep the registration in your possession. However, this is not the case under federal law, and Georgia follows federal law - except for the possession of low-THC oil as described above.	described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found	6. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
2. you do not possess more than 20 fluid ounces; 3. the label on the container clearly states the percentage of THC it contains; 4. you register with the Georgia Department of Public Health; and 5. you keep the registration in your possession. However, this is not the case under federal law, and Georgia follows federal law - except for the possession of low-THC oil as described above.	percentage (5%) cannabinol oil derived from marijuana for medical use in specific and limited circumstances. It is legal in Georgia to use or possess low-THC (Tetrahydrocannabinol) oil provided:	
However, this is not the case under federal law, and Georgia follows federal law - except for the possession of low-THC oil as described above.	 you do not possess more than 20 fluid ounces; the label on the container clearly states the percentage of THC it contains; you register with the Georgia Department of Public Health; and 	
Resident or Residents (sign here) Date of Signing Addendum	However, this is not the case under federal law, and Georgia follows federal law - except for the possession of low-THC oil	
	Resident or Residents (sign here)	Date of Signing Addendum
Owner or Owner's Representative (signs here) Date of Signing Addendum	Owner or Owner's Representative (signs here)	Date of Signing Addendum

ADDITIONAL SPECIAL PROVISIONS



DWELLING UNIT DESCRIPTION. Unit No,			
	(city), Georgia.	(street address) in	(zip code)
LEASE CONTRACT DESCRIP	PTION. Lease Contract date:		(2.6 000.0)
Owner's Name:			
Residents (list all residents):			
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		•	
	\leftarrow		
Res	ident(s) ents must sign)	Date of Signing Add	endum
(All Teslae	nus must signj		
Owner or Owner	er's Representative	Date of Signing Add	endum
Owner or Owne	o representative	Date of Signing Audi	CHUUH

LEASE CONTRACT ADDENDUM FOR UNITS PARTICIPATING IN GOVERNMENT REGULATED AFFORDABLE HOUSING PROGRAMS



1.	DWELLING UNIT DESCRIPTION. Unit No.	_,
		(street address) in
	(city), Georgia,	_ (zip code).
2.	LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:	
	Residents (list all residents):	

This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

- 3. ELIGIBILITY FOR PARTICIPATION IN AFFORDABLE HOUSING PROGRAM. Resident acknowledges and agrees that he or she has applied for and intends to live in a dwelling that is subject to the laws and regulations pertaining to the Low Income Housing Tax Credit (LIHTC), HOME Program, Section 8 Housing Choice Voucher, Rural Development, Affordable Workforce Housing, Tax-Exempt Bond financing, or other state or federal affordable housing programs. The eligibility, qualifications, and participation requirements of each program vary significantly. Resident's eligibility and occupancy in such housing is dependent upon strict compliance with the specific income eligibility and other requirements of each program.
- 4. ACCURACY OF INFORMATION REQUIRED. Resident understands and agrees that any false, fraudulent, inaccurate, concealed, omitted, or misleading information provided during either the initial certification process or during the annual renewal or recertification process is a material violation of the lease and conditions of occupancy and participation in the applicable affordable housing program. A material violation of the terms of this addendum, the Tenant Income Certification forms, the rental application, any of the verification documentation required for qualifying for eligibility, the lease, the community rules, or any other applicable addendum is a ground for immediate termination of resident's lease, right of occupancy, or participation in the affordable housing program at this dwelling community. All applicants, providers of income and other information, residents, and household occupants must fully, accurately, and truthfully disclose the names and ages of all household members, student status, combined total household income, and all combined household assets. Resident understands and agrees that if the combined family household income exceeds the income limit restrictions imposed under the applicable affordable housing program that the application must be denied, that the lease or right of occupancy must be terminated, that the resident must relocate to another dwelling which may be subject to increased market rate or non-LIHTC rent, or that the resident must cooperate in correcting mistakes or signing any requested documentation

that management deems reasonable or necessary for continued compliance with the laws and regulations applicable to the particular affordable housing program. Resident acknowledges and agrees that the rental application and any information supplied to the owner or any representations, omissions, or concealment of information made to induce owner to lease a dwelling for occupancy under an LIHTC or affordable housing program are incorporated herein as a substantial and material part of this addendum and the Lease Contract.

- 5. FUTURE REQUEST FOR INFORMATION. By signing this addendum, you agree that the annual income and other eligibility requirements for participation in this government regulated affordable housing program are substantial and material obligations under the Lease Contract. Within seven (7) days after our request, you agree to comply with our request for information regarding annual income and eligibility, including, but not limited to, requests by the owner of the dwelling community or applicable state housing agency or federal governing authority, even if you have previously supplied such information recently or within the last twelve months. Such requests for information or additional verifying, reverification, and compliance information may be made by owner or owner's management representatives at any time during the Lease Contract term or renewal period.
- 6. INACCURATE INFORMATION AS GROUNDS FOR EVICTION. If you refuse to answer or if you do not provide accurate information in response to requests for additional information, it will be considered a substantial and material violation of the Lease Contract, and you can be evicted for material noncompliance. Your failure to comply with any such request for information may result in termination of the lease, your right of occupancy, or your eligibility to participate in the affordable housing program without the requirement or necessity of any further request or warning of the consequences for your refusal to cooperate in providing the requested information and providing it accurately.
- 7. NO LIEN FOR UNPAID SUMS UNLESS AUTHORIZED BY LAW. Unless otherwise expressly provided by law, we will not have a lien on your property. To the extent that applicable state law authorizes a lien, such lien will be allowed.
- **8. STUDENT STATUS.** By signing this addendum, you agree that you have fully, truthfully and accurately disclosed whether you or any occupant of the household is a student and that your eligibility for occupancy of the dwelling is dependent on whether or not you and all occupants of the household are students during all or part of the year. You also agree to notify the owner, in writing, if there are any changes in the occupants residing in the household or if there are any kind of changes in the student status of any resident or occupant of the household occupying the dwelling, including, but not limited to, replacement residents; starting or stopping school or college; increase to full-time status; or reduction to part-time status. This provision is applicable to any household occupant's educational level in either high school, college, or other postsecondary school educational training. The failure to disclose a change of educational status is a substantial and material violation of this addendum and the lease, and you may be evicted or relocated for material breach of the Lease Contract or this addendum. Your failure to disclose any such change in student status may result in termination of the lease, your right of occupancy, or your eligibility to participate in the affordable housing program without the requirement or necessity of any further request or warning of the consequences for your refusal to cooperate in providing the requested educational information and providing it accurately. Resident agrees that if notified of ineligibility for continued participation in the affordable housing program that resident will relocate, if requested, to another dwelling in the same or a different building, and that owner may increase the rent to market rate rent.

9. NO LEASE TERM SHORTER THAN SIX MONTHS/NO AUTOMATIC RENEWAL OF LEASE TERM. The Lease Contract shall not automatically renew at the end of the lease term. Resident acknowledges and agrees that the minimum original lease term for occupancy under an LIHTC program or this addendum is a minimum of six (6) months. Notwithstanding anything to the contrary which is contained in the Lease Contract or any other addendum to the Lease Contract which allows or affords the resident the option of an early lease termination, such other provisions, if any, are hereby superseded by this addendum and shall amend such provision so that the resident shall not have the right to terminate the lease prior to the expiration of six (6) months from the starting date of the lease term stated in the Lease Contract. If required by the early termination provision, Resident may give an early termination notice to owner prior to the expiration of six months from the start of the lease term; however, the actual effective termination date of the lease must occur after the end of the sixth month of the lease. The dwelling shall not be used for transient purposes, and resident must occupy the leased premises for the first six months of the lease.

10. SECTION 8 OR HOUSING CHOICE VOUCHER PROGRAM.

Resident acknowledges and agrees that even though he or she may be a participant in the Section 8 federal housing program or the holder of a voucher or certificate of eligibility in that federal program that participation in that program does not automatically qualify him or her for occupancy of a LIHTC or other affordable housing program. The maximum eligible income limits for LIHTC may be lower than those of the Section 8 Housing Choice Voucher Program and may result in disqualification for housing at this dwelling community, depending on the nature of the applicable affordable housing program. Any such Section 8 Housing Choice Voucher Resident acknowledges and agrees that his or her occupancy must be approved by the Public Housing Authority under a Housing Assistance Program agreement and that other terms and conditions applicable to the Section 8 Housing Choice Voucher Program may be different from or in addition to those under the applicable affordable housing program for this dwelling community.

Owner shall have the right to terminate the lease or right of occupancy of any Section 8 Housing Choice Voucher resident for serious or repeated violation of material terms of the lease or any material non-compliance or other good cause as provided the U.S. Department of Housing and Urban Development (HUD) in its Public Housing Occupancy Guidebook and pursuant to 24 CFR 966.4. A serious or material violation or breach of the Lease Contract and this addendum includes, but is not limited to, failure to make rent payments due under the lease; failure to fulfill household obligations as described in 24 CFR 966.4(f); conviction of drug-related activity for manufacture or production of illegal drugs; violation of the applicable standard of alcohol abuse; and other criminal activity. The following are also serious and material violations under a Section 8 Housing Choice Voucher lease: drug-related activity engaged-in either on or off the premises by a resident, member of the resident's household, or other person under the resident's control; resident's or a member of resident's household's illegal use of a drug or a pattern of illegal drug use that interferes with the health, safety, or right to peaceful enjoyment of the premises by other residents; alcohol abuse or a pattern of alcohol abuse that threatens the health, safety, or right to peaceful enjoyment of the premises by other residents; furnishing false or misleading information concerning illegal drug use, alcohol abuse or rehabilitation of illegal drug or alcohol abusers; unlawful flight to avoid prosecution, custody, or confinement after conviction for a felony (or where applicable a high misdemeanor) or violation of a condition of probation or parole imposed under federal or state law; or engagement in criminal activity regardless of whether the resident or household member was arrested or convicted for such activity and without having to satisfy the standard of proof for a criminal conviction.

- 11. COOPERATION WITH MANAGEMENT TO TAKE **CORRECTIVE ACTION.** Resident agrees to cooperate with owner in taking any corrective action management or the owner deems necessary or desirable with respect to any mistake or act that may result in loss of tax credits or other violations of applicable federal or state law or applicable rules, regulations, interpretive guidance, or compliance directives from any state or federal housing agency with administrative or oversight or jurisdiction to administer affordable housing programs. Such required corrective action includes, but is not limited to, re-locating to another dwelling, loss of eligibility for LIHTC limited rent to a market rate rent, signing or re-signing documents, or producing documentation to establish or supplement household income, size, or student status. Resident agrees that upon discovering any overpayment of rent, utility allowance, or other charges, owner shall have the right to either rebate or apply a credit to future rent for such overpayments as an appropriate corrective action.
- 12. RECERTIFICATION. Resident acknowledges that the LIHTC Program and other affordable housing programs require an annual recertification of eligibility. Resident must cooperate with owner in completing the recertification process. When requested, resident shall attend an interview with management to determine continued Program eligibility, provide sources and documentation to verify all income, assets, and other eligibility information, and sign a new Tenant Income Certification form. It is the resident's responsibility to provide all necessary information so that management may perform this task. Continued occupancy is conditioned upon continued eligibility under the federal MHTC Program and other affordable housing requirements. The resident's next annual recertification must be completed by the date specified in owner's notice. Management will contact the resident prior to recertification date in order to begin processing the necessary paperwork. The resident must fully cooperate and provide all necessary information to expedite this process. Failure to comply with recertification requirements is a substantial and material breach of the terms of this Lease Contract and may result in non-renewal or termination of the resident's lease or right of occupancy or the resident's eviction from the unit.
- **13. CHANGES IN RESIDENT'S RENT BASED ON UTILITY ALLOWANCE.** Resident agrees that the Rent is based on the maximum gross rent calculated in accordance with IRS regulations, less the applicable utility allowance. The utility allowance for the unit may change during the lease term. If the utility allowance decreases during the lease term, Owner may, at its sole discretion, increase the rent by the amount of the utility allowance decrease. Any such rent increase will be made in accordance with all applicable state and local laws. Owner will notify resident in writing at least 30 days in advance of any such increase.
- 14. INCREASE IN HOUSEHOLD INCOME. Household will be considered "over income" for rent determination purposes if the combined household income exceeds one hundred forty percent (140%) of the applicable income limit as governed by the LIHTC Program. If the household's income increases above one hundred forty percent (140%) of the applicable income limit, owner, upon 30 days notice, may increase household's rent to the applicable market rate. This provision shall apply only if the building contains mixed LIHTC and non-LIHTC units. If applicable, owner shall also have the right to relocate the LIHTC resident to a non-LIHTC dwelling or otherwise designate the current dwelling a market rate unit.
- **15. CHANGES IN RESIDENT'S RENT BASED ON HUD AREA MEDIAN GROSS INCOME.** Resident agrees that the Rent is based on the area median gross income (AMGI) published by the federal Department of Housing and Urban Development for this geographic area. If the AMGI increases during the lease term, owner may, at its sole discretion, increase the rent to the maximum allowable amount based on the new AMGI. Any such rent increase will be made in accordance with all applicable state and local laws. Owner will notify resident in writing at least 30 days in advance of any such increase.

16. NO UNAUTHORIZED OCCUPANTS. Tenants agree not to permit individuals other than those listed on the rental application or Tenant Income Certification (TIC) form to occupy or reside in the dwelling without first obtaining owner's prior written approval. No person may occupy or live in an LIHTC dwelling or affordable housing who is not expressly authorized by owner. Corporate rentals of LIHTC dwellings is not permitted, and the dwelling may not be used for transient purposes of any kind. Only the individuals or persons who are eligible and approved for occupancy may occupy the dwelling and must sign the Lease Contract if they are over the age of majority.

As Resident's eligibility to occupy an LIHTC or affordable housing dwelling is dependent on combined household composition and income, Resident must disclose and report accurately and truthfully all members of the household, including, but not limited to, all children temporarily absent or in a foster home; children away at school but who live in the household during school recess; temporarily absent members of the family; household or family members confined to hospitals, nursing care facilities, and other medical treatment centers; all live-in attendants; visitors; guests; foster children; and foster adults.

Failure to comply with this provision is a substantial and material violation of this addendum and the Lease Contract, and you may be evicted or relocated for material noncompliance. Your breach of this provision may result in termination of the lease, your right of occupancy, or your eligibility to participate in the affordable housing program without the requirement or necessity of any further request or warning of the consequences for allowing unauthorized occupants to live in the dwelling.

17. LIVE-IN AIDE APPROVAL. The resident shall not permit any live-in aide to reside in the unit without the prior written approval of the owner. A live-in aide for the resident's household will not be approved unless: the resident verifies to the owner that a member of the resident's household requires the services of a live-in aide; the resident properly verifies to the owner that the person providing live-in aide services is essential to the care and well-being of the household member and would not be living in the unit except to provide the support services; and the resident and live-in aide have signed an agreement with owner approving the proposed live-in aide.

18. REQUESTS FOR UNIT TRANSFERS.

- a. Approval at Management's Discretion. Resident understands that owner has sole discretion in approving or denying any requests for unit transfers. Resident further understands that owner will deny any request for a unit transfer that owner believes may lead to noncompliance with the LIHTC Program.
- b. Cooperation with Management. If owner elects to transfer resident to another unit, resident agrees to cooperate with owner by providing information, completing documentation, and/or participating in interviews.
- c. Transfer Contingent on Resident's Cooperation. If resident fails to cooperate with owner after owner grants resident's transfer request, owner may rescind its approval and deny the request.

Resident(s)		
Owner's Representative		

- 19. SAVINGS PROVISION. The parties acknowledge that compliance with the LIHTC and other affordable housing programs is complex and can result in conflicts between the contractual provisions of this addendum, the federal and state laws and regulations governing those programs, and many other aspects of compliance. To the extent any provision in this addendum conflicts with the requirements of the $LIHTC\,or\,other\,affordable\,housing\,program, this\,addendum$ shall be interpreted and construed in harmony with the provisions of Internal Revenue Code and regulations and other provisions of any applicable affordable housing program so as to carry out the effect and intent of such laws and regulations and to prevent a forfeiture or loss of tax credit status. In the event any court determines that any provisions of this addendum are found to be unenforceable, the undersigned parties agree that the court shall interpret the parties' rights and obligations in a manner such as to uphold the validity and preservation of the owners' tax credit status or participation in such affordable housing program, even if it requires termination of the resident's lease or occupancy in order to insure continued compliance with such programs. If required by a state housing agency under a land use restriction agreement or as a condition for participation in any affordable housing program or if otherwise required by any other state or federal law applicable to such affordable housing programs, owner agrees that non-renewal of leases shall be for good cause, and owner shall not terminate or non-renew the Lease Contract for lack of just cause.
- 20. REASONABLE ACCOMMODATION. If the Resident is occupying a designated handicapped accessible/equipped unit and they do not require the handicapped unit features, the Resident acknowledges that priority for such units is given to those needing special physical designed features. Resident acknowledges that they are permitted to occupy the unit until owner issues a notice that an applicant requiring a handicapped equipped unit is on the waiting list and that the Resident may be required to move to another suitably sized unit in the community to make reasonable accommodation for the applicant. Upon receiving a 30-Day Notice, Resident agrees to move at the expense of the owner. Resident acknowledges that the rental rate may change, when appropriate to the rental rate for the unit being moved into.

21. SPECIAL PROVISIONS. The following special provisions

ver conflicting provisions of this printed form:
Date of Signing Addendum
 Date of Signing Addendum

ANIMAL ADDENDUM

Becomes part of Lease Contract



Date:	
	(when this Addendum is filled out)

Please note: We consider animals a serious responsibility and a risk to each resident in the dwelling. If you do not properly control and care for an animal, you'll be held liable if it causes any damage or disturbs other residents.

In this document, the terms "you" and "your" refer to all residents listed below and all occupants or guests; and the terms "we," "us," and "our" refer to the owner named in the Lease Contract (not to the property manager or anyone else).

1.	Unit No,	6.	ADDITIONAL FEE. You must also pay a one-time fee of \$ for having the animal in the dwelling unit.
	(street address) in(city), Georgia,(zip code).	7.	It is our policy to not charge a deposit for support animals. LIABILITY NOT LIMITED. The additional monthly rent and additional security deposit under this Animal Addendum do not limit residents' liability for property damages, cleaning,
2.	LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:	8.	deodorization, defleaing, replacements, or personal injuries. DESCRIPTION OF ANIMAL(S). You may keep only the animal(s) described below. You may not substitute any other
			animal(s). Neither you nor your guests or occupants may bring any other animal(s)-mammal, reptile, bird, amphibian, fish, rodent, arachnid, or insect-into the dwelling or community. Animal's name:
	Residents (list all residents):		Type:
			Weight: Age:
			Housebroken?Animal owner's name:
	This Addendum constitutes on Addendum to the know		Animal's name: Type: Breed:
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control. The Lease Contract is referred to in this Addendum as the "Lease Contract."	Y	Color: Age: Age: License no.: Date of last rabies shot: Housebroken?
3.	A. NO APPROVED ANIMALS. If this box is checked, you are not allowed to have animals (including mammals, reptiles, birds, fish, rodents, and insects), even temporarily, anywhere	0	Animal owner's name:
	in the apartment or apartment community unless we've authorized so in writing. We will authorize support and/or service animals for you, your guests, and occupants pursuant to the parameters and guidelines established by the Fair Housing Act, HUD regulatory guidelines, and any applicable	9.	SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
	B. CONDITIONAL AUTHORIZATION FOR ANIMAL. If this box is checked, you may keep the animal that is described below in the dwelling until the Lease Contract expires. But we may terminate this authorization sooner if your right of occupancy is lawfully terminated or if in our judgment you		
	and your animal, your guests, or any occupant violate any of the rules in this Addendum.		
4.	will be charged. We [check one] ☐ will consider, or ☐ will not consider this additional security deposit the general security deposit for all purposes. The security deposit amount in Provision 4 of the Lease Contract [check one] ☐ does, or ☐ does not include this additional deposit amount. Refund of the animal deposit will be subject to the terms and conditions set forth in the Lease Contract regardless of whether it is considered part of the general security deposit.	10	D. EMERGENCY. In an emergency involving an accident or
5.	ADDITIONAL MONTHLY RENT. Your total monthly rent (as stated in the Lease Contract) will be increased by The monthly rent amount in Provision 6 of	10	injury to your animal, we have the right, but not a duty, to take the animal to the following veterinarian for treatment,

include this additional animal rent.

the Lease Contract [check one] \square includes \square does not

Doctor:Address:City/State/Zip:Phone:	and perm we receive resident of
1. ANIMAL RULES. You are responsible for the animal's actions at all times. You agree to abide by these rules:The animal must not disturb the neighbors or other	animal ha 15. OUR REM may enter
residents, regardless of whether the animal is inside or outside the dwelling.	day's noti our sole jı
 Dogs, cats, and support animals must be housebroken. All other animals must be caged at all times. No animal offspring are allowed. 	abandorleft the softime

- - Inside, the animal may urinate or defecate only in these designated areas:
 - Outside, the animal may urinate or defecate only in these designated areas:
 - Animals may not be tied to any fixed object anywhere outside the dwelling units, except in fenced yards (if any) for your exclusive use.
 - You must not let an animal other than support animals into swimming-pool areas, laundry rooms, offices, clubrooms, other recreational facilities, or other dwelling
 - Your animal must be fed and watered inside the dwelling unit. Don't leave animal food or water outside the dwelling unit at any time, except in fenced yards (if any) for your exclusive use.
 - You must keep the animal on a leash and under your supervision when outside the dwelling or any private fenced area. We or our representative may pick up unleashed animals and/or report them to the proper authorities. We may impose reasonable charges for picking up and/or keeping unleashed animals.
 - Unless we have designated a particular area in your dwelling unit or on the grounds for animal defecation and urination, you are prohibited from letting an animal defecate or urinate anywhere on our property. You must take the animal off our property for that purpose. If we allow animal defecation inside the dwelling unit in this Addendum, you must ensure that it's done in a litter box with a kitty litter-type mix. If the animal defecates anywhere on our property (including in a fenced yard for your exclusive use), you'll be responsible for immediately removing the waste and repairing any damage. Despite anything this Addendum says, you must comply with all local ordinances regarding animal defecation.
- **12. ADDITIONAL RULES.** We have the right to make reasonable changes to the animal rules from time to time if we distribute a written copy of any changes to every resident who is allowed to have animals.
- 13. VIOLATION OF RULES. If you, your guest, or any occupant violates any rule or provision of this Animal Addendum (based upon our judgment) and we give you written notice, you must permanently remove the animal from the premises within the time period specified in our notice. We also have all other rights and remedies set forth in the Lease Contract, including damages, eviction, and attorney's fees to the extent allowed by law.

- INTS ABOUT ANIMAL. You must immediately anently remove the animal from the premises if e a reasonable complaint from a neighbor or other or if we, in our sole discretion, determine that the s disturbed neighbors or other residents.
- **IOVAL OF ANIMAL.** In some circumstances, we the dwelling unit and remove the animal with one ce left in a conspicuous place. We can do this if, in udgment, you have:
 - ned the animal:
 - animal in the dwelling unit for an extended period without food or water;
 - failed to care for a sick animal;
 - violated our animal rules: or
 - let the animal defecate or urinate where it's not supposed to.

In doing this, we must follow the procedures of the Lease Contract, and we may board the animal or turn the animal over to a humane society or local authority. We'll return the animal to you upon request if we haven't already turned it over to a humane society or local authority. We don't have a lien on the animal for any purpose, but you must pay for reasonable care and kenneling charges for the animal. If you don't pick up the animal within 5 days after we remove it, it will be considered abandoned.

16. LIABILITY FOR DAMAGES, INJURIES, CLEANING, ETC. You and all co-residents will be jointly and severally liable for the entire amount of all damages caused by the animal, including all cleaning, defleaing, and deodorizing. This provision applies to all parts of the dwelling unit, including carpets, doors, walls, drapes, wallpaper, windows, screens, furniture, appliances, as well as landscaping and other outside improvements. If items cannot be satisfactorily cleaned or repaired, you must pay for us to replace them completely. Payment for damages, repairs, cleaning, replacements, etc. are due immediately upon demand.

As owner of the animal, you're strictly liable for the entire amount of any injury that the animal causes to a person or anyone's property. You'll indemnify us for all costs of litigation and attorney's fees resulting from any such damage.

- **17. MOVE OUT.** When you move out, you'll pay for defleaing, deodorizing, and shampooing to protect future residents from possible health hazards, regardless of how long the animal was there. We—not you—will arrange for these services.
- **18. MULTIPLE RESIDENTS.** Each resident who signed the Lease Contract must sign this Animal Addendum. You, your guests, and any occupants must follow all animal rules. Each resident is jointly and severally liable for damages and all other obligations set forth in this Animal Addendum, even if the resident does not own the animal.
- **19. GENERAL.** You acknowledge that no other oral or written agreement exists regarding animals. Except for written rule changes under paragraph 9 above, our representative has no authority to modify this Animal Addendum or the animal rules except in writing. This Animal Addendum and the animal rules are considered part of the Lease Contract described above. It has been executed in multiple originals, one for you and one or more for us.

This is a binding legal document. Read it carefully before signing.

•	0 0	<i>3</i>	0 0		
sident or Residents Il residents must sign)			vner's Repres Signs below)	entative	

ASBESTOS ADDENDUM



Date:					
	(when this Addendum is filled out)				

1.	DWELLING UNIT DESCRIPTION. Unit No,	4.	FEDERAL RECOMMENDATIONS. The United States Environmental Protection Agency (EPA) has determined that the mere presence of asbestos materials does not pose a health risk to residents and that such materials are safe so long as they are not dislodged or disturbed in a manner that causes
2.	(city), Georgia, (zip code). 2. LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:		the asbestos fibers to be released. Disturbances include sanding, scraping, pounding, or other techniques that produce dust and cause the asbestos particles to become airborne. The EPA does not require that intact asbestos materials be removed. Instead, the law simply requires that we take reasonable precautions to minimize the chance of damage or disturbance of those materials.
	Residents (list all residents):		COMMUNITY POLICIES AND RULES. You, your families, other occupants, and guests must not disturb or attach anything to the walls, ceilings, floor tiles, or insulation behind the walls or ceilings in your dwelling unless specifically allowed in owner's rules or community policies that are separately attached to this Lease Contract. The foregoing prevails over other provisions of the Lease Contract to the contrary. Please report any ceiling leaks to management promptly so that pieces of acoustical ceiling material or ceiling tiles do not fall to the floor and get disturbed by people walking on the fallen material. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.		control over conflicting provisions of this printed form:
3.	ASBESTOS. In most dwellings which were built prior to 1981 and in some built after that, asbestos was commonly used as a construction material. In various parts of your dwelling, asbestos materials may have been used in the original construction or in renovations prior to the enactment of federal laws which limit asbestos in certain construction materials.		
	Resident(s) (All residents must sign)		Date of Signing Addendum
	Owner or Owner's Representative	_	Date of Signing Addendum

CITY OF ATLANTA RENTER'S CHOICE PROGRAM



Landlords of Ten (10) or more units under their control, are required to put the Resident on notice that they offer rental security insurance or give the Resident the option not to pay a full security deposit at the inception of their tenancy.

This Addendum only applies to Landlords who charge more than Sixty percent (60%) of the monthly rent as a security deposit and are within the City limits of Atlanta.

DWELLING UNIT DESCRIPTION. Unit No.		
Unit No,,,,,	<i>(city)</i> , Georgia,	(zip code).
LEASE CONTRACT DESCRIPTION. Lease Contract Date:		
This is an Addendum to the Lease Contract by and be	tween	("Landlord," "We," "Us") and
("Resident," "You," "Your," "Yourself," "My," "I") dated		,
Pursuant to the Atlanta Renter's Choice Program ("F Program within the boundaries of the City of Atlanta		
1. You may pay Your full security deposit of \$	upon execution of the	Lease Contract.
2. If You are signing a Lease Contract more than sixty are signing a Lease Contract less than sixty (60) d	ays before the tenancy, then	You may choose one of the listed options below:
A. You may pay the Security Deposit in three (beginning at a rate of	3) equal monthly installment	ts over the next three (3) months of Your term, (dollars/cents)
(\$) per month, plus interest a	at	(dollars/cents) percent (%) and service charges (dollars/cents) (\$) subsequent payments are due over the next two
per month. The first payment is due when the consecutive months. Payments are due on or	Lease Contract is signed. All before the due date provided	subsequent payments are due over the next two I in the Lease Contract with the monthly rent;
or		
determined by the Company, per month. If the damages to Us pursuant to their terms, cond	Js. This option requires You tere are damages at the end of the litions and exclusions when	to pay a fee based upon Your credit score, to be the tenancy, the Company may pay some of those You move out. You would then be billed by the uterest and service charges as described in the
Note: Residents must select either option 2A or 21	B, <u>not</u> both.	
It has been explained to You that should You opt in twith these options. Further, if an insurance/bond op to review the terms and conditions of the policy and twe have chosen the insurance/bond Company that V from, and therefore, We cannot represent to You that best deal with the Company that may be available fro are added and removed from Georgia licensure at an	tion is offered and elected by inderstand any exclusions, fe Ve will accept under this Ord t the insurance/bond is in Yo m any licensed insurance con	You, You understand that You will be required es, and charges, charged by the Company. While inance, there are very few companies to choose ur best interest or that We have negotiated the
Further, if You enter into the security deposit payment time, then We may refuse any rent payment as a part do not pay Your bond payments, You will be subject You will be subject to collection from the Company for covered by the policy, We may still collect from You agency we select. You understand that by electing the payments that You have made, and You will be fully liquid as well as any extra/excess/unpaid damages to U	tial payment and declare a de to collection by the Company or any sums they pay to Us an what You owe Us and may re e policy, that You will receive table to the Company for the f	efault, and you will be subject to eviction. If You and After You move out, if there are any damages, and if damages exceed the policy limit or are not port the balance due to any collection or credite no credit at move-out for any insurance/bond
Residents' Election (choose one):		
(1) I elect to pay my full securit	y deposit of \$	upon execution of the Lease Contract.
(2A) I elect to pay the security de of my term commencing when the lease is execu	posit in three (3) equal mont ted and payable with the mon	hly installments over the next three (3) months thly rent over the next two consecutive months;
Or (2D) Lelect to envel in the vent in	gurange /hand antion offered	h.,
(2B) I elect to enroll in the rent in Company as described above.	surance/ bond option offered	ру
Resident or Residents (All residents must sign)	Ov	wner or Owner's Representative (Signs below)
		Date of Signing Addendum
		_

BED BUG ADDENDUM



Date:	
	(when this Addendum is filled out)

Please note: It is our goal to maintain a quality living environment for our residents. To help achieve this goal, it is important to work together to minimize the potential for any bed bugs in your dwelling or surrounding dwellings. This addendum contains important information that outlines your responsibility and potential liability with regard to bed bugs.

	(street address) i
(city), Georgia,	(zip code).
LEASE CONTRACT D Lease Contract Date:	ESCRIPTION.
Docidenta (list all vegi	dantali
Residents (list all residents)	ientsj.

1. DWELLING UNIT DESCRIPTION.

This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

- **3. PURPOSE.** This Addendum modifies the Lease Contract and addresses situations related to bed bugs (cimex lectularius) which may be discovered infesting the dwelling or personal property in the dwelling. You understand that we relied on your representations to us in this Addendum.
- **4. INSPECTION AND INFESTATIONS.** BY SIGNING THIS ADDENDUM, YOU REPRESENT THAT:
 - YOU HAVE INSPECTED THE DWELLING PRIOR TO MOVING IN, OR PRIOR TO SIGNING THIS ADDENDUM, AND YOU DID NOT FIND ANY EVIDENCE OF BED BUGS OR A BED BUG INFESTATION:

OR

 YOU WILL INSPECT THE DWELLING WITHIN 48 HOURS AFTER MOVING IN, OR WITHIN 48 HOURS AFTER SIGNING THIS ADDENDUM AND WILL NOTIFY US OF ANY BED BUGS OR BED BUG INFESTATIONS.

You agree that you have read the information provided in this Addendum and that you are not aware of any infestation or presence of bed bugs in your current or previous dwellings, furniture, clothing, personal property, or possessions. You also acknowledge that you have fully disclosed to us any previous bed bug infestations or bed bug issues that you have experienced.

If you disclose to us a previous experience with bed bug infestations or other bed bug related issues, we can review documentation of the previous treatment(s) and inspect your personal property and possession to confirm the absence of bed bugs.

5. ACCESS FOR INSPECTION AND PEST TREATMENT.

- You must allow us and our pest control agents access to the dwelling at reasonable times to inspect for or treat bed bugs as allowed by law. You and your family members, occupants, guests, and invitees must cooperate and will not interfere with inspections or treatments. We have the right to select any licensed pest control professional to treat the dwelling and building. We can select the method of treating the dwelling, building and common areas for bed bugs. We can also inspect and treat adjacent or neighboring dwellings to the infestation even if those dwellings are not the source or cause of the known infestation. Unless otherwise prohibited by law, you are responsible for and must, at your own expense, have your own personal property, furniture, clothing and possessions treated according to accepted treatment methods established by a licensed pest control firm that we approve. You must do so as close as possible to the time we treated the dwelling. If you fail to do so, you will be in default, and we will have the right to terminate your right of occupancy and exercise all rights and remedies under the Lease Contract. You agree not to treat the dwelling for a bed bug infestation on your own.
- **6. NOTIFICATION.** You must promptly notify us:
 - of any known or suspected bed bug infestation or presence in the dwelling, or in any of your clothing, furniture or personal property.
 - of any recurring or unexplained bites, stings, irritations, or sores of the skin or body which you believe is caused by bed bugs, or by any condition or pest you believe is in the dwelling.
 - if you discover any condition or evidence that might indicate the presence or infestation of bed bugs, or of any confirmation of bed bug presence by a licensed pest control professional or other authoritative source.
- 7. **COOPERATION.** If we confirm the presence or infestation of bed bugs, you must cooperate and coordinate with us and our pest control agents to treat and eliminate the bed bugs. You must follow all directions from us or our agents to clean and treat the dwelling and building that are infested. You must remove or destroy personal property that cannot be treated or cleaned as close as possible to the time we treated the dwelling. Any items you remove from the dwelling must be disposed of off-site and not in the property's trash receptacles. If we confirm the presence or infestation of bed bugs in your dwelling, we have the right to require you to temporarily vacate the dwelling and remove all furniture, clothing and personal belongings in order for us to perform pest control services. If you fail to cooperate with us, you will be in default, and we will have the right to terminate your right of occupancy and exercise all rights and remedies under the Lease Contract.
- 8. RESPONSIBILITIES. You may be required to pay all reasonable costs of cleaning and pest control treatments incurred by us to treat your dwelling unit for bed bugs. If we confirm the presence or infestation of bed bugs after you vacate your dwelling, you may be responsible for the cost of cleaning and pest control treatments. If we must move other residents in order to treat adjoining or neighboring dwellings to your dwelling unit, you may be liable for payment of any lost rental income and other expenses incurred by us to relocate the neighboring residents and to clean and perform pest control treatments to eradicate infestations in other dwellings. If you fail to pay us for any costs you are liable for, you will be in default, and we will have the right to terminate your right of occupancy and exercise all rights and remedies under the Lease Contract, and obtain immediate possession of the dwelling. If you fail to move out after your right of occupancy has been terminated, you will be liable for holdover rent under the Lease Contract.

9.	TRANSFERS. If we allow you to transfer to another dwelling in the community because of the presence of bed bugs, you must have your personal property and possessions treated according to accepted treatment methods or procedures established by a licensed pest control professional. You must provide proof of such cleaning and treatment to our satisfaction.	10. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
	You are legally bound by this do	ocument. Please read it carefully.
	Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
		Date of Signing Addendum
	You are entitled to receive an original of this Adder	endum after it is fully signed. Keep it in a safe place.

BED BUGS — A Guide for Rental Housing Residents

Bed bugs, with a typical lifespan of 6 to 12 months, are wingless, flat, broadly oval-shaped insects. Capable of reaching the size of an apple seed at full growth, bed bugs are distinguishable by their reddish-brown color, although after feeding on the blood of humans and warm-blooded animals—their sole food source—the bugs assume a distinctly blood-red hue until digestion is complete.

Bed bugs don't discriminate

Bed bugs increased presence across the United States in recent decades can be attributed largely to a surge in international travel and trade. It's no surprise then that bed bugs have been found time and time again to have taken up residence in some of the fanciest hotels and apartment buildings in some of the nation's most expensive neighborhoods.

Nonetheless, false claims that associate bed bugs presence with poor hygiene and uncleanliness have caused rental housing residents, out of shame, to avoid notifying owners of their presence. This serves only to enable the spread of bed bugs.

While bed bugs are, by their very nature, more attracted to clutter, they're certainly not discouraged by cleanliness.

Bottom line: bed bugs know no social and economic bounds; claims to the contrary are false.

Bed bugs don't transmit disease

There exists no scientific evidence that bed bugs transmit disease. In fact, federal agencies tasked with addressing pest of public health concern, namely the U.S. Environmental Protection Agency and the Centers for Disease Control and Prevention, have refused to elevate bed bugs to the threat level posed by disease transmitting pests. Again, claims associating bed bugs with disease are false.

Identifying bed bugs

Bed bugs can often be found in, around and between:

- Bedding
- Bed frames
- Mattress seams
- Upholstered furniture, especially under cushions and along seams
- Around, behind and under wood furniture, especially along areas where drawers slide
- Curtains and draperies
- Along window and door frames
- Ceiling and wall junctions
- Crown moldings
- Behind and around wall hangings and loose wallpaper
- Between carpeting and walls (carpet can be pulled away from the wall and tack strip)
- · Cracks and crevices in walls and floors
- Inside electronic devices, such as smoke and carbon monoxide detectors

- Because bed bugs leave some persons with itchy welts strikingly similar to those caused by fleas and mosquitoes, the origination of such markings often go misdiagnosed. However, welts caused by bed bugs often times appear in succession and on exposed areas of skin, such as the face, neck and arms. In some cases, an individual may not experience any visible reaction resulting from direct contact with bed bugs.
- While bed bugs typically prefer to act at night, they often do
 not succeed in returning to their hiding spots without leaving
 traces of their presence through fecal markings of a red to dark
 brown color, visible on or near beds. Blood stains tend also to
 appear when the bugs have been squashed, usually by an
 unsuspecting host in their sleep. And, because they shed, it's
 not uncommon for skin casts to be left behind in areas typically
 frequented by bed bugs.

Preventing bed bug encounters when traveling

Because humans serve as bed bugs' main mode of transportation, it is extremely important to be mindful of bed bugs when away from home. Experts agree that the spread of bed bugs across all regions of the United States is largely attributed to an increase in international travel and trade. Travelers are therefore encouraged to take a few minutes upon arriving to their temporary destination to thoroughly inspect their accommodations, so as to ensure that any uninvited guests are detected before the decision is made to unpack.

Because bed bugs can easily travel from one room to another, it is also recommended that travelers thoroughly inspect their luggage and belongings for bed bugs before departing for home.

Bed bug do's and don'ts

- Do not bring used furniture from unknown sources into your dwelling. Countless bed bug infestations have stemmed directly from the introduction into a resident's unit of second-hand and abandoned furniture. Unless the determination can be made with absolute certainty that a piece of second-hand furniture is bed bug-free, residents should assume that the reason a seemingly nice looking leather couch, for example, is sitting curbside, waiting to be hauled off to the landfill, may very well be due to the fact that it's teeming with bed bugs.
- Do address bed bug sightings immediately. Rental housing residents who suspect the presence of bed bugs in their unit must immediately notify the owner.
- **Do not attempt to treat bed bug infestations.** Under no circumstance should you attempt to eradicate bed bugs. Health hazards associated with the misapplication of traditional and non-traditional, chemical-based insecticides and pesticides poses too great a risk to you and your neighbors.
- **Do comply with eradication protocol.** If the determination is made that your unit is indeed playing host to bed bugs, you must comply with the bed bug eradication protocol set forth by both your owner and their designated pest management company.



CLUBHOUSE/LICENSED SPACE AGREEMENT



1.	DWELLING UNIT DESCRIPTION. Unit No,		to returning the Clubhouse/Licensed Space to its original condition will be withheld and deducted from the damage
	(street address) in		deposit. Resident agrees and understands that Resident's liability is not limited to the monetary amount of the deposit, and Owner's retention of the deposit or any portion thereof
	(city), Georgia,(zip code).		does not constitute a limitation of Owner's remedies for
2.	THE FOLLOWING ARE THE ONLY PARTIES TO THIS AGREEMENT. RESIDENTS SHALL NOT BE PERMITTED TO ASSIGN THIS AGREEMENT TO ANY OTHER PERSON OR ENTITY:		excessive hours of use, cleaning expenses or property damage to the Clubhouse/Licensed Space. This deposit is not a security deposit nor related in any way to the Resident's lease at the property.
	Owner's name:	7.	RULES AND REGULATIONS. Resident, as Licensee, agrees to the rules and regulations set forth below:
			• Resident must be a current Resident in good standing on the date of the use of the Clubhouse/Licensed Space.
	Residents (list all residents):		 Resident agrees to end use of the Clubhouse/Licensed Space promptly at the agreed upon time.
			• Resident must be continuously present for the duration of the licensed time.
			 Resident agrees to use the Clubhouse Licensed Space for its intended use and not for any other use.
			 Resident agrees to only use the area of the Clubhouse/ Licensed Space as identified in this Agreement and not any adjoining area.
		•	 If permitted, Resident agrees to abide by all laws and regulations related to the distribution, sale, and/or consumption of alcohol on the property:
	This document (the "Agreement") shall serve as an agreement	•	Resident is permitted to serve alcohol.
	between Resident and Owner. This is a revocable license agreement, and is not a lease. Owner has the right to terminate		Resident is not permitted to serve alcohol.
	this license at any time, upon written notice to you.		• If required, Resident agrees to secure event insurance, and abide by all coverage terms and conditions:
3.	PURPOSE OF AGREEMENT. By signing this Agreement,		Resident is required to have event insurance.
	Resident agrees to the terms and conditions set forth herein		Resident is not required to have event insurance.
	related to the licensing of the Clubhouse/Licensed Space and other licensed space on the property related, directly or		Resident agrees to abide by the following additional
	indirectly, to the Clubhouse, which is not included in your current lease, nor generally available to residents. The	V	requirements:
	Clubhouse/Licensed Space shall solely be used for the following intended use, and for no other reason (including commercial		
	use):		
			 Resident and guest(s), invitee(s) or other persons using the
4.	IDENTIFICATION OF CLUBHOUSE/LICENSED SPACE: The Clubhouse/Licensed Space is described as follows:		Clubhouse/Licensed Space shall not behave in a loud or obnoxious manner, disturb or threaten the rights, comfort, health, safety, or convenience of Residents and others, disturb Owner's business operations, or breach the peace in any manner. Resident understands that Resident is fully responsible for the actions of your guest(s), invitees and other persons during your use and possession of the
	Maximum occupancy of the Clubhouse is persons.		Clubhouse/Licensed Space, including the entering and exiting of the property.
5.	USAGE PERIOD: The Clubhouse/Licensed Space shall only be used by Resident during the following times: to on the following date:		• Resident shall direct its guests/attendees to park only in the designated areas. All guests and attendees are required to comply with Community Rules and Regulations.
	Resident must clean and return the Clubhouse/Licensed Space within hours following the end of the usage period.		• Resident agrees not to exceed the occupancy limits for the Clubhouse/Licensed Space.
6.	FEES. Owner agrees to license to you the above identified Clubhouse/Licensed Space in the amount of \$		• Owner or its agents can immediately terminate Resident's use of the Clubhouse/Licensed Space if there is any violation of this Agreement.

deposit amount will be returned to Resident after the Clubhouse/Licensed Space is cleaned by Resident and returned to its pre-licensed condition. Any costs Owner incurs related

8.	DAMAGE TO PROPERTY. Resident agrees to immediately report any and all damage done to the Clubhouse/Licensed Space, and its contents, to the Owner. Resident is responsible for any and all damages to Clubhouse/Licensed Space caused by Resident, and/or guest(s). Resident is liable for the costs of any repairs needed as a result of damage caused by Resident and/or guest(s). Resident shall indemnify owner against all claims of liability for personal injury or property damage that arise as a result of Resident's license of the Clubhouse/Licensed Space on the property, with the exception of any claims that may be the result of Owner's own negligent or intentional acts.	11. SPECIAL PROVISIONS. The following special provis control over conflicting provisions of this printed form	
9.	RELEASE FROM LIABILITY. To the greatest extent allowed by law, (a) Resident agrees to waive, defend, hold harmless and indemnify Owner and Owner's agents from and against any claim(s), liabilities, or actions of any nature, you or any of your guests, may ever have against Owner related to the use of the Clubhouse/Licensed Space under the Agreement, including attorney fees and costs, including those attorney fees and costs incurred upon any appeal; (b) Resident agrees to assume all risks associated with the use and enjoyment of the Clubhouse/Licensed Space; (c) Owner assumes no responsibility for any damage to or loss of property by the Resident and/or guest(s), or person(s) who trespass on the Clubhouse/Licensed Space during the Resident's use of the Clubhouse/Licensed Space.		
10	. NO RESIDENTIAL TENANCY. This Agreement shall not be deemed in any manner so as to create any residential landlord/tenant relationship by and between the parties hereto and shall be deemed separate and independent from the parties' residential lease contract. This Agreement shall not constitute an amendment to the parties preexisting residential lease contract.		
	Resident or Residents (All residents must sign)	Owner or Owner's Representative (signs below)	
_		Date of Signing Agreement	

COMMUNITY POLICIES, RULES AND REGULATIONS ADDENDUM



					tified below and is in a ase, the terms of this A		
Prop	erty Owner:						
Resid	lent(s):						
Unit l	No:/Address:						
Lease	e Date:						
I.	Resident(s) located at the provided for Addendum, revoked by or the Compartment of the Without not for use of an Additional personal in Community damages, land that an the law.	permission for the Dwelling Compared to the Lease. So the common of the	use of all common munity is a privileg ach permission is equality rules and reme for any lawful all control. Owner close any Amenity recompense of any time. expressly agrees ty damage, of what grees to hold Own ities of every type clated to or arise for any time.	areas, Resident am ge and license grante expressly conditione gulations ("Rules") reason. In all cases, reserves the right based upon the nee expression assume all rise atever nature or se er harmless and re e, whether or not from such use. Thi	non RECREATIONAL Intentities, and recreation of the dupon Resident's admitted upon Resident's admitted to set the days and he do for the most strict terms of the the days and he do for the days and manage where the days and manage were the days a	onal facilities (toge contractual right experience to the term in time, and such possion of either the Leas nours of use for all owner's sole and attement may make checkluding but not linsident's use of the and all claims, allosident(s) may havenforceable to the	scept as otherwise s of the Lease, this ermission may be e, this Addendum, Amenities and to asolute discretion, anges to the Rules mited to risks of amenities at the egations, actions, we against Owner e fullest extent of
II.	WITH THE SOLELY RE RULES AND FROM ALL the Manag	E HEIRS, ASSIGN SPONSIBLE FOR D REGULATION CLAIMS OF SUC ement, officers	NS, ESTATES AND THE COMPLIANC S, AND RESIDENT H PERSONS AS DES , partners, emplo	LEGAL REPRESENTE OF SUCH PERSON (S) INTEND TO A SCRIBED IN THE PICTURE, assignment, assign	ENT(S)' OCCUPANTS, NTATIVES OF THEM S WITH THE LEASE, T ND SHALL INDEMNIRECEDING PARAGRAMMS, Owners, subsidians, When using the pool	ALL, AND RESIDE THIS ADDENDUM, A FY AND HOLD OW PH. The term "Own aries and affiliate	ENT(S) SHALL BE AND COMMUNITY VNER HARMLESS ner" shall include es of Owner.
	 All Swim: For their Pool hour No glass, Proper sv No runniwith a tov Resident(mers swim at the safety, Resident as are posted at a pets, or alcoholic wimming attire and or rough activel when using some some some some some some some some	eir own risk. Owners should not swim the pool. c beverages are period at all time vities are allowed and any their guests.	er is not responsible alone. rmitted in the pool nes and a swimsuitin the pool area. Repool furniture in pool	oosted in the pool area e for accidents or injur- area. Use paper or pla t "cover up" should be spect others by mining pool areas, disposing of	ries. astic containers on worn to and from nizing noise, cover trash, and keeping	ly. the pool. ing pool furniture
			IN CA	SE OF EMERGENC	Y DIAL 911		
III.	 agrees to the Residents The Fitner Resident (that may) Resident (dangerous) Resident (aerobics) Resident (Resident) Resident (Resident) Resident (permitter) 	ne following: s and guests will ess Center is not s) shall carefully be functioning i s) shall immedia s, as well any ot s) shall consult or exercise class s) will keep Fitm s) will not admi s) must accomp d in the Fitness	adhere to the rule supervised. Reside inspect each piece mproperly or that tely report to Manaher person's use that a physician before, and will refrain fittess Center locked tany person to the pany guests, and management.	es and regulations part(s) are solely resoftent(s) are solely resoftent prior of equipment prior of agement any equipment appears to be date using any equipment such use or part all times during a Fitness Center who is glass, smoking, or the sole of the sole	nent that is not function ingerous or in violation in the Fitness Centicipation unless app Resident's visit to the phas not registered weating, alcoholic bever	enter and Managen n appropriate use o hall refrain from us oning properly, is da on of Management F nter and before pa roved by Resident's Fitness Center. with the Manageme erages, pets, or bla	ment policies. f equipment. ing any equipment maged or appears Rules and Policies. rticipating in any s physician. nt Office. ick sole shoes are
	Card # issu	ed: (1) (2)		(3) (4)		(5) (6)	

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IV.	PACKAGE RELEASE. This Community DOES ; DOES NOT accept packages on behalf of Residents.
	For communities that do accept packages on behalf of its Residents: Resident(s) gives Owner permission to sign and accept any parcels or letters sent to Resident(s) through UPS, Federal Express, Airborne, United States Postal Service or the like. Resident agrees that Owner does not accept responsibility or liability for any lost, damaged, or unordered deliveries, and agrees to hold Owner harmless for the same.
V.	BUSINESS CENTER. This Community DOES; DOES NOT have a business center. Resident(s) agrees to use the business center at Resident(s) sole risk and according to the Rules and Regulations posted in the business center and Management policies. Owner is not responsible for data, files, programs or any other information lost or damaged on Business Center computers or in the Business Center for any reason. No software may be loaded on Business Center computers without the written approval of Community Management. No inappropriate, offensive, or pornographic images or files (in the sole judgment of Owner) will be viewed or loaded onto the Business Center computers at any time. Residents will limit time on computers to minutes if others are waiting to use them. Smoking, eating, alcoholic beverages, pets, and any disturbing behavior are prohibited in the business center.
VI.	 AUTOMOBILES/BOATS/RECREATIONAL VEHICLES. The following policies are in addition to those in the Lease, and may be modified by the additional rules in effect at the Community at any given time: Only vehicle per licensed Resident is allowed. All vehicles must be registered at the Management office. Any vehicle(s) not registered, considered abandoned, or violating the Lease, this Addendum, or the Community Rules, in the sole judgment of Management, will be towed at the vehicle owner's expense after a hour notice is placed on the vehicle. Notwithstanding this, any vehicle illegally parked in a fire lane, designated no parking space or handicapped space, or blocking an entrance, exit, driveway, dumpster, or parked illegally in a designated parking space, will immediately be towed, without notice, at the vehicle owner's expense. The washing of vehicles is not permitted on the property unless specifically allowed in designated area. Any on property repairs and/or maintenance of any vehicle must be with the prior written permission of the Management's Recreational vehicles, boats or trailers may only be parked on the property with Management's permission (in Management's sole discretion), and must be registered with the Management Office and parked in the area(s) designated by Management.
VII.	 FIRE HAZARDS. In order to minimize fire hazards and comply with city ordinances, Resident shall comply with the following: Residents and guests will adhere to the Community rules and regulations other Management policies concerning fire hazards, which may be revised from time to time. No person shall knowingly maintain a fire hazard. Grills, Barbeques, and any other outdoor cooking or open flame devices will be used only on the ground level and will be placed a minimum of feet from any building. Such devices will not be used close to combustible materials, tall grass or weeds, on exterior walls or on roofs, indoors, on balconies or patios, or in other locations which may cause fires. Fireplaces: Only firewood is permitted in the fireplace. No artificial substances, such as Duraflame® logs are permitted. Ashes must be disposed of in metal containers, after ensuring the ashes are cold. Flammable or combustible liquids and fuels shall not be used or stored (including stock for sale) in dwellings, near exits, stairways breezeways, or areas normally used for the ingress and egress of people. This includes motorcycles and any apparatus or engine using flammable or combustible liquid as fuel. No person shall block or obstruct any exit, aisle, passageway, hallway or stairway leading to or from any structure. Resident(s) are solely responsible for fines or penalties caused by their actions in violation of local fire protection codes.
VIII.	EXTERMINATING. Unless prohibited by statute or otherwise stated in the Lease, Owner may conduct extermination operations in Residents' dwelling several times a year and as needed to prevent insect infestation. Owner will notify Residents in advance of extermination in Residents' Dwelling, and give Resident instructions for the preparation of the Dwelling and safe contact with insecticides. Residents will be responsible to prepare the Dwelling for extermination in accordance with Owner's instructions. If Residents are unprepared for a scheduled treatment date Owner will prepare Residents' dwelling and charge Residents accordingly. Residents must request extermination treatments in addition to those regularly provided by Owner in writing. Residents agree to perform the tasks required by Owner on the day of interior extermination to ensure the safety and effectiveness of the extermination. These tasks will include, but are not limited to, the following: • Clean in all cabinets, drawers and closets in kitchen and pantry. • If roaches have been seen in closets, remove contents from shelves and floor. • Remove infants and young children from the dwelling.

- Remove pets or place them in bedrooms, and notify Owner of such placement.
- Remove chain locks or other types of obstruction on day of service.
- Cover fish tanks and turn off their air pumps.
- Do not wipe out cabinets after treatment.

In the case of suspected or confirmed bed bug infestation, resident will agree to the following:

- Resident will wash all clothing, bed sheets, draperies, towels, etc. in extremely hot water.
- Resident will thoroughly clean, off premises, all luggage, handbags, shoes and clothes hanging containers.
- Resident will cooperate with Owner's cleaning efforts for all mattresses and seat cushions or other upholstered furniture, and will dispose of same if requested.

RESIDENTS ARE SOLELY RESPONSIBLE TO NOTIFY OWNER IN WRITING PRIOR TO EXTERMINATION OF ANY ANTICIPATED HEALTH OR SAFETY CONCERNS RELATED TO **EXTERMINATION AND THE USE OF INSECTICIDES**

- IX. **DRAPES AND SHADES.** Drapes or shades installed by Resident, when allowed, must be lined in white and present a uniform exterior appearance.
- X. **WATER BEDS.** Resident shall not have water beds or other water furniture in the dwelling without prior written permission of Owner.

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- XI. BALCONY or PATIO. Balconies and patios shall be kept neat and clean at all times. No rugs, towels, laundry, clothing, appliances or other items shall be stored, hung or draped on railings or other portions of balconies or patios. No misuse of the space is permitted, including but not limited to, throwing, spilling or pouring liquids or other items, whether intentionally or negligently, over the balconies or patios.
- XII. SIGNS. Resident shall not display any signs, exterior lights or markings on dwelling. No awnings or other projections shall be attached to the outside of the building of which dwelling is a part.
- XIII. SATELLITE DISHES/ANTENNAS. You must complete a satellite addendum and abide by its terms prior to installation or
- XIV. WAIVER/SEVERABILITY CLAUSE. No waiver of any provision herein, or in any Community rules and regulations, shall be effective unless granted by the Owner in a signed and dated writing. If any court of competent jurisdiction finds that any clause, phrase, or provision of this Part is invalid for any reason whatsoever, this finding shall not effect the validity of the remaining portions of this addendum, the Lease Contract or any other addenda to the Lease Contract.

XV. SPECIAL PROVISIONS. The following	special provisions control over conflicting pr	rovisions of this printed form:
		<u> </u>
I have read, understand and agree to comply w	vitil the preceding provisions.	
Resident	Date Resident	Date
Resident	Date Resident	Date
Resident	Date Resident	Date
Owner Representative	Date	

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CONSTRUCTION ADDENDUM



2. LEA Leas Owr	r), Georgia,	(street address) ir
2. LEA Leas Owr	v). Georgia.	
Leas Owr), 4001814,	_ (zip code).
Resi	SE CONTRACT DESCRIPTION. se Contract Date: ner's name:	
Resi		
	dents (list all residents):	
	s Addendum constitutes an A	11 1

described Lease Contract for the above described premises and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

- **3. PURPOSE OF ADDENDUM.** By signing this Addendum, Resident acknowledges that existing, on-going, or future construction on the property may affect your use, view, and enjoyment of such property.
- 4. RESIDENT ACKNOWLEDGMENT OF CONSTRUCTION ON PROPERTY. Resident acknowledges that the property including its common areas and apartments, may currently or in the future, be under repair, renovation, improvement, or construction. Owner does not guarantee that the repair, renovation, improvement, or construction will be completed on a set date or time and therefore, is not under any obligation to have said repair, renovation, improvement, or construction completed by a set date or time. Resident also acknowledges that the repair, renovation, improvement, or construction does not represent a breach of Owner's obligations under the Lease Contract.
- **5. USE OF AMENITIES AND SERVICES.** Repair, renovation, improvement, or construction at the property may create conditions where Resident's use of the property's amenities and services may be limited or not available.
- 6. NOISE AND OTHER DISTURBANCES. Repair, renovation, improvement, or construction at or near the property may create noise or other disturbances, and the property itself, or portions thereof, may be unfinished for some time with respect to landscaping, building exteriors, interiors, amenities, walkways, lighting and the like. Resident acknowledges that these conditions may create inconveniences that may be beyond the control of the Owner. Resident agrees that despite these inconveniences, the obligations of the Resident, including payment of rent, as set forth in the Lease Contract will still be in effect.

7. RELEASE OF LIABILITY. To the extent allowed by state law or local ordinance, by signing this Addendum, Resident agrees to waive all claims related to Resident's inability to access, use, and enjoy the amenities, services, and facilities affected by existing, on-going, or future repair, renovation, improvement, or construction on the property.

The existing, on-going, or future construction at the property includes:

Title/Description:	
Anticipated Start Date: _	
Anticipated End Date:	

To the extent allowed by state law or local ordinance, Resident further agrees that any inconvenience associated with the repair, renovation, improvement, or construction, such as, but not limited to, those disclosed herein, will not be deemed to give Resident any offset to rent obligations, or other compensation, nor will they be the basis for a complaint(s) or defense(s) against Owner for rent relief, constructive eviction, fitness and habitability, peaceful and quiet enjoyment, nuisance, or any other claim, right or remedy.

8. DELAY OF OCCUPANCY. Resident acknowledges that occupancy of the apartment may be delayed due to repair, renovation, improvement, or construction of the property, including common areas and apartments. Such repair, renovation, improvement, or construction may cause unforeseen delays due to scheduling conflicts, delay in permit issuance, acts of God, and other things beyond the control of Owner. The Lease Contract will remain in effect subject to: (1) the start date of the term of the lease contract shall be changed to the first day that Owner provides Resident the apartment for occupancy, and rent shall be abated until occupancy is provided; and (2) your right to terminate as set forth in your Lease Contract under DELAY OF OCCUPANCY, and in accordance with applicable state law or local ordinance.

Resident hereby knowingly and voluntarily accepts the risks of delays and the apartment not being ready for occupancy on the date set forth in the Lease Contract. Resident agrees that Owner's failure to have the apartment ready on the set date in the Lease Contract due to a repair, renovation, improvement, or construction delay does not constitute a willful failure to deliver possession of the apartment. Resident hereby waives and relinquishes any rights, claims, or causes of action against Owner related to delays in delivering the apartment, including, but not limited to, any holdover rent, or other penalties imposed at Resident's current place of residence, provided however, that Owner agrees that rent will not commence under the Lease Contract until possession is delivered to Resident.

- 9. DISPLACEMENT. In the event Resident must be displaced from the apartment that is the subject of the Lease Contract due to repair, renovation, improvement, or construction in or around the apartment, Owner, at Owner's sole option, shall transfer Resident to another apartment within the apartment community that is not affected by the repair, renovation, improvement, or construction or shall provide appropriate comparable accommodations for Resident. However, in the event of Resident's displacement and subsequent re-location, the terms of the Lease Contract, including but not limited to the payment of rent shall remain in full force and effect.
- 10. SEVERABILITY. If any provision of this Lease Contract is invalid or unenforceable under applicable law, such provision shall be ineffective to the extent of such invalidity or unenforceability only without invalidating or otherwise affecting the remainder of this Lease Contract. The court shall interpret the lease contract and provisions herein in a manner such as to uphold the valid portions of this Lease Contract while preserving the intent of the parties.

Resident or Residents (All residents must sign)	Owner or Owner's Representative (signs below) Date of Signing Addendum

COVID-19 EVICTION NOTICE CONSUMER FINANCIAL PROTECTION BUREAU DISCLOSURE OF CONSUMER RIGHTS



1.	DWELLING UNIT DESCRIPTION. Unit No,,	
	(street address) in	(city
	Georgia,(zip code).	
2.	LEASE CONTRACT DESCRIPTION.	
	Lease Contract date:	
	Owner's name:	
	Residents (list all residents):	
3.	DATE THIS DISCLOSURE WAS PROVIDED TO THE ABOVE-NAMED RESIDENT(S):	
		•
В	secause of the global COVID-19 pandemic, you may be eligible for temporary protection fro	om eviction under the laws
0	f your State, territory, locality, or tribal area, or under Federal law.	
L	earn the steps you should take now:	
•	visit www.cfpb.gov/eviction;	
•	or call a housing counselor at 800-569-4287.	
	Owner or Owner's Representative	
	(signs below)	

CRIME/DRUG FREE HOUSING ADDENDUM



1. DWELLING UNIT DESCRIPTION. Unit No	4. Violation of any federal drug laws governing the use, possession, sale, manufacturing and distribution of marijuana, regardless of state or local laws. (So long as
(city), Georgia,(zip code).	, , ,
2. LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:	5. Engaging in, or allowing, any behavior that is associated with drug activity, including but not limited to having excessive vehicle or foot traffic associated with his or her unit.
Residents (list all residents):	6. Any breach of the Lease Contract that otherwise jeopardizes the health, safety, and welfare of the Owner, Owner's agents, or other Residents, or involving imminent, actual or substantial property damage.
	7. Engaging in or committing any act that would be a violation of the Owner's screening criteria for criminal conduct or which would have provided Owner with a basis for denying Resident's application due to criminal conduct.
	8. Engaging in any activity that constitutes waste, nuisance, or unlawful use.
	B. AGREE THAT ANY VIOLATION OF THE ABOVE PROVISIONS CONSTITUTES A MATERIAL VIOLATION OF THE PARTIES' LEASE CONTRACT AND GOOD CAUSE FOR TERMINATION OF TENANCY. A single violation of any of the provisions of this Addendum shall be deemed
in this Addendum is inconsistent with any provision in this Addendum is inconsistent with any provision(s) contained in other portions of, or attachments to, the above mentioned Lease Contract, then the provisions of this Addendum shall control. For purposes of this Addendum, the term "Premises" shall include the dwelling unit, all common areas, all other dwelling units on the property or any common areas or other dwelling units on or about other property owned by or managed by the Owner. The parties hereby amend and supplement the Lease Contract as follows:	Lease Contract. It is understood that a single violation shall be good cause for termination of the Lease Contract. Notwithstanding the foregoing comments, Owner may terminate Resident's tenancy for any lawful reason, and by any lawful method, with or without good cause. 5. CRIMINAL CONVICTION NOT REQUIRED. Unless otherwise
4. CRIME/DRUG FREE HOUSING. Resident, members of the Resident's household, Resident's guests, and all other persons affiliated with the Resident:	
A. Shall not engage in any illegal or criminal activity on or about the premises. The phrase, "illegal or criminal activity" shall include, but is not limited to, the following	<u> </u>
 Engaging in any act intended to facilitate any type of criminal activity. 	f
Permitting the Premises to be used for, or facilitating any type of criminal activity or drug related activity regardless of whether the individual engaging in such activity is a member of the household, or a guest.	
3. The unlawful manufacturing, selling, using, storing keeping, purchasing or giving of an illegal or controlled substance or paraphernalia as defined in city, county state or federal laws, including but not limited to the State of Georgia and/or the Federal Controlled Substances Act.	
Resident or Residents (sign here)	Date of Signing Addendum
Owner or Owner's Representative (signs here)	Date of Signing Addendum

LEASE CONTRACT ADDENDUM FOR ENCLOSED GARAGE, CARPORT, OR STORAGE UNIT



1.	DWELLING UNIT DESCRIPTION. Unit No,		NO DANGEROUS ITEMS. Items that pose an environmental hazard or a risk to the safety or health of other residents, occupants, or neighbors in our sole judgment or that violate any government regulation may not be stored. Prohibited items include fuel (other than in a properly capped fuel tank
2.	(city), Georgia,(zip code). LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:		of a vehicle or a closed briquette lighter fluid container), fireworks, rags, piles of paper, or other material that may create a fire or environmental hazard. We may remove from such areas, without prior notice, items that we believe might constitute a fire or environmental hazard. Because of carbon monoxide risks, you may not run the motor of a vehicle inside a garage unless the garage door is open to allow fumes to escape.
	Residents (list all residents):		NO SMOKE, FIRE, OR CARBON MONOXIDE DETECTORS. No smoke, fire, or carbon monoxide detectors will be furnished by us unless required by law.
			GARAGE DOOR OPENER. If an enclosed garage is furnished, you ☐ will ☐ will not be provided with a ☐ garage door opener and/or ☐ garage key. You will be responsible for maintenance of any garage door opener, including battery replacement. Transmitter frequency settings may not be changed on the garage door or opener without our prior written consent.
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.		 SECURITY. Always remember to lock any door of a garage or storage unit and any door between a garage and the dwelling. When leaving, be sure to lock all keyed deadbolt locks. INSURANCE AND LOSS/DAMAGE TO YOUR PROPERTY. You will maintain liability and comprehensive insurance coverage for any vehicle parked or stored. We are not responsible for pest control in such areas.
3.	GARAGE, CARPORT, OR STORAGE UNIT. You are entitled to exclusive possession of: (check as applicable) ☐ garage or carport attached to the dwelling; ☐ garage space number(s); ☐ carport space number(s); and/or storage unit number(s)	12.	open and enter garages and storerooms to ensure compliance with this addendum. In the event we enter the garage or storerooms, we will comply with the notice provisions set forth in the Lease Contract.
4.	All terms and conditions of the Lease Contract apply to the above areas unless modified by this addendum. SECURITY DEPOSIT. An additional security deposit of	13.	. NO LOCK CHANGES, ALTERATIONS, OR IMPROVEMENTS. Without our prior written consent, locks on doors of garages and storage units may not be rekeyed, added, or changed, and improvements, alterations, or electrical extensions or
	\$will be charged for the checked areas above. We (check one) \(\begin{align*} \) will consider or \(\beta \) will not consider this additional security deposit a general security deposit for all purposes. The security deposit amount in Provision 4 of the Lease Contract (check one) \(\beta \) does or \(\beta \) does not include this additional deposit amount. Refund of the additional security deposit will be subject to the terms and conditions set forth in the Lease Contract regardless of whether it is considered part of the general security deposit.	14.	changes to the interior or exterior of such areas are not allowed. You may not place nails, screws, bolts, or hooks into walls, ceilings, floors, or doors. Any damage not caused by us or our representatives to areas covered by this addendum will be paid for by you. MOVE-OUT AND REMEDIES. Any items remaining after you have vacated the dwelling will be removed, sold, or otherwise disposed of according to the Lease Contract, which
5.	ADDITIONAL MONTHLY RENT. Your total monthly rent (as stated in the Lease Contract) will be increased by \$ The monthly rent amount in Provision 6 of the Lease Contract (check one) includes does not include this additional rent.		addresses disposition or sale of property left in an abandoned or surrendered dwelling. All remedies in the Lease Contract apply to areas covered by this addendum.
6.	USE RESTRICTIONS. Garage or carport may be used only for storage of operable motor vehicles unless otherwise stated in our rules or community policies. Storage units may be used only for storage of personal property. No one may sleep, cook, barbeque, or live in a garage, carport, or storage unit. Persons not listed as a resident or occupant in the Lease Contract may not use the areas covered by this addendum. No plants may be grown in such areas.		

PECIAL PROVISIONS. The following special provision ontrol over conflicting provisions of this printed form:	ns
	_
	_
	_
	_
	
	_
Resident or Residents	Owner or Owner's Representative
(All residents must sign here)	Owner or Owner's Representative (Signs here)
	Date of Lease Contract
	Date of Lease Contract
(0)	
70,	
40,	

FEDERALLY REQUIRED RENOVATION NOTICE OF LEAD HAZARD INFORMATION



Regarding Renovation, Maintenance or Repair That May Create Paint Dust in a Dwelling Unit or Common Area

Federal law requires that prior to conducting renovations or repairs a lead hazard notice must be given to residents of a pre-1978 dwelling if more than 6 square feet of surface of the interior dwelling or 20 square feet of the exterior of the dwelling or common area will be disturbed by sanding, scraping or other activity that may create paint dust (except in emergency situations). The notice must be given by the "renovator" (i.e., whoever does the work). We (as the renovator) are planning to perform such work and are notifying you (as resident) that:

	The work will begin no later than 60 days from the date our representative delivered or mailed this notice.		We will timely notify you if the work needs to continue beyond the expected ending date.
	The lead hazard information which we are required to furnish to you is contained in an Environmental Protection Agency (EPA) pamphlet entitled "Renovate Right: Important Lead Hazard Information for Families, Child Care Providers and		If the work is in a dwelling unit, we must provide you with a copy of either the EPA or NAA lead hazard information with this notice. If the work is in common areas only, you can obtain a free
	Schools." The general description of the work is:		copy of the EPA pamphlet (check as applicable): from the onsite management office; wherever you pay the rent or other
4.	The location of the work on or in your dwelling is:	10.).Address of dwelling unit:
		11	
5.	The location of the work <u>in common areas</u> is:	,	Address of common area (if applicable):
	The date the work is expected to start is:		2.Name of renovator who will actually be doing the work (i.e. name of either owner, management company or contractor)
	Expected ending date:ACKNOWLEDGMENT BY RESI	IDEN	NT OD ADULT OCCUDANT
	his acknowledgment is to be used when renovation is inside a dw personal delivery of the notice mes of all residents in the dwelling unit described above:		
abo	behalf of residents listed above, I have received on this date out the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing lead-based paint during remarks the potential risk of disturbing remarks the risk of disturbi	novat	ation, maintenance or repair work.
	CERTIFICATION BY RENOVATOR'S REI	PRE	ESENTATIVE (Check applicable box below)
	Personal delivery. I certify that no earlier than 60 days before the work is expected to start, I delivered a copy of this notice and the EPA pamphlet titled "Renovate Right" to the resident or adult occupant of the dwelling unit who signed above. Resident or adult occupant unavailable. I certify that no earlier than 60 days before the work is expected to start, I made a good faith effort to deliver a copy of this notice and the EPA pamphlet titled "Renovate Right" to the resident's unit, and no resident or adult occupant was available to sign the acknowledgment. I left a copy of this notice and the pamphlet inside the unit or slipped them under the door. Resident or adult occupant refused. I certify that no earlier than 60 days before the work is expected to start, I made a good faith effort to personally deliver a copy of this notice and the EPA pamphlet "Renovate Right," and a resident or adult occupant in the dwelling refused to sign the acknowledgment. I left a copy of this notice and the pamphlet with a resident or adult occupant of the dwelling or slipped them under the door.		Delivery by mail if work is inside dwelling. I certify that no earlier than 60 days and at least 7 days before the work is expected to start, I mailed a copy of this notice and the EPA pamphlet "Renovate Right" to the resident at the address of the dwelling unit noted above by regular U.S. mail. I obtained a certificate of mailing from the U.S. Postal Service. Delivery by mail if work is in common area only. I certify that no earlier than 60 days and at least 7 days before the work is expected to start, I mailed a copy of this notice to each affected unit in the multifamily housing property (5 or more units) named above, by regular U.S. mail. I obtained a certificate of mailing from the U.S. Postal Service. The EPA pamphlet "Renovate Right:" will be available at no cos as per item 9 above, or was included in the mailing to al affected units.
Pr	rinted name of renovator's representative Signature of renovat	or's r	representative Date representative signed
	Date representative delivered or mailed notice Option	nal:	☐ telephone or ☐ fax numbers for more information

FIRE SAFETY INFORMATION ADDENDUM



Dwelling Unit Description. Unit No		
	(city) Coorgin	(street address) in
	(City), Georgia	(zip code)
Lease Contract Description. Lease Contract Date: _		
Owner's name:		
Residents (list all residents):		
Residents (list all residents).		

This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

"SAFETY TIPS"

- 1. Never smoke in bed.
- 2. Locate fire exits on this floor. (Note: Do NOT consider elevators as exits.)
- 3. Count the number of doors to the nearest exit, and check for any possible obstructions.
- 4. (When applicable: Locate fire alarm pull stations on this floor.)
- 5. (When applicable: Locate fire extinguishers on this floor.)
- 6. Check any windows to see if they can be opened; if so determine how they open.
- 7. Keep your room key on a table next to your bed.
- 8. If you leave your room, keep door closed and take your key.
- 9. Write down the number for the local fire department and keep it next to the phone.

THE LOCAL FIRE DEPARTMENT NUMBER IS

"IN CASE OF FIRE"

- 1. **DON'T PANIC**; remain calm.
- 2. Report fire to front desk or fire department as appropriate.
- 3. If room is smoky, get on hands and knees (or stomach) and crawl to door.
- 4. Feel door knob; If **HOT**, do **NOT** open door; if cool, open slowly.
- 5. If hallway is smoky, stay next to wall and count the doors as you crawl to exit.
- 6. Do **NOT** use any elevators.
- 7. Do **NOT** prop open doors to exit staircase.
- 8. Hang on to handrail and WALK DOWN exit staircase.
- 9. (When applicable: Pull fire alarm as you evacuate.)

"IF YOU CANNOT LEAVE THIS ROOM"

- 1. Notify (or Call) front desk (or manager, fire department, or other appropriate person) and let them know where you are.
- $2. \ \ Wet sheets, towels or clothing and stuff them in all cracks around doors and vents.$
- 3. (When applicable: Turn on bathroom fan.)
- 4. Check to see if there is smoke **OUTSIDE** window; if **NO** smoke and if any window can be opened, hang a sheet or light colored material outside.
- 5. (When applicable: Fill bathtub (or sink) with cold water for firefighting.)
- 6. Using ice bucket or other container, keep doors and walls wet.
- 7. If room is smoky, fold a wet towel in a triangle and tie over your nose and mouth; stay low.
- 8. Make yourself visible to rescue personnel through any window or balcony; **DO NOT JUMP!**
- 9. Keep fighting fire until help arrives; **DON'T GIVE UP!**

FOR YOUR SAFETY, THIS BUILDING HAS THE FOLLOWING:

(Applicable items are marked with an " \boxtimes ")

	☐ Automatic sprinkler protection in every room.	
	Automatic sprinkler protection in every hallway.	
	☐ Automatic smoke detectors in every room.	
	Automatic smoke detectors in every hallway.	
	☐ Fire extinguishers on every floor.	
	☐ Fire alarm pull stations at every exit.	
	☐ Posted evacuation plans in every room.	
	☐ Pressurized staircase with self-closing doors. (NOTE: In case of fire, do NOT	prop doors open.
	☐ Fire safety staircase with self-closing doors. (NOTE: In case of fire, do NOT p	rop doors open.)
	☐ Emergency lighting and exit lights.	
	☐ Fire resistant drapery and bedding.	
	An alternative fire exit to the roof. (NOTE: To be used ONLY if heavy smoke i staircase.)	s encountered when walking DOWN the exit
	☐ Other:	A
	☐ Other:	
SPECIA	PECIAL PROVISIONS:	
		/ ()
		<u> </u>
	ou acknowledge receipt of this Fire Safety Information Addendum and agree to maccupants, guests, invitees or visitors by posting it in a prominent, visible location in	
occupa	ccupants, guests, invitees or visitors by posting it in a prominent, visible location in	the apartment.
	Resident or Residents (all residents must sign)	ate of Signing Addendum

GUARANTOR PRE-LEASING APPLICATION

This form is not a binding guarantor agreement, but rather is an application to provide pertinent guarantor information and to allow the rental property owner to proceed with credit/background screening. If you and the resident(s) are approved, you will be asked to execute a Lease Contract Guaranty.



Lease Contrac	t Information	
ABOUT LEASE: Resident names (list all residents responsible for the Lease Contract):		
	Street address of dwelling being leased:	
	City/State/Zip of above dwelling:	
C		
Guarantor Information Use for one guo		
ABOUT GUARANTOR: Full name (exactly as on driver's license or govt. ID card)	Your Social Security #:	
	Driver's license # and state:	
	OR govt. photo ID card #:	
Current address where you live:		
	Birthdate: Sex:	
Phone:	Marital Status: 🔲 single 🔲 married 🔲 divorced 🔲 widowed 🛄 separated	
Alternate or cell phone:	Total number of dependents under the age of 18 or in college:	
Email address:	What relationship are you to the resident(s)? parent sibling	
(Please check one) Do you ☐ own or ☐ rent your home?	☐ employer ☐ other ☐ Are you or your spouse a guarantor for any other lease? ☐ Yes ☐ No	
If renting, name of apartments:		
	If so, how many?	
Manager's name: Phone:		
YOUR WORK: Present employer:	Email address:	
Employer's address:		
	How long?	
Work phone:	Position.	
Alternate phone:	Your gross monthly income is over: \$	
The finder phone.	Supervisor's name: Phone:	
	Supervisor's name: Phone:	
YOUR SPOUSE: Full name (exactly as on driver's license or govt. ID card)	Alternate or cell phone:	
	Email address:	
Driver's license # and state:		
	Present employer:	
OR govt. photo ID card #:	How long? Position:	
Social Security #:	Work phone:	
Birthdate:	Monthly gross income is over: \$	
	Monthly gross income is over. \$	
YOUR CREDIT/RENTAL HISTORY:	☐ been convicted (or received an alternative form of adjudication equivalent	
Your bank's name:	to conviction) of a felony, misdemeanor involving a controlled substance,	
City/State:	violence to another person or destruction of property, or a sex crime? Please	
List major credit cards:	explain:	
To your knowledge, have you, your spouse, or any resident listed in this		
Guaranty ever: □ been asked to move out? □ broken a rental agreement? □ declared bankruptcy? or □ been sued for rent? To your knowledge, has		
any resident listed in this Guaranty ever: \square been sued for property damage?		
any resident issue in this dual and years 2 seems as a property dumage.		
Vou nonne cont the tell in formation why it tells used in two and complete		
You represent that all information submitted by you is true and complete.	D	
You authorize verification of the above information via consumer reports, rental history reports, and other means. You acknowledge that	Date of Signing Guarantor Application	
our privacy policy is available to you. A facsimile or electronic signature		
on this Guaranty Application will be binding as an original signature.		
	Signature of Guarantor	
We recommend that you obtain a copy of the Lease Contract and		
Lease Contract Guaranty, and read them. We will furnish you a copy		
of the Lease Contract and Lease Contract Guaranty upon written request.	Signature of Guarantor's Spouse (if applicable)	
	After signing, please return the signed original of this Guarantor	
	Preleasing Application to:	
FOR OFFICE LICE ONLY		
FOR OFFICE USE ONLY		
Guarantor(s) information verified by: \square phone or \square face-to-face meeting.		
Third-party verification: Requested on(date)	at (street address or P.O. Box)	
Approved: ☐ Yes ☐ No		
If not, letter of disclosure sent on(date)	or (optional) fax it to us at	
Processed by	or (optional) email it to us at	
	Our telephone number	

LEASE ADDENDUM FOR INTRUSION ALARM



one is there, as authorized must reimburse us for any our dwelling, when those to provide the foregoing. If the intrusion alarm eck one) contact your mediately for repair or pair. The cost of repair will us. guarantees or warranties, g the alarm system. All kpressly disclaimed. Crime best security measures. In nature will malfunction lutely not responsible for
eck one) contact your mediately for repair or pair. The cost of repair will us. guarantees or warranties, g the alarm system. All apressly disclaimed. Crime best security measures. I in nature will malfunction
guarantees or warranties, g the alarm system. All kpressly disclaimed. Crime best security measures. I in nature will malfunction
o you, your guests or other e or loss resulting from the alarm. It is recommended cover casualty loss of your
911 or law enforcement al services in the event of a ct us. We are not required have the right to enter and noyance to neighbors when but off.
re made no promises or arm system except those in llowing special provisions ns of this printed form:
presentative)
-

INVENTORY AND CONDITION FORM



MOVE IN. Before you take possession of the dwelling, we're providing you with this move-in condition form which is a comprehensive list of any existing damage to the premises. If you sign the move-in list as prepared by us without disputing its accuracy, the accuracy of the list shall be conclusive of the damages and conditions noted. By statute, if you refuse to sign the move-in list as prepared by us or you disagree with or dispute the accuracy of the list, you must either (1) sign and note on this form the item with which you disagree; or (2) refuse to sign our list and give us a signed, written notice of your objections or additions to the list with which you disagree, dissent, or dispute; and then return it to us before taking possession. If you fail to sign the list we prepared (either with or without the items with which you disagree) or you fail to provide us your own signed, written list of the items with which you disagree, you cannot recover your security deposit or any other damages to which you would have otherwise been entitled under OCGA 44-7-35. Unless damages or defects are noted below, the area of the premises is presumed to be in an undamaged, clean, safe, and good working condition. Blank spaces mean there are no damages.

MOVE OUT. Within 3 business days after the Lease Contract terminates and you vacate the premises or within 3 business days after you surrender and we accept back possession of the apartment - whichever occurs first - we'll inspect the apartment and provide you a comprehensive list of damage done during your occupancy (over and above normal wear) and the estimated dollar value of the damage. Upon your request within 5 business days after the Lease Contract terminates and you vacate the premises or *upon your request* within 5 business days after you surrender and we accept back possession of the apartment - whichever occurs first - you have the right to inspect the premises and inspect our list of damage and estimated dollar value of the damage within.

If **You** *Are* **Present at the Move-Out Inspection:** If you *are* present at the move-out inspection and sign the move-out list as prepared by us without disputing its accuracy, then the accuracy of the list shall be conclusive of the damages and conditions noted.

By statute if you *are* present at the move-out inspection and *refuse* to sign the move-out list as prepared by us or you disagree with or dispute the accuracy of the list, you must either (1) sign and note on this form the items with which you disagree; (2) refuse to sign our list and give us a signed, written notice of the items (damages or their estimated amount) with which you disagree, dissent, or dispute, and return the list or notice to us.

If you *are* present at the move-out inspection and fail to sign the list we prepared (either with or without the items with which you disagree) or you fail to provide us your own signed, written list of the items with which you disagree, you cannot recover your security deposit or any other damages to which you would have otherwise been entitled under OCGA 44-7-35.

If You Are *Not* **Present at the Move-Out Inspection:** If you are *not present at the move-out inspection* after vacating and do *not* request a copy of our move-out damage list you may still dispute the damages we assessed.

If you do not inspect the premises after vacating and do not request a copy of our move-out damage list you may still dispute the damages we assessed.

assessed.		
DWELLING UNIT DESCRIPTION. Unit No	r -	(street address) in
	(city), Georgia,	(street dadress) III (zip code).
LEASE CONTRACT DESCRIPTION. Lease Contract of		(First)
Owner's name:		
Owner's name.		
Residents (list all residents):		
Pagidant'a Nama		
Resident's Name:	Work Phone: ()	
Resident's Name:		
Home Phone: ()	Work Phone: ()	
Resident's Name:		
Home Phone: ()	Work Phone: ()	
Resident's Name:	, , , , , , , , , , , , , , , , , , , ,	
Home Phone: ()	Work Phone: ()	
Resident's Name:		
Home Phone: ()	Work Phone: ()	
Resident's Name:		
Home Phone: (Work Phone: ()	
□ Move-III	or	
Living Room	Kitchen	
Walls	Walls	
Wallpaper		
Plugs, Switches, A/C Vents	Plugs, Switches, A/C Vents	
Woodwork/Baseboards Ceiling		
Light Fixtures, Bulbs		
Floor/Carpet	-	
Doors, Stops, Locks		
Windows, Latches, Screens	Windows, Latches, Screens	
Window Coverings		
Closets, Rods, Shelves		
Closet Lights, Fixtures Lamps, Bulbs		
Water Stains on Walls or Ceilings		
Other		
	Refrigerator Light, Crisper	
	Dishwasher, Dispensers, Racks	

Sink/Disposal	Floor/Carpet
Microwave	
Plumbing Leaks or Water Stains on Walls or Ceilings	Doors, Stops, Locks
Other	Windows, Latches, Screens
Other	Window Coverings Closets, Rods, Shelves
General Items	Closet Lights, Fixtures
Thermostat	Water Stains on Walls or Ceilings
Cable TV or Master Antenna	Other
A/C Filter	
Washer/Dryer	Bath (describe which one):
Garage Door	Walls
Ceiling FansExterior Doors, Screens/Screen Doors, Doorbell	Wallpaper
Exterior Doors, screens/screen Doors, Doorbeit	Plugs, Switches, A/C Vents
Fireplace	Woodwork/Baseboards
Other	Ceiling
	Light Fixtures, Bulbs
Dining Room Malla	Exhaust Fan/Heater
Walls	Floor/Carpet
Wallpaper	Doors, Stops, Locks
Plugs, Switches, A/C Vents	Windows, Latches, Screens
Woodwork/Baseboards	Window Coverings
Ceiling	Sink, Faucet, Handles, Stopper
Light Fixtures, Bulbs	Countertops
Floor/Carpet	Mirror
Doors, Stops, Locks	Cabinets, Drawers, Handles Toilet, Paper Holder
Windows, Latches, Screens	Bathtub, Enclosure, Stopper
Window Coverings	Shower, Doors, Rods
Closets, Rods, Shelves	Tile
Closet Lights, Fixtures	Plumbing Leaks or Water Stains on Walls or Ceilings
Water Stains on Walls or Ceilings	
Other	Other
Halls	
Walls	Half Bath
	Walls
Wallpaper	
Plugs, Switches, A/C Vents Woodwork/Baseboards	Wallpaper
Ceiling	Plugs, Switches, A/C Vents Woodwork/Baseboards
Light Fixtures, Bulbs	Ceiling
Floor/Carpet	Light Fixtures, Bulbs
	Exhaust Fan/Heater
Doors, Stops, Locks	Floor/Carpet
Closets, Rods, Shelves	
Closet Lights, Fixtures Water Stains on Walls or Ceilings	Doors, Stops, Locks
Other	Windows, Latches, Screens Window Coverings
	Sink, Faucet, Handles, Stopper
Exterior (if applicable)	Countertops
Patio/Yard	Mirror
Fences/GatesFaucets	Cabinets, Drawers, Handles
Balconies	Toilet, Paper Holder
Other	TilePlumbing Leaks or Water Stains on Walls or Ceilings
	runibing Leaks of water stains on wans of centings
Bedroom (describe which one):	Other
Walls	
Wallpaper	Bedroom (describe which one):
Plugs, Switches, A/C Vents	Walls
Woodwork/Baseboards	
Ceiling	Plugs, Switches, A/C Vents
Light Fixtures, Bulbs	Woodwork/Baseboards
Floor/Carpet	Ceiling
Doors, Stops, Locks	Light Fixtures, Bulbs
Windows, Latches, Screens	Floor/Carpet
Window Coverings	Doors, Stops, Locks
Closets, Rods, Shelves	Windows, Latches, Screens
Closet Lights, Fixtures	Window Coverings
Water Stains on Walls or Ceilings	Closets, Rods, Shelves
Other	Closet Lights, Fixtures
Bedroom (describe which one):	Water Stains on Walls or Ceilings
Walls	Other
	Bath (describe which one):
Wallpaper	Walls
Plugs, Switches, A/C Vents	Wallnaper
Woodwork/Baseboards	WallpaperPlugs, Switches, A/C Vents
Ceiling Light Fixtures, Bulbs	Woodwork/Baseboards
0 /	•

Ceiling	
Light Fixtures, Bulbs	
Exhaust Fan/Heater	
Floor/Carpet	Keyless Deadbolts
Doors, Stops, Locks	
Windows, Latches, Screens	
Window Coverings	
Sink, Faucet, Handles, Stopper	
Countertops	Window Latches
Mirror	
Cabinets, Drawers, Handles	
Toilet, Paper Holder	
Bathtub, Enclosure, Stopper	
Shower, Doors, Rods	Carago Door On on or
Tile	
Plumbing Leaks or Water Stains on Walls or Ceilings	
Othor	Other
Other	
	Date of Move-In:
	or
	Date of Move-Out:
working, except as noted above. All items will be assumed to be in written operating instructions on the alarm system and gate	nd tested all of the safety-related items (if in the dwelling) and that they are good condition unless otherwise noted on this form. You acknowledge receiving access entry systems (if there are any). You acknowledge testing the smoke nowledge that you and management have inspected the dwelling unit and that lecent safe and sanitary condition.
in signing below, you accept this inventory as part of the Lease for purposes of determining any refund due to you when you n	e Contract and agree that it accurately reflects the condition of the premises nove out.
Resident or Resident's Agent:	Date of Signing
Resident or Resident's Agent: Owner or Owner's Representative:	Date of Signing Date of Signing



LEASE CONTRACT BUY-OUT AGREEMENT



Unit No	entire lease term is \$ and is due payable on the same day as the buy-out fee, subject to any special provisions in paragraph 9 regarding the amount, calculation method, or
(street address) in	payment date.
(city), Georgia, (zip code). 2. LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:	6. SHOWING UNIT TO PROSPECTIVE RESIDENTS. After you give us notice of buy-out, the Lease Contract gives us the right to begin showing your unit to prospective residents and telling them it will be available immediately after your new termination date.
Residents (list all residents):	7. COMPLIANCE ESSENTIAL. Our deposit of all amounts due under paragraphs 4(f) and 4(g) constitutes our approval of the new termination date stated in your notice of buy-out. If you fail to comply with any of the procedures or requirement in this agreement after we deposit such monies, your buy-our right and this agreement will be voided automatically; and (1) any amounts you have paid under this agreement will become part of your security deposit, and (2) the lease will continue without buy-out. Then, if you move out early, you are subject to all lease remedies, including reletting fees and liability for all rents for the remainder of the original lease term.
3. The purpose of this Buy-Out Agreement is to give you the right to buy out of your Lease Contract early—subject to any special provisions in paragraph 9 below. In order to buy out early, your notice must be signed by all residents listed in paragraph 1 of the Lease Contract and you must comply with all provisions	8. MISCELLANEOUS. If moving out by the new termination date becomes a problem for you, contact us. An extension may be possible if we have not already relet the dwelling unit to a successor resident. We and any successor residents who may be leasing your unit will be relying on your moving out on or before the new termination date. Therefore, you may not hold over beyond such date without our written consent—even i it means you have to make plans for temporary lodging elsewhere. "Default" as used in paragraphs 4(c) and 4(d) or this agreement means default as defined in the Lease Contract
of this Buy-Out Agreement. 4. BUY-OUT PROCEDURES. You may buy out of the Lease Contract prior to the end of the lease term and cut off all liability for paying rent for the remainder of the lease term if all of the following occur:	You will continue to be liable for any damages and any sums accruing and unpaid prior to the new termination date. 9. SPECIAL PROVISIONS. Your right of buy-out (check one is or is not limited to a particular fact situation. I limited, buy-out may be exercised only if the following facts:
 (a) you give us written notice of buy-out at least days prior to the new termination date (i.e., your new move-out date), which (check one) unust be the last day of a month or may be during a month; (b) you specify the new termination date in the notice, i.e. 	(see below) occur and any described documents are furnished to us. Any special provisions below will supersede any conflicting provision of this printed agreement. Any falso statements or documents presented to us regarding buy-ou will automatically void your right to buy-out of the Lease Contract. The special provisions are:
the date by which you'll move out; (c) you are not in default under the Lease Contract on the	donerace. The special provisions are.
date you give us the notice of buy-out; (d) you are not in default under the Lease Contract on the	
new termination date (move-out date); (e) you move out on or before the new termination date and do not hold over;	
(f) you pay us a buy-out fee (consideration) of \$;	
(g) you pay us the amount of any concessions you received when signing the Lease Contract; and	
(h) you comply with any special provisions in paragraph 9 below.	
5. WHEN PAYABLE. The buy-out fee in paragraph 4(f) is due and payable no later than days after you give us your buy-out notice. The total dollar amount of any concessions regarding rent or other monetary lease obligations for the	
Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
	Date of Lease Contract



LEASE CONTRACT GUARANTY

Do not sign this form unless you understand that you have the same liability as all residents for rent and other monies owed.



I C	41.6
Lease Contrac	ctiniormation
ABOUT LEASE: Date of Lease Contract (top left hand corner of Lease Contract):	
0	
Owner's name:	
	Unit No and street address of dwelling
	being leased:
Resident names (list all residents on Lease Contract):	Ch. Ch. at Jan. at all the
	City/State/Zip of above dwelling:
	Monthly rent for dwelling unit: \$
	Beginning date of Lease Contract:
	Ending date of Lease Contract:
Guarantor I	w formacki on
Use for one guarantor only (ca	
ABOUT GUARANTOR: Full name (exactly as on driver's license or govt. ID card)	Your Social Security #:
ABOUT GOARANTOR. Full flame (exactly us on arriver sticense of gove. 10 cara)	Driver's license # and state:
Current address where you live:	OR govt. photo ID card #:
	Birthdate:Sex:
Phone:	MaritalStatus: ☐ single ☐ married ☐ divorced ☐ widowed ☐ separated
Alternate or cell phone:	Total number of dependents under the age of 18 or in college:
Email address:	What relationship are you to the resident(s)? ☐ parent ☐ sibling
	employer other
(Please check one) Do you 🔲 own or 🔲 rent your home?	Are you or your spouse a guarantor for any other lease? 🔲 Yes 🔲 No
If renting, name of dwellings:	If so, how many?
Manager's Name: Phone:	
VOLID WORK December 2	Post of a Maria
YOUR WORK: Present employer:	Email address:
Employer's address:	How long?
	Position:
Work Phone:	Your gross monthly income is over: \$
Alternate phone:	Supervisor's name: Phone:
	Super visor's frame:
YOUR SPOUSE: Full name (exactly as on driver's license or govt. ID card):	Alternate or cell phone:
	Email address:
Driver's license # and state:	Present employer:
OR govt. photo ID card #:	How long? Position:
Social Security #:	Work phone:
Birthdate:	Monthly gross income is over: \$
YOUR CREDIT/RENTAL HISTORY.	has any resident listed in this Guaranty ever: • been sued for property
Your bank's name:	damage?
City/State:	equivalent to conviction) of a felony, misdemeanor involving a controlled substance, violence to another person or destruction of property, or a sex
List major credit cards:	crime? Please explain:
To your knowledge, have you, your spouse, or any resident listed in this	
Guaranty ever: been asked to move out? broken a rental agreement?	
declared bankruptcy? or been sued for rent? To your knowledge,	

In consideration for us to enter into the above Lease Contract with the Resident(s), as an inducement to us for making the lease, and other good and valuable consideration, the receipt of which is acknowledged, you guarantee all obligations of resident(s) under the Lease Contract, including but not limited to rent, late fees, property damage, repair costs, animal violation charges, reletting charges, utility payments and all other sums which may become due under the Lease Contract.

You agree that your obligations as guarantor will continue and will not be affected by amendments, modifications, roommate changes or deletions, unit changes, or renewals in the Lease Contract which may be agreed to from time to time between resident(s) and us. If we, as owner of the dwelling, delay or fail to exercise lease rights, pursue remedies, give notices to you, or make demands to you, as guarantor, you will not consider it as a waiver of our rights as owner, against you as guarantor. All of our remedies against the resident(s) apply to guarantor as well. All residents, guarantors and guarantor's spouse are jointly and severally liable. It is unnecessary for us to sue or exhaust

remedies against residents in order for you to be liable. This Guaranty is part of the Lease Contract and shall be performed in the county where the dwelling unit is located.

You represent that all information submitted by you on this Guaranty is true and complete. You authorize verification of such information via consumer reports, rental history reports, and other means. A facsimile signature by you on this Guaranty will be just as binding as an original signature. It is not necessary for you, as guarantor, to sign the Lease Contract itself or to be named in the Lease Contract. This Guaranty does not have to be referred to in the Lease Contract. You are required not required to have this Guaranty agreement notarized. If no box is checked, it is not required to be notarized. Payments under this Guaranty must be mailed to or made in the county where the dwelling unit is located. We recommend that you obtain a copy of the Lease Contract and read it. This Guaranty applies even if you don't do so. We will furnish you a copy of the Lease upon written request.

SPECIAL PROVISIONS. The following special provisions control over	er conflicting provisions of this printed form:
After signing, please return the signed original of this Guaranty to	
at (street address or P.O. Box)	
or (optional) fax it to us atOu	
Date of signing Guaranty	Date of signing Guaranty
Signature of Guarantor	Signature of Guarantor's Spouse
State of Georgia County of	4,02
I certify that I know or have satisfactory evidence that is/are the person(s) who appeared before me and acknowledged that their free and voluntary act for the uses and purposes mentioned in t	
Dated	Printed Name of Notary Public
My Commission Expires	Signature of Notary Public
Note: Signature of Guarantor and Guarantor's Spouse must be notarized if lease is for more than one year.	
(Use above space for notary stamp/seal)	
FOR OFFICE USE ONLY	
Guarantor(s) signature(s) was (were) verified by owner's representative.	
Verification was by $\ \square$ phone or $\ \square$ face-to-face meeting.	Date(s) of verification
Telephone numbers called (if applicable)	
Name(s) of Guarantor(s) who was (were) contacted	
Name of Owner's Representative who talked to Guarantor(s)	

LEASE ADDENDUM LIABILITY INSURANCE REQUIRED OF RESIDENT



1.	DWELLING UNIT DESCRIPTION. Unit No		A-VII or better, licensed to do business in Georgia. The carrier is required to provide notice to us within 30 days of any cancellation, non-renewal, or material change in your coverage.
	(street address) in		We retain the right to hold you responsible for any loss in excess of your insurance coverage.
2.	(city), Georgia, (zip code). LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:	5.	We may provide you with information of an insurance program that we make available to residents, which provides you with an opportunity to buy renter's insurance from a preferred company. However, you are free to contract for the required insurance with a provider of your choosing.
	Residents (list all residents):	6.	SUBROGATION ALLOWED. You and we agree that subrogation is allowed by all parties and that this agreement supersedes any language to the contrary in the Lease Contract.
		7.	YOUR INSURANCE COVERAGE. You have purchased the required personal liability insurance from the insurance company of your choosing listed below that is licensed to do business in this state, and have provided us with written proof of this insurance prior to the execution and commencement of the Lease Contract. You will provide additional proof of insurance in the future at our request. Insurance Company:
			insurance company.
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.	1	DEFAULT. Any default under the terms of this Addendum shall be deemed an immediate, material and incurable default under the terms of the Lease Contract, and we shall be entitled to exercise all rights and remedies under the law. MISCELLANEOUS. Except as specifically stated in this Addendum, all other terms and conditions of the Lease
3.	ACKNOWLEDGMENT CONCERNING INSURANCE OR DAMAGE WAIVER. You acknowledge that we do not maintain insurance to protect you against personal injury, loss or damage to your personal property or belongings, or to cover your own liability for injury, loss or damage you (or your occupants or guests) may cause others. You also acknowledge that by not maintaining your own policy of personal liability insurance, you may be responsible to others (including us) or the full cost of any injury, loss or damage caused by your actions or the actions of your occupants or guests. You understand that paragraph 8 of the Lease Contract requires you to maintain a liability insurance policy, which provides limits of liability to third parties in an amount not less than \$ per occurrence. You understand and agree to maintain at all times during the Term of the Lease Contract and any renewal periods a policy of personal liability insurance satisfying the requirements listed below, at your sole expense.	10	Contract shall remain unchanged. In the event of any conflict between the terms of this Addendum and the terms of the Lease Contract, the terms of this Addendum shall control. D. SPECIAL PROVISIONS:
4.	REQUIRED POLICY. You are required to purchase and maintain personal liability insurance covering you, your occupants and guests, for personal injury and property damage any of you cause to third parties (including damage to our property), in a minimum policy coverage amount of \$, from a carrier with an AM Best rating of		
	I have read, understand and agree to	com	ply with the preceding provisions.
	Resident or Residents (All residents must sign here)		Owner or Owner's Representative (Signs here)
			Date of Lease Contract



MIXED USE ADDENDUM



l.	DWELLING UNIT DESCRIPTION. Unit No,	5.	RESIDENT DUE DILIGENCE. Landlord has encouraged resident to research the area around their apartment. You agree that you were given the opportunity to exercise due diligence by reading this Addendum and researching the area currounding the apartment. You addressed and understand
	(city), Georgia,(zip code).		surrounding the apartment. You acknowledge and understand the risks disclosed herein. Having conducted your due diligence, you agree to fully assume the risks set forth in this
2.	LEASE CONTRACT DESCRIPTION. Lease Contract Date:		Addendum.
	Owner's name:	6.	ASSUMPTION OF RISK / WAIVER. You have chosen to reside at the apartment despite any inconveniences such as those disclosed herein or any other inconvenience, which may be associated with living in a mixed-use environment. You further agree: You are voluntarily assuming the risks of
	Residents (list all residents):		inconvenience and nuisance related to residing in your apartment located in a mixed-use area. You agree that any inconvenience associated with the mixed-use and/or the surrounding area, such as, but not limited to, those disclosed herein, will not be deemed to give you any offset to rent obligations, nor will they be the basis for a complaint against us for rent relief, constructive eviction, fitness and habitability, peaceful and quiet enjoyment, nuisance, or any other claim, right or remedy. We shall have no duty to evict any commercial business for any lights, sounds, vibrations, odors, etc. that may occur as a result of their commercial business. As such, you waive any and all claims against us that arise out of or
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.	7.	are in any way related to lights, noises, sounds, vibrations, smoke, odors or any other inconvenience that may be caused by commercial businesses within the mixed-use area and/or their guests.
3.	PURPOSE OF ADDENDUM. The purpose of this Addendum is to provide you with notice that the apartment community and your apartment are located in a mixed-use living environment. The area surrounding your apartment contains both residences and commercial businesses. These commercial entities will produce certain noises, sounds, and odors up to twenty-four (24) hours a day.	8.	affecting the remainder of this addendum or the Lease. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
ŀ.	RESIDENT ACKNOWLEDGEMENT. By signing this Addendum, Resident acknowledges, understands and hereby agrees:		
	Your apartment is located in the immediate area of commercial businesses, including, but not limited to, bars, nightclubs, restaurants and retail stores. Certain challenges and disturbances may be associated with living in immediate proximity to such commercial businesses. These challenges and disturbances may include, but are not limited to, lights, noises, sounds (including but not limited to music, voices and other forms of entertainment), vibrations, odors and smoke, which may penetrate the walls and floors of the apartment community and your apartment caused by commercial businesses within the mixed-use area and/or by their guests. Such challenges and disturbances may occur up to twenty-four (24) hours a day.		
	Tour (24) Hours a day.		
	Resident or Residents (All residents must sign)		Owner or Owner's Representative (Signs below)
			Date of Signing Addendum
		_	

MOLD INFORMATION AND PREVENTION ADDENDUM



Please note: It is our goal to maintain a quality living environment for our residents. To help achieve this goal, it is important to work together to minimize any mold growth in your dwelling. That is why this addendum contains important information for you, and responsibilities for both you and us.

	Unit No	
		(street address) ir
	(city), Georgia,	_(zip code).
2.	LEASE CONTRACT DESCRIPTION.	
	Lease Contract Date:Owner's name:	
	Dagidanta (list all ragidants).	
	Residents (list all residents):	

1. DWELLING UNIT DESCRIPTION.

This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

3. ABOUT MOLD. Mold is found virtually everywhere in our environment—both indoors and outdoors and in both new and old structures. Molds are naturally occurring microscopic organisms which reproduce by spores and have existed practically from the beginning of time. All of us have lived with mold spores all our lives. Without molds we would all be struggling with large amounts of dead organic matter.

Mold breaks down organic matter in the environment and uses the end product for its food. Mold spores (like plant pollen) spread through the air and are commonly transported by shoes, clothing and other materials. When excess moisture is present inside a dwelling, mold can grow. A 2004 Federal Centers for Disease Control and Prevention study found that there is currently no scientific evidence that the accumulation of mold causes any significant health risks for person with normally functioning immune systems. Nonetheless, appropriate precautions need to be taken.

- **4. PREVENTING MOLD BEGINS WITH YOU.** In order to minimize the potential for mold growth in your dwelling, you must do the following:
 - Keep your dwelling clean—particularly the kitchen, the bathroom(s), carpets and floors. Regular vacuuming, mopping and using a household cleaner to clean hard surfaces is important to remove the household dirt and debris that harbor mold or food for mold. Immediately throw away moldy food.
 - Remove visible moisture accumulation on windows, walls, ceilings, floors and other surfaces as soon as reasonably possible. Look for leaks in washing machine hoses and discharge lines—especially if the leak is large enough for water to infiltrate nearby walls. Turn on any exhaust fans in the bathroom and kitchen before you start showering or

- cooking with open pots. When showering, be sure to keep the shower curtain inside the tub or fully close the shower doors. Also, the experts recommend that after taking a shower or bath, you: (1) wipe moisture off of shower walls, shower doors, the bathtub and the bathroom floor; (2) leave the bathroom door open until all moisture on the mirrors and bathroom walls and tile surfaces has dissipated; and (3) hang up your towels and bath mats so they will completely dry out.
- Promptly notify us in writing about any air conditioning or heating system problems you discover. Follow our rules, if any, regarding replacement of air filters. Also, it is recommended that you periodically open windows and doors on days when the outdoor weather is dry (i.e., humidity is below 50 percent) to help humid areas of your dwelling dry out.
- Promptly notify us in writing about any signs of water leaks, water infiltration or mold. We will respond in accordance with state law and the Lease Contract to repair or remedy the situation, as necessary.
- Keep the thermostat set to automatically circulate air in the event temperatures rise to or above 80 degrees Fahrenheit.
- 5. IN ORDER TO AVOID MOLD GROWTH, it is important to prevent excessive moisture buildup in your dwelling. Failure to promptly pay attention to leaks and moisture that might accumulate on dwelling surfaces or that might get inside walls or ceilings can encourage mold growth. Prolonged moisture can result from a wide variety of sources, such as:
 - rainwater leaking from roofs, windows, doors and outside walls, as well as flood waters rising above floor level;
 - overflows from showers, bathtubs, toilets, lavatories, sinks, washing machines, dehumidifiers, refrigerator or A/C drip pans or clogged up A/C condensation lines;
 - leaks from plumbing lines or fixtures, and leaks into walls from bad or missing grouting/caulking around showers, tubs or sinks;
 - washing machine hose leaks, plant watering overflows, pet urine, cooking spills, beverage spills and steam from excessive open-pot cooking;
 - leaks from clothes dryer discharge vents (which can put lots of moisture into the air); and
 - insufficient drying of carpets, carpet pads, shower walls and bathroom floors.
- ON NON-POROUS SURFACES (such as ceramic tile, formica, vinyl flooring, metal, wood or plastic), the federal Environmental Protection Agency (EPA) recommends that you first clean the areas with soap (or detergent) and water, let the surface dry, and then within 24 hours apply a pre-mixed, spray-on-type household biocide, such as Lysol Disinfectant®, Pine-Sol Disinfectant® (original pine-scented), Tilex Mildew Remover® or Clorox Cleanup®. (Note: Only a few of the common household cleaners will actually kill mold). Tilex® and Clorox® contain bleach which can discolor or stain. Be sure to follow the instructions on the container. Applying biocides without first cleaning away the dirt and oils from the surface is like painting over old paint without first cleaning and preparing the surface.

Always clean and apply a biocide to an area 5 or 6 times larger than any visible mold because mold may be adjacent in quantities not yet visible to the naked eye. A vacuum cleaner with a high-efficiency particulate air (HEPA) filter can be

9. SPECIAL PROVISIONS. The following special provisions used to help remove non-visible mold products from porous control over conflicting provisions of this printed form: items, such as fibers in sofas, chairs, drapes and carpets provided the fibers are completely dry. Machine washing or dry cleaning will remove mold from clothes. **7. DO NOT CLEAN OR APPLY BIOCIDES TO:** (1) visible mold on porous surfaces, such as sheetrock walls or ceilings, or (2) large areas of visible mold on non-porous surfaces. Instead, notify us in writing, and we will take appropriate action. **8. COMPLIANCE.** Complying with this addendum will help prevent mold growth in your dwelling, and both you and we will be able to respond correctly if problems develop that could lead to mold growth. If you have questions regarding this addendum, please contact us at the management office or at the phone number shown in your Lease Contract. If you fail to comply with this Addendum, you can be held responsible for property damage to the dwelling and any health problems that may result. We can't fix problems in your dwelling unless we know about them. Owner or Owner's Representative **Resident or Residents** (All residents must sign here) Signs here) Date of Lease Contract

NO-SMOKING ADDENDUM



Date:		
	(when this Addendum is filled out)	

All use of any tobacco product involving smoking, burning, or combustion of tobacco is prohibited in any portion of the apartment community. You are entitled to receive an original of this No-Smoking Addendum after it is fully signed. Keep it in a safe place.

Unit No,				
	(street address) in			
(city), Georgia,	_ (zip code).			
LEASE CONTRACT DESCRIPTION.				
Owner's name:				
Residents (list all residents):				
	(city), Georgia, LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:			

This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

- 3. **DEFINITION OF SMOKING.** Smoking refers to any use or possession of a cigar, cigarette, e-cigarette, hookah, vaporizer, or pipe containing tobacco or a tobacco product while that tobacco or tobacco product is burning, lighted, vaporized, or ignited, regardless of whether the person using or possessing the product is inhaling or exhaling the smoke from such product. The term tobacco includes, but is not limited to any form, compound, or synthesis of the plant of the genus Nicotiana or the species N. tabacum which is cultivated for its leaves to be used in cigarettes, cigars, e-cigarettes, hookahs, vaporizers, or pipes. Smoking also refers to use or possession of burning, lighted, vaporized, or ignited non-tobacco products if they are noxious, offensive, unsafe, unhealthy, or irritating to other persons.
- 4. SMOKING ANYWHERE INSIDE BUILDINGS OF THE APARTMENT COMMUNITY IS STRICTLY PROHIBITED.

All forms and use of burning, lighted, vaporized, or ignited tobacco products and smoking of tobacco products inside any dwelling, building, or interior of any portion of the apartment community is strictly prohibited. Any violation of the nosmoking policy is a material and substantial violation of this Addendum and the Lease Contract.

The prohibition on use of any burning, lighted, vaporized, or ignited tobacco products or smoking of any tobacco products extends to all residents, their occupants, guests, invitees and all others who are present on or in any portion of the apartment community. The no-smoking policy and rules extend to, but are not limited to, the management and leasing offices, building interiors and hallways, building common areas, dwellings, club house, exercise or spa facility, tennis courts, all interior areas of the apartment community, commercial shops, businesses, and spaces, work areas, and all other spaces whether in the interior of the apartment community or in the enclosed spaces on the surrounding community grounds.

Smoking of non-tobacco products which are harmful to the health, safety, and welfare of other residents inside any dwelling or building is also prohibited by this Addendum and other provisions of the Lease Contract.

5.	SMOKING OUTSIDE BUILDINGS OF THE APARTMENT
	COMMUNITY. Smoking is permitted only in specially
	designated areas outside the buildings of the apartment
	community. Smoking must be at least feet from the
	buildings in the apartment community, including
	administrative office buildings. If the previous field is not
	completed, smoking is only permitted at least 25 feet from
	the buildings in the apartment community, including
	administrative office buildings. The smoking-permissible
	areas are marked by signage.
	Smoking on balconies, patios, and limited common areas

Smoking on balconies, patios, and limited common areas attached to or outside of your dwelling \square is \square is not permitted.

The following	g outside	areas o	f the	comm	lunity	may	be us	ed
for smoking:								
<u> </u>								

Even though smoking may be permitted in certain limited outside areas, we reserve the right to direct that you and your occupants, family, guests, and invitees cease and desist from smoking in those areas if smoke is entering the dwellings or buildings or if it is interfering with the health, safety, or welfare or disturbing the quiet enjoyment, or business operations of us, other residents, or guests.

- 6. YOUR RESPONSIBILITY FOR DAMAGES AND CLEANING. You are responsible for payment of all costs and damages to your dwelling, other residents' dwellings, or any other portion of the apartment community for repair, replacement, or cleaning due to smoking or smoke related damage caused by you or your occupants, family, guests, or invitees, regardless of whether such use was a violation of this Addendum. Any costs or damages we incur related to repairs, replacement, and cleaning due to your smoking or due to your violation of the no-smoking provisions of the Lease Contract are in excess of normal wear and tear. Smoke related damage, including but not limited to, the smell of tobacco smoke which permeates sheetrock, carpeting, wood, insulation, or other components
- 7. YOUR RESPONSIBILITY FOR LOSS OF RENTAL INCOME AND ECONOMIC DAMAGES REGARDING OTHER RESIDENTS. You are responsible for payment of all lost rental income or

tear in our smoke free apartment community.

of the dwelling or building is in excess of normal wear and

other economic and financial damages or loss to us due to smoking or smoke related damage caused by you or your occupants, family, guests, or invitees which results in or causes other residents to vacate their dwellings, results in disruption of other residents' quiet enjoyment, or adversely affects other residents' or occupants' health, safety, or welfare.

8. LEASE CONTRACT TERMINATION FOR VIOLATION OF THIS ADDENDUM. We have the right to terminate your Lease Contract or right of occupancy of the dwelling for any violation of this No-Smoking Addendum. Violation of the nosmoking provisions is a material and substantial default or violation of the Lease Contract. Despite the termination of the Lease Contract or your occupancy, you will remain liable for rent through the end of the Lease Contract term or the date on which the dwelling is re-rented to a new occupant, whichever comes first. Therefore, you may be responsible for payment of rent after you vacate the leased premises even though you are no longer living in the dwelling.

P. EXTENT OF YOUR LIABILITY FOR LOSSES DUE TO SMOKING. Your responsibility for damages, cleaning, loss of rental income, and loss of other economic damages under this No-Smoking Addendum are in addition to, and not in lieu of, your responsibility for any other damages or loss under the Lease Contract or any other addendum.	12. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
10. YOUR RESPONSIBILITY FOR CONDUCT OF OCCUPANTS, FAMILY MEMBERS, AND GUESTS. You are responsible for communicating this community's no-smoking policy and for ensuring compliance with this Addendum by your occupants, family, guests, and invitees.	
11. THERE IS NO WARRANTY OF A SMOKE FREE ENVIRONMENT. Although we prohibit smoking in all interior parts of the apartment community, there is no warranty or guaranty of any kind that your dwelling or the apartment community is smoke free. Smoking in certain limited outside areas is allowed as provided above. Enforcement of our no-smoking policy is a joint responsibility which requires your cooperation in reporting incidents or suspected violations of smoking. You must report violations of our no-smoking policy before we are obligated to investigate and act, and you must thereafter cooperate with us in prosecution of such violations.	
This is an important and binding legal document. By signing this Addendum you are agreeing to follow our no-smoking policy and you are acknowledging that a violation could lead to termination of your Lease Contract or right to continue living in the dwelling. If you or someone in your household is a smoker, you should carefully consider whether you will be able to abide by the terms of this Addendum.	
Resident or Residents (All residents must sign here)	Owner or Owner's Representative (Signs here)

NOTICE OF LATE PAYMENT



Dwelling Unit Description. Unit No
(street address), in
(city), Georgia,(zip coo
Lease Contract Date:
Owner's name:
Residents (list all residents):
Dear Resident(s):
According to our records, we have not received your full rental payment for the month(s) of
, As of the date of this notice, you are in default of your Lease Contract which requifull payment by the of each month. Under your Lease Contract, a late fee of \$ is due when payment is 1
made by the of each month. The following amounts are currently due and must be paid to bring your account current
Rent: \$ (Dates Applicablesto)
Late Fee(s): \$ (As of the Date of this Notice)
Utilities: \$
Other: \$ (Explanation of Charges:
TOTAL: \$
We demand that you bring your own account current upon receipt of this notice or that you vacate the premises and return possess
to management. In Accordance with your Lease Contract, unless your account balance is brought current by
we will proceed with all appropriate legal action to obtain possession of the dwelling.
Additional Requirements:
Date Notice was given to Resident Owner or Owner's Representative
For Office Use Only:
Method of Delivery:
Hand-delivered to any of one of the residents named above Hand-delivered to any person or older residing in the dwelling
Posted on the inside outside of the dwelling's main entry door
☐ Sent by first-class mail; ☐ Sent by certified mail, return receipt requested ☐ Sent by registered mail
Jene by registered man

RESIDENT'S NOTICE OF INTENT TO MOVE OUT

To be delivered to owner's representative



DWELLING UNIT DESCRIPTION. Unit No	
(<i>city</i>), Georgi	a,(street address) in(zip code).
LEASE CONTRACT DESCRIPTION. Lease Contract date:	Owner's name:
Residents (list all residents):	
Determined and appropriate promises.	
Date you will move out and surrender premises:	
1. CHANGES IN MOVE-OUT DATE. Under the Lease Contract, you must obtain our prior written approval to change or retract the move-out date. You may not hold over beyond the above move-out date. If the dwelling is relet to others after we receive this notice, you won't be granted any extensions. We and any new residents may rely on this move-out notice for all purposes.	resident is notice from all, except when a co-resident (other than the terminating resident's spouse or dependent) terminates because of the Servicemembers Civil Relief Act (SCRA). Your advance notice must be at least the number of days notice required in the Lease Contract, even if your contract has become a month-to-month lease.
 2. DATE OF SURRENDER. Under the Lease Contract, you surrender the dwelling unit for all purposes (including security deposit refund, cleaning, and all repairs) when you do any of the following: turn in all keys/access devices where you pay the rent; the move-out date has passed and no one is living in the dwelling; 	representative for a move-out inspection. Our representative has no authority to bind or limit us regarding deductions for repairs, damages, or charges. Any statements or estimates by us or our representative are subject to our correction,
 abandon the dwelling (as defined in the Lease Contract). All residents and occupants lose their right of possession on the move-out date. Any resident who wishes to remain lawfully in the dwelling unit must sign a new Lease Contract. 	
3. EARLY MOVE-OUT AND OTHER LEASE CONTRACT VIOLATIONS. Under the Lease Contract, our representative's receipt of this notice does not constitute approval of an early move-out and does not constitute a release of any resident's liability for money due under the Lease Contract. We reserve all contractual and statutory remedies for unauthorized early move-out, including late payment charges, returned-check charges, damages, attorney's fees, and liability for increased holdover rents and Lease Contract extensions.	control over conflicting provisions of this printed form:
4. HOLDOVER. If you stay beyond the move-out date, you will be subject to increased rent for the holdover period and liable for all damages as outlined in the Lease Contract.	
5. CLEANING. Under the Lease Contract, you must leave the dwelling unit in a clean condition. Please follow any written move-out cleaning instructions that we've furnished.	
6. FORWARDING ADDRESSES. Please circle the forwarding address below where we should mail the security deposit refund and/or accounting. If no address is circled, it will be mailed to the first address listed.	
7. RETAINING RECEIPT. After our representative signs and acknowledges receiving this notice, you should keep the bottom portion of this notice as verification that you gave written move-out notice.	
Your Signature or Signatures	Your Forwarding Address (You must provide this information.)
You may be contacted now at: Home phone: ()	FOR OFFICE USE ONLY Owner's representative who received notice:
Work phone: ()	Date notice was received:
Date when you delivered this hottee.	Move-out date was ☐ approved or ☐ disapproved

Owner's Acknowledgment of Receiving Move-Out Notice (To be copied, returned to and kept by residents)

We acknowleds	ge receiving your notice of i	ntent to move out of Apt. No	in
(name of apartr	nent community), or street a	ddress (if house, duplex, etc.):	
Date of intended	l move-out:	If move-out is approved, prorated	rent (if any) through move-out date:\$
Contract, your		on the move-out date and you will continue to	u a written release of your obligations under the Lease o be liable for all sums due until the Lease Contract or
Lease Contract	s with others for commence		ave the right to rely on your notice and may enter into r remedies for early move-out, nonpayment, and other of your move-out notice.
Check only one	of the following:		
		of your move-out notice. We do not approve it d to rely on your notice for purposes of relettir	or release you from liability under the Lease Contract.
		of your move-out notice, but we do not have en e is presumed disapproved until we notify you	ough information at this time to approve or disapprove a otherwise.
	We approve the move-or	ut date stated above, and your Lease Contract	term will end on that date.

NOTICE OF LEASE VIOLATION



Dwelling Unit Description. Unit No		
	(street address), in	
	<i>(city)</i> , Georgia,	(zīp coāe).
Lease Contract Date:		
Owner's name:		
Residents (list all residents):		
Dear Resident(s):		
The following problem(s) have been report	ted or discovered in or about your dwelling:) •
☐ Loud Music/Excessive Noise	☐ Unauthorized Occupant(s) ☐ Foil on	Window
☐ Patio/Balcony Condition(s)	☐ Unauthorized Pet(s) ☐ Illegal	
☐ Trash by Entry/Improper Trash	☐ Unauthorized modification to dwelling ☐ Smoking	_
Disposal		(Explain Below)
☐ Disturbance		,
Explanation:		
Please do the following (check one or more		
	thin 24 hours 🔲 in person or 🔲 by telephone at	
	le above issue within days from the date this ons on a timely basis will require additional action as out	
☐ Ensure no further similar conduct.		
Thank you for your cooperation.		
Date Notice was given to Resident	Owner or Owner's Representative	



NOTICE OF TEMPORARY WAIVER OF LATE FEES



LEASE CONTRACT DATE:			
OWNER'S NAME:			
RESIDENTS (LIST ALL RESIDENTS):			
DWELLING UNIT DESCRIPTION. Unit No			
Unit No,,,,,	<i>(city)</i> , Georgia,	(zip code).	
Dear Resident(s):			
We understand COVID-19, the coronavirus, experienced a loss of wages, incurred new medica COVID-19 pandemic. To ease the financial hardshi certain late fees.	al expenses or been laid off fro	m their place of employ	ment as a result of the
This notice relates to late fees for the non-pageai		ng the period covering	g the dates beginning
(the "Waiver Period").			
During the Waiver Period and provided you pay yo month, we agree to waive the late fees that you incin which rent is paid.			
This waiver covers only late fees for the Waiver Pe or other sums due or which will become due	eriod specified above. We are un	nder no obligation to wa	ive rent, other late fees,
If you anticipate difficulty paying rent due to lo or by emailing			
Keep in mind that you will likely be asked to explai your situation, our response and any relief we may	agree upon may vary.		
Any and all terms and conditions of the Lease Cont SPECIAL PROVISIONS.	tract that are not specifically an	nended herein remain ir	n full force and effect.
	Ow	ner or Owner's Repre (Signs below)	sentative

NOTICE TO VACATE FOR NON-DELINQUENCY/ NON-RENT RELATED BREACH OF LEASE



Dwelling Unit Description. Unit No
(street address), in
(city), Georgia,(zip code).
Lease Contract Date:
Owner's name:
Residents (list all residents):
Dear Resident(s):
You have violated your Lease Contract as noted below:
Lease Contract Paragraph(s) or Rule Number(s):
Name of resident(s), occupant(s) or guest(s) in violation (if known):
Nature of Violation(s):
Date(s) of Violation(s):
The above violation(s) is/are a material breach of your Lease Contract. As such, we are exercising our right under the Lease Contract to terminate your rights of occupancy and possession, effective 24 hours from the date of this notice. Should you fail to vacate your dwelling within days from the service of this notice, we will file an eviction suit against you to gain possession of the property. You are still responsible for all present and future rents and other charges due under your Lease Contract.
Delay or postponement of an eviction action does not waive our rights as provided by your Lease Contract or state law.
Should you have any questions, please contact:
Thank you for your cooperation.
Date Notice was given to Resident Owner or Owner's Representative
For Office Use Only:
Method of Delivery: ☐ Hand-delivered to any of one of the residents named above ☐ Hand-delivered to any person or older residing in the dwelling ☐ Posted on the ☐ inside ☐ outside of the dwelling's main entry door ☐ Sent by first-class mail; ☐ Sent by certified mail, return receipt requested ☐ Sent by registered mail

NOTICE TO VACATE FOR NON-PAYMENT OF RENT, UTILITIES, OR OTHER SUMS



Dwelling Unit Description. Unit No,	
	(street address), in
(city), Georgia,	
Lease Contract Date:	
Owner's name:	
Residents (list all residents):	
	A
Dear Resident(s):	
YOU ARE HEREBY NOTIFIED that because you have not paidrent,	☐ allocated or sub-metered utilities, ☐ a utility bill for
which you are responsible, and/or other sums due under the Leas	e Contract on your dwelling, your rights of occupancy and
possession are hereby terminated under the provisions of your Lease Coliable for rent and other charges you may owe under your Lease Contra	
hable for rent and other thanges you may owe under your bease contra	ict. The unpaid sums are described below.
	
Demand for possession is hereby made. You are hereby given notice to	
a.m p.m, theday of	(month), (year), which is at least (days if the notice was mailed). Your failure to
vacate the dwelling will result in appropriate legal action by us.	days if the notice was maneuj. Your famule to
Delay or postponement of such action does not waive our rights.	
Date Notice was given to Resident Owner or Owner's Repr	rocontativo
Date Notice was given to resident	Contative
For Office Use Only:	
Method of Delivery:	
☐ Hand-delivered to any of one of the residents named above	
Hand-delivered to any person or older residing in the dwe	
Posted on the inside outside of the dwelling's main entry of Sent by first-class mail; Sent by certified mail, return receipt r	
Sent by registered mail	-1

PACKAGE ACCEPTANCE ADDENDUM



1.	DWELLING UNIT DESCRIPTION. Unit No	6. DUTY OF CARE, INDEMNIFICATION, ASSUMPTION OF RISKS AND WAIVER. As to any package for which we sign
	(street address) in	and/or receive on your behalf, you understand and agree that we have no duty to notify you of our receipt of such package
	(city), Georgia,(zip code).	nor do we have any duty to maintain, protect, or deliver said package to you, nor do we have any duty to make said package available to you outside disclosed business hours. Any
2.	Lease Contract Date:	packages or personal property delivered to us or stored by us shall be at your sole risk, and you assume all risks
	Owner's name:	whatsoever associated with any loss or damage to your packages and personal property. You, your guests, family invitees, and agents hereby waive any and all claims against
	Residents (list all residents):	us or our agents of any nature regarding or relating to any package or item received by us, including but not limited to claims for theft, misplacing or damaging any such package except in the event of our or our agent's gross negligence or willful misconduct. You also agree to defend and indemnify us and our agents and hold us both harmless from any and
		all claims that may be brought by any third party relating to any injury sustained relating to or arising from any package that we received on your behalf. You also agree to indemnify us and our agents and hold us harmless from any damage caused to us or our agents by any package received by us for
		you. You also authorize us to throw away or otherwise dispose of any package that we, in our sole discretion, deem to be dangerous, noxious, or in the case of packaged food, spoiled and waive any claim whatsoever resulting from such disposal
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.	7. SEVERABILITY. If any provision of this Addendum or the Lease Contract is illegal, invalid or unenforceable under any applicable law, then it is the intention of the parties that (a) such provision shall be ineffective to the extent of such invalidity or unenforceability only without invalidating or otherwise affecting the remainder of this Addendum or the
3.	PURPOSE OF ADDENDUM. By signing this Addendum, you wish for us to sign for, and to accept, U.S. mail and privately-delivered packages or other items on your behalf, subject to the terms and conditions set forth herein.	Lease, (b) the remainder of this Addendum shall not be affected thereby, and (c) it is also the intention of the parties to this Addendum that in lieu of each clause or provision that is illegal invalid or unenforceable, there be added as a part of this Addendum a clause or provision similar in terms to such
4.	PACKAGE ACCEPTANCE.	illegal, invalid or unenforceable clause or provision as may
A.	Generally. You hereby authorize us and our agent to accept, on your behalf, any package or item delivered to our on-site management office during disclosed business hours, including but not limited to any package delivered by the U.S. Postal Service or by any private courier service or individual. You also specifically authorize us to sign on your behalf if the person or entity delivering said package or item requires an adult signature prior to delivery, including but not limited to the delivery of certified or registered mail. A photo I.D. is required before any packages will be released. Packages will only be released to verified Residents or approved representatives.	be possible and be legal, valid and enforceable. 8. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
В.	Limitations. You understand and agree that we may refuse to accept any package for any reason or no reason at all.	
5.	TIME LIMITATION. Due to limited storage space, we must ask that you pick up your package as soon as possible. You also agree that we shall have no duty whatsoever to hold or store any package for more than days after receipt (accordingly, you should notify the management office if you are going to be away from the apartment home and expect to be receiving a package(s)). After said time, you agree that any such package is deemed abandoned and you authorize us to	
	return the package to its original sender. Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
_		Date of Signing Addendum
_		



RESIDENT PARKING ADDENDUM



Date: _____ (when this Addendum is filled out)

1.	DWELLING UNIT DESCRIPTION. Unit No,	10. You understand that we will not be held liable for any damage or theft that may occur while your vehicle(s) is parked on any part of the property. Upon signing this agreement you knowingly accept the risk of parking any vehicle(s) or
		the property.
2.	(city), Georgia, (zip code). LEASE CONTRACT DESCRIPTION. Lease Contract Date:	11. Any action by you, any occupant, guest, or visitor that violate this addendum shall constitute a violation of the Leas Contract.
	Owner's name:	12. You understand and agree that any judgment of possession entered against you shall be a judgment for possession of any parking spaces which you are entitled to under this addendum. Once such judgment is rendered and executed upon you, you shall immediately remove all vehicles from the property parking areas. If you fail to remove you vehicle(s), we shall tow the vehicle(s) at your expense. You agree that we shall not be liable to you for damages related to the physical towing nor any consequential damages you may incur through loss of use of the vehicle(s).
		COST FOR PARKING
		Resident agrees to pay a onetime fee of \$ per vehicle on or before the day of In alternative resident agrees to pay \$ monthly per vehicle due on or before the day of the month. If no amount is filled in parking the process of the month of the process of the month.
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.	shall be free for properly registered and authorized vehicles Resident understands and accepts that all-parking right and privileges will immediately be revoked in the case tha Resident is days delinquent in paying the require parking fee. Resident agrees to pay \$ NSF fee for all check
	The term of this Parking Addendum is as follows: Begins on and ending on	returned for non-sufficient funds. VEHICLE INFORMATION:
RF	ESIDENT AND OWNER AGREE AS FOLLOWS:	Vehicle 1
		Make: Model & Year:
Э.	You agree to properly register all vehicles with management. If you get a new or replacement vehicle you must notify us and complete a revised agreement.	State: License Plate:
4.	If you are provided with a parking tag or sticker it must be properly installed and displayed.	Permit Number: Phone Number: Parking Space:
5.	Unless your vehicle(s) has been assigned a specific space(s) you may park in any available space(s) in the parking areas, with the exception of spaces reserved for a particular use or any marked handicap space, unless you possess a government issued handicap decal or similar signage.	Vehicle 2 Make: Model & Year: State: License Plate:
6.	If you are assigned a specific parking space(s) we shall assign you the space(s) and retain the right to change assigned space(s) at our sole discretion.	Permit Number: Phone Number: Parking Space:
7.	You understand and accept that we have the right at any time, without notice, to tow unauthorized or non-registered vehicles from any parking space on the property.	Vehicle 3 Make: Model & Year: State:
8.	You agree to use parking spaces in accord with the terms of the Lease and Community Rules.	License Plate: Permit Number:
9.	Any vehicles which are improperly parked or are in violation of this addendum, the terms of the Lease or Community Rules	Phone Number: Parking Space:

use of the vehicle(s).

will be towed at your expense. You agree that we shall not be liable to you for damages related to the physical towing nor any consequential damages you may incur through loss of

SPECIAL PROVISIONS.	
Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
	Date of Signing Addendum
51	

PAYMENT PLAN AGREEMENT (COVID-19 PANDEMIC)



LEASE CONTRACT	DATE:				We Lead the Way Hon
RESIDENTS (LIST A	ALL RESIDENTS):				
DWELLING UNIT D	ESCRIPTION.				
(street address) in		(city), Georgia,	(zip code).	
Dear Resident(s):					
	ID-19, the coronavirus, h w medical expenses or be				
flexibility for paying is executed; \square during	been directly affected by rent and other sums that ag the month of the Lease ime	come due: during Contract term follo	the month of the Leas wing the month in w	se Contract term during which this Agreement is ex	which this Agreemen
monetary hardship	or the terms of this Agree to us. This may be done ch documentation to qua	via any method nor	mally permitted und	ler the Lease Contract. T	
	ole consideration, the rec temporary payment plan				
Payment Item (rent or other nonrent item)	Current Due Date	Current Amount Due (full or partial amount due)	Date to be Paid	Amount To Be Paid	Balance Due (if applicable)
		2,7			

You understand and agree that your failure to comply with this Agreement is a material breach by you of the Lease Contract and a default under the Default by Resident paragraph of the Lease Contract for which we may sue you for eviction and entitles us to pursue any and all other legal remedies.

We will not pursue eviction for nonpayment of rent if the terms of this Agreement are met. If you do not timely comply with payment provisions set forth herein, we may in our sole discretion pursue eviction for nonpayment of rent and any other remedy under the Lease Contract and state and/or local laws. To the fullest extent authorized by applicable state and local law, we do not waive any right to commence eviction proceedings against you for any breach of this Payment Plan Agreement or any other breach of the Lease Contract or state or local law.

Our choice to enforce, not enforce or delay enforcement of the due date or amount of any payment due under this Agreement or the Lease Contract isn't a waiver under any circumstances.

Nothing contained in this Agreement waives, limits, prejudices or adversely affects any of our rights, remedies or powers under the Lease, by statute, at law or in equity, all of which rights, remedies and powers are expressly reserved, and all other terms and conditions of the Lease Contract not in conflict with this Agreement shall remain in full force and effect.

Any and all terms and conditions of the Lease Contract that are not specifically amended herein remain in full force and effect.

IAL PROVISIONS.	
Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
	_
	_ _
	_

PHOTO, VIDEO, AND STATEMENT RELEASE ADDENDUM



1.	DWELLING UNIT DESCRIPTION. Unit No	4.	PHOTO AND VIDEO RELEASE. You hereby grant us and our agents and affiliates (collectively, the "Released Parties")
	(street address) in		permission and a license to take, use, reuse, and publish the likeness of you and any minor occupants in all photographs
	(city), Georgia,(zip code).		or other electronic and/or digital media in any and all of our publications, including, without limitation, any website entries,
2.	LEASE CONTRACT DESCRIPTION. Lease Contract Date:		advertising websites, and any other marketing materials. You understand and agree that these materials will become the
	Owner's name:		property of the Released Parties and will not be returned. You agree to irrevocably authorize the Released Parties to edit, alter, copy, exhibit, publish, or distribute this media for any lawful purpose whatsoever including, without limitation, promotional and advertising uses. You waive the right to
	Residents (list all residents):		inspect or approve the finished product, including any written or electronic copy, wherein your likeness appears now or in the future. In addition, you waive any right to payment, royalties, or any other compensation arising or related to the use of the media.
		5.	CONSENT TO USE YOUR NAME, LIKENESS, WRITTEN COMMENTS, AND STATEMENTS. You are expressly
			agreeing to allow us to post your name, picture, written comments, and statements, and/or the names, pictures, written comments and statements of any minor occupants in any and all of our publications, including, without limitation, any website entries, advertising websites, social media
	Occupants (list all occupants):		websites, and any other marketing materials. You hereby grant the Released Parties permission and a license to use, reproduce, and publish any media on its website, social media platforms, or in other marketing-related materials, whether in electronic or print form.
		6.	RELEASE OF LIABILITY. You hereby release, hold harmless, and forever discharge us from any claims or causes of actions including, without limitation, any and all claims for libel or violation of any right of publicity or privacy, related to our
			use of the media in any and all of our publications, including any website entries, advertising websites, social media websites, and any other marketing material so long as the claim or cause of action does not result from our intentional
	This Addendum constitutes an Addendum to the above	Y	misconduct or gross negligence. This consent and release shall be binding upon you and your heirs, legal representatives and assigns.
	described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this	7.	REVOCATION. You have the right to revoke your consent to our use of your name, picture, video, voice, written comments, or statement, and/or the name, picture, video,
	Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.		voice, written comments, or statement of any minor occupants, by written notice to us.
3.	PURPOSE OF ADDENDUM. By signing this Addendum, you, without payment or other consideration, agree to grant us permission to use your likeness in photographs, videos and/or other electronic and/or digital reproductions, including voice, in any and all of our publications, including, without	8.	SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
	limitation, any website entries, advertising websites, social media websites, and any other marketing materials. For		
	purposes of this addendum, photographs, videos, written comments, statements, and other digital reproductions will hereinafter be collectively referred to as "media."		
	A. CONSENT FOR MINOR OCCUPANTS. By signing this		
	Addendum, if any minor occupants are named above, you further certify that you are the parent, or legal guardian of the minor occupant(s) named above, and you, without		
	payment or other consideration, agree to grant us permission to use their likeness in photographs, videos		
	and/or other electronic and/or digital reproductions, including voice, in any and all of our publications, including,		
	without limitation, any website entries, advertising websites, social media websites, and any other marketing		
	materials. For purposes of this addendum, photographs,		

as "media."

reproductions will hereinafter be collectively referred to

Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
	Date of Signing Addendum
	_



APPROVAL OR DENIAL OF REASONABLE ACCOMMODATION AND/OR REASONABLE MODIFICATION REQUEST



To:		
Dear Resid	ent or App	licant:
On dwelling lo	cated at Ur	(date), you requested a reasonable accommodation and/or modification to the nit No,(street address) in
(city), Geor	gia,	(zip code).
☐ We hav	ve approve We will g	d your request, as follows (check all that apply): rant the following accommodation(s): llow the following modification(s):
☐ After	Other:	going modification shall be made \(\sigma\) at your expense \(\sigma\) at our expense.
_	Based on the Fair H	the information provided it does not appear that you are a person with a disability within the meaning of ousing Act. nmodation and/or modification you requested is either not reasonable and/or not necessary because:
	ir h	We have concluded that the specific accommodation and/or modification that you are requesting will impose an undue financial and administrative burden on our operations or will create a substantial risk of arm to you or to other persons in the community. We have concluded that the specific accommodation and/or modification you have requested will undamentally after the nature of services or resources that this community provides. assed on the information provided, it does not appear that the accommodation and/or modification you ave requested is related to your disability. assed on the information provided, it does not appear that the accommodation and/or modification you ave requested is necessary to allow you an equal opportunity to use and enjoy your housing. other:
	_	

If you feel we have made this decision in error, or if there is additional information you would like to provide us that you believe is relevant to our decision, we would like to discuss this matter with you. Please feel free to contact [name of housing representative] to schedule an appointment.
Note that if there are alternative accommodations and/or modifications that you believe would be equally as effective as the accommodation or modification we are unable to provide, we are happy to consider those as well in a follow up discussion.
Date
Owner or Owner's Representative Signature



REASONABLE MODIFICATIONS AND ACCOMMODATIONS POLICY



	Unit No,		
		(street address) in	
	(city), Georgia,	_ (zip code).	
2.	LEASE CONTRACT DESCRIPTION.		
	Lease Contract Date:		
	Owner's name:		
	Residents (list all residents):		

1. DWELLING UNIT DESCRIPTION.

- 3. EQUAL HOUSING OPPORTUNITY POLICY. We provide rental housing on an equal opportunity basis. Consistent with this policy, we welcome persons with disabilities to our community and will not discriminate against any person because of his or her disability, or his or her association with anyone with a disability. In addition, we know that it may sometimes be necessary for persons with disabilities to be able to make modifications to their surroundings or to have accommodations made in our practices or procedures to enable them to fully enjoy and use their housing, and we have created the policy described herein to meet that need.
- 4. PURPOSE OF POLICY. A resident or applicant may be entitled under state and federal fair housing laws to a reasonable accommodation and/or reasonable modification when needed because of a disability of the resident, the applicant, and/or a person associated with a resident or applicant, such as a member of the household or frequent guest. The reasonable accommodation and/or reasonable modification must be necessary for the individual with the disability to have an equal opportunity to fully use and/or enjoy housing services offered to other residents and/or the individual dwelling unit. We will grant requests for accommodations or modifications that are reasonable and necessary because of a disability, would not impose an undue financial or administrative burden on our operations, and do not fundamentally alter the nature of services or resources we provide as part of our housing program.

5. DEFINITIONS.

- A. Disability. The Federal Fair Housing Act defines a person with a disability to include: (1) individuals with a physical or mental impairment that substantially limits one or more major life activities; (2) individuals who are regarded as having such an impairment; or (3) individuals with a record of such an impairment.
- B. Reasonable Modifications. A reasonable modification is a structural change made to existing premises, occupied or to be occupied, by a person with a disability, in order to afford such person full enjoyment of the premises. These are typically structural changes to interiors and exteriors of dwellings and to common and public use areas, which are necessary to accommodate a person with a disability. Depending on the nature of the request, reasonable modifications are typically granted at the expense of the person requesting them.

C. Reasonable Accommodation. A reasonable accommodation is a change, exception, or adjustment to a rule, policy, practice, or service that may be necessary for a person with a disability to have an equal opportunity to use and enjoy a dwelling, including public and common areas.

6. REQUESTS FOR REASONABLE MODIFICATIONS.

- A. Generally. If you are a resident or an applicant (i) with a disability, or (ii) with someone associated with you who has a disability, you have the right to request a reasonable modification to your dwelling or the common areas, in accordance with fair housing laws, if such modifications may be necessary to allow you to have an equal opportunity to fully use and/or enjoy your dwelling.
- **B. Reasonable Modification Expenses.** Expenses for reasonable modifications, and restoration expenses, if applicable, of such modifications, shall be allocated in accordance with state and federal fair housing laws.
- C. Permission Required, Evaluation of Disability. If you would like to request a reasonable modification to your dwelling or the common areas of the community that is necessary because of a disability, you must first obtain permission from us. We prefer that you use the attached "Reasonable Accommodation and/or Modification to Rental Unit" form, but you are not required to use this form. If you would like or need assistance in completing this form, please let us know, and we will be glad to provide assistance. Whether you use our form or your own form of request, we will need to know what specific modification is being sought. In addition, if the disability or the disability-related need for the modification is not obvious, we may ask for information that is reasonably necessary to evaluate the disability-related need for the modification; however, we will only request information necessary to evaluate your request, and all information will be kept confidential.
- **Reasonable Assurances.** Depending on the modification requested, we may require you to provide reasonable assurances that the modification will be done in a workmanlike manner and that any required building permits will be obtained. In some cases, any third-party retained to perform the modification may also have to be approved in writing by us, and be properly licensed and insured. During and upon completion of the modification, we may inspect the work in connection with our overall property management responsibilities. We will not increase your security deposit as a result of a modification request. However, when applicable, if you fail to restore the interior of the dwelling to its original condition, excluding normal wear and tear, at the end of the tenancy, we may assess the cost of restoration against your security deposit and/or final account upon move-out.
- E. Restoration Reimbursement. At the end of your tenancy, you may be responsible to restore the interior of your dwelling to its pre-modification condition at your expense, depending on the nature of the modification. Again, depending on the modification, we may request that you deposit sufficient funds for that restoration in an interest bearing escrow account to ensure any required restoration can be completed. Regardless of modification, you will remain responsible to pay for damage to your dwelling in excess of ordinary wear and tear.
- **F. Alternative Modification.** Depending on the circumstances, we may not be able to grant the exact modification you have requested and we may ask to discuss other alternatives with you.

- 7. REQUESTS FOR REASONABLE ACCOMMODATIONS.
 - **A. Generally.** We will make reasonable accommodations in our rules, policies, practices, and/or services, to the extent that such accommodations may be reasonably necessary to give you, as a disabled person, an equal opportunity to fully use and enjoy your dwelling, and the public and common areas of the premises, and as otherwise required by law.
 - B. Request for Accommodation, Evaluation of Disability. If you would like a reasonable accommodation that is necessary because of a disability, please submit a request to us, preferably using the attached "Reasonable Accommodation and/or Modification to Rental Unit" form, but you are not required to use this form. If you would like or need assistance completing this form please let us know and we will be glad to provide assistance. Whether you use our form or your own form of request, we will need to know what accommodation is being sought. In addition, if the disability is not obvious, we may ask for information that is reasonably necessary to evaluate the disability-related need for the accommodation. We will only request information that is us to evaluate your request information you provide confid
 - C. Alternative Accommodation circumstances, we may not be accommodation you have requ discuss other alternatives with

- 8. OWNER RESPONSIBILITY. We will respond to all requests for a reasonable accommodation and/or modification in a timely manner. If we deny your request for a reasonable modification and/or accommodation, we will explain the reason for our denial and we will discuss with you whether there are alternative accommodations and/or modifications that we could provide that would meet your needs. We also are committed to entering into an interactive dialogue with you in relation to any request, and therefore agree to speak with you in relation to any request so that you have sufficient opportunity to provide us with any information you believe is relevant to our evaluation of your request for the modification(s) and/or accommodation(s).
- **9. AMENDMENT TO POLICY.** This policy may be amended and updated at any time upon written notice to you. In addition, in the event of any conflict between this policy and/or state, local or federal law, the provisions of such law shall control.

If you have any questions about this policy, you should contact:

information that is reasonably necessary for ate your request, and we will keep all you provide confidential.	
e Accommodation. Depending on the ces, we may not be able to grant the exact tion you have requested and we may ask to r alternatives with you.	
Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
	Date of Signing

by writing or calling:

REQUEST FOR REASONABLE ACCOMMODATION AND/OR MODIFICATION TO RENTAL UNIT



DATE:						
NAME OF I	RESII	DENT or A	PPLICANT:			
DWELLING	G UNI	T DESCRI	PTION: Unit No			
				<i>(city),</i> Georgia,		(street address) in (zip code).
				tion or reasonable modification		
	Do to i	you consi	der yourself to hav	ve a disability? NOTE: Th	e Fair Housing Act de	fines a person with a disability y limits one or more major life
		Yes	☐ No	I don't know		
2.		oly):		·		are requesting (check all that
	J	or adjust	ment to a rule, poli	cy, practice, or service that and enjoy a dwelling, inclu	may be necessary for a	a person with a disability to have
		tural cha	nge made to existi		o be occupied by a per	isonable modification" is a struc- son with a disability, in order to
3.	You nee	ı do not n	eed to disclose an	y m <mark>e</mark> dical information o	r the nature or sever	sary <i>because</i> of your disability. ity of the disability; we simply necessary and related to your
the existen will ask tha	ce of t you	the disabil identify a	ity or the disability third-party who ha	related need for the accons familiarity with your disa	nmodation and/or mod bility in a professional	eed to seek verification of either lification you have requested, we setting to complete a verification nd to the verification request.
I hereby st understan			the information p	rovided by me in this Re	quest Form is true to	the best of my knowledge and
Resident or	· App	licant Sign	ature		Date	



REASONABLE ACCOMMODATIONS/MODIFICATIONS VERIFICATION FORM



Dea	ar Verifier:
or i	difications to our residents with disabilities who have a disability-related need for the reasonable accommodation and/modification. A reasonable accommodation is a change, exception, or adjustment made to a rule, policy, practice or service at is necessary because of a disability for the resident to have an equal opportunity to use and/or enjoy an apartment munity. A "reasonable modification" is a physical and/or structural change to the dwelling and/or common areas at is necessary because of a disability for the resident to have an equal opportunity to fully use and/or enjoy an apartment munity. The signed release below authorizes you to provide the information requested on this form relating to the resident's/plicant's request for an accommodation and/or modification due to a disability.
Na	me of Resident or Applicant (print):
	quest for Reasonable Accommodation and/or Modification (what specific accommodation and/or modification is the Resident Applicant requesting?):
Sig	nature of Resident or Applicant:
the	signing this Verification Form, the person identified above has authorized the verifier identified below to provide answers to questions below to the best of his/her knowledge, solely for the purpose of determining the disability-related need for the commodation and/or modification requested.
1.	Is this Resident/Applicant disabled? State and federal laws define a person with a disability to include individuals with a physical or mental impairment that substantially limits one or more major life activities. This definition does not include the current illegal use of controlled substances.
	☐ Yes ☐ No ☐ I don't know
2.	Please describe in what manner this disability substantially limits one or more of the Resident's/Applicant's major life activities (Do NOT reveal the specific NATURE OR SEVERITY of the individual's disability):
3.	Does this Resident/Applicant need the accommodation and/or modification requested above to alleviate one or more symptoms of the person's disability so that the person can have an equal opportunity to use and/or enjoy his/her housing?
	Yes No
4.	If yes, please describe how this accommodation will enable the Resident/Applicant to use and/or enjoy this housing.

Are you licensed in Georgia? Yes	Do you have (or have you in the past had) a therapeu than verifying the stated need for an assistance an	with regard to this	s person's disability for purp able accommodation to that	oses disab
Signature of Verifier Address PLEASE RETURN THIS FORM TO: Name: c/o: Address: Email: Fax:		(state)		
Address PLEASE RETURN THIS FORM TO: Name: c/o: Address: Email: Fax:	Name and professional title of Verifier			
PLEASE RETURN THIS FORM TO: Name:	Signature of Verifier	Date		
Name: c/o: Address: Email: Fax:	Address	Telephone	e	
c/o: Address: Email: Fax:	PLEASE RETURN THIS FORM TO:			
Address: Email: Fax:				
Fax:				
	Email:	\mathcal{H}_{\star}		
ritorie.				
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LEASE ADDENDUM FOR REMOTE CONTROL, CARD, OR CODE ACCESS GATE



1.	Unit No	5. _ _	REPORT DAMAGE OR MALFUNCTIONS. Please immediately report to the office any malfunction or damage to gates, fencing, locks or related equipment.
	(street address)	n 6.	. FOLLOW WRITTEN INSTRUCTIONS. We ask that you and
	(city), Georgia,(zip code).		all other occupants read the written instructions that have been furnished to you regarding the access gates. This is
2.	. LEASE CONTRACT DESCRIPTION. Lease Contract Date:		important because if the gates are damaged by you or other occupants, guests or invitees through negligence or misuse,
	Owner's name:	_	you are liable for the damages under your lease, and collection of damage amounts will be pursued.
	Residents (list all residents):	7. 	PERSONAL INJURY AND/OR PERSONAL PROPERTY DAMAGE. Except as specifically required by law, we have no duty to maintain the gates and cannot guaranty against
	nesidents (nst dir residents).	_	gate malfunctions. We make no representations or guarantees to you concerning security of the community. Any measures, devices, or activities taken by us are solely for the benefit of
		_	us and for the protection of our property and interests, and any benefit to you of the same is purely incidental. Anything
		_	mechanical or electronic is subject to malfunction. Fencing, gates or other devices will not prevent all crime. No security system or device is foolproof or 100 percent successful in
		_	deterring crime. Crime can still occur. Protecting residents, their families, occupants, guests and invitees from crime is
		_	the sole responsibility of residents, occupants and law enforcement agencies. You should first call 911 or other appropriate emergency police numbers if a crime occurs or
	This Addendum constitutes an Addendum to the about described Lease Contract for the above described premise		is suspected. We are not liable to any resident, family member, guest, occupant or invitee for personal injury, death or
	and is hereby incorporated into and made a part of such Lea Contract. Where the terms or conditions found in the	is	damage/loss of personal property from incidents related to perimeter fencing, automobile access gates and/or pedestrian
	Addendum vary or contradict any terms or conditions four in the Lease Contract, this Addendum shall control.	d	access gates. We reserve the right to modify or eliminate security systems other than those statutorily required. You will be held responsible for the actions of any persons to whom
3.	REMOTE CONTROL/CARDS/CODE FOR GATE ACCESS. Remote control for gate access. Each person who		you provide access to the community.
	listed as a resident on the lease will be given a remo control at no cost to use during his or her residency. Ea additional remote control for you or other occupants w require a \$ non-refundable fee.	h	 RULES IN USING VEHICLE GATES. Always approach entry and exit gates with caution and at a very slow rate of speed.
	Cards for gate access. Each person who is listed as resident on the lease will be given a card at no cost		Never stop your car where the gate can hit your vehicle as the gate opens or closes.
	use during his or her residency. Each additional card f you or other occupants will require a \$		• Never follow another vehicle into an open gate. Always use your card to gain entry.
	non-refundable fee. Code for gate access. Each resident will be given, at a		 Report to management the vehicle license plate number of any vehicle that piggybacks through the gate.
	cost, an access code (keypad number) for the pedestriate or vehicular access gates. It is to be used only during yo		Never force the gate open with your car.
	residency. We may change the access code at any tin and will notify you of any such changes.		 Never get out of your vehicle while the gates are opening or closing.
4.	 DAMAGED, LOST OR UNRETURNED REMOTE CONTROL CARDS OR CODE CHANGES. If a remote control is lost, stolen or damaged, 		• If you are using the gates with a boat or trailer, please contact management for assistance. The length and width of the trailer may cause recognition problems with the safety loop detector and could cause damage.
	\$ fee will be charged for a replacement. a remote control is not returned or is returned damage		• Do not operate the gate if there are small children nearby who might get caught in it as it opens or closes.
	when you move out, there will be a \$ deduction from the security deposit. If a card is lost, stolen or damaged, a \$ f		• If you lose your card, please contact the management office immediately.
	will be charged for a replacement card. If a card is n	ot	• Do not give your card or code to anyone else.
	returned or is returned damaged when you move on there will be a \$ deduction from the security deposit.		• Do not tamper with gate or allow your occupants to tamper or play with gates.
	☐ We may change the code(s) at any time and notify you accordingly.	u	

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LEASE ADDENDUM FOR RENT CONCESSION OR OTHER RENT DISCOUNT



1.	DWELLING UNIT DESCRIPTION. Unit No	■ Non-Monetary Concession. You will receive the following non-monetary concession during the term of the Lease.
	(street address) in	
	(city), Georgia,(zip code).	
2.	LEASE CONTRACT DESCRIPTION. Lease Contract Date:	
	Owner's name:	4. CONCESSION CANCELLATION AND CHARGE-BACK. The concession and discounts indicated above are provided to you as an incentive and with the understanding that you will fulfill your obligations under the Lease Contract through
	Residents (list all residents):	the entire term of your Lease. If your lease is terminated early due to your default (for example, if you abandon the premises without paying rent or are evicted), this Concession/Discount Agreement will be immediately terminated, and you will be required to immediately repay to the Owner the amounts of all (Check all that apply) Concessions
		 Discounts that you have actually received for the months you resided in the Premises, and without further notice from us.
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.	 5. MARKET RENT. The market rent for this dwelling is the rent stated in the Lease Contract. You acknowledge that the market rent is a fair representation of what the specific dwelling would actually rent for at the time the Lease Contract was negotiated and executed, and is reflective of the rent for a similar dwelling at comparable properties. 6. SPECIAL PROVISIONS. The following special provisions
3.	CONCESSION/DISCOUNT AGREEMENT. As consideration for your agreement to remain in your dwelling and to fulfill your Lease obligations throughout the full term of your Lease, you will receive the following root Concession and or Discount	control over any conflicting provisions of this printed Addendum form or the Lease Contract.
	you will receive the following rent Concession and or Discount. (Check all that apply)	
	One-Time Concession. You will receive a One-Time Concession off the rent indicated in the Rent and Charges paragraph of the Lease Contract in the total amount of \$ This Concession will be credited to your rent due for the month(s) of:	
	Monthly Discount/Concession. The rent indicated in	
	the Rent and Charges paragraph of the Lease Contract includes a Monthly Discount of \$ per month off of the suggested rental rate for your dwelling.	
	Other Discount/Concession. You will receive the following discount off the rent indicated in the Rent and Charges paragraph of the Lease Contract:	
	Resident or Residents (All residents must sign here)	Owner or Owner's Representative (signs here)
		Date of Lease Contract



RENTAL APPLICATION FOR RESIDENTS AND OCCUPANTS

(Each co-applicant and each occupant 18 years old



and over must submit a separate application.) Date when filled out: **APPLICANT INFORMATION** Full Name (Exactly as it appears on Driver's License or Govt. ID card) Former Name (if applicable) Gender (Optional) Birthdate Social Security # Driver's License # State Government Photo ID card # Туре Home Phone Number Cell Phone Number Work Phone Number Email Address Marital Status: ☐ single ☐ married ☐ widowed ☐ separated Do you or any occupant smoke? yes no I am applying for the apartment located at: Is there another co-applicant? $\ \square$ yes $\ \square$ no Co-applicant Name Email **Co-applicant Name** Email Co-applicant Name Email **Co-applicant Name** Email **Co-applicant Name** Email OTHER OCCUPANTS Full Name Relationship **Date of Birth** Social Security # Driver's License # State Government Photo ID card # Full Name Date of Birth Social Security # Driver's License # State Government Photo ID card # Туре **Full Name** Relationship Date of Birth Driver's License # Social Security # State Government Photo ID card # Type Full Name Relationship Date of Birth Driver's License # Social Security # State Government Photo ID card # Туре Full Name Relationship Date of Birth Driver's License # State Social Security # Government Photo ID card # Туре

Relationship

Туре

Driver's License #

Social Security #

Full Name

Date of Birth

Government Photo ID card #

State

RESIDENCY INFORMATION				
Current Home Address (where you live now)				Do you _ rent or
City		State	Zip Code	own?
Dates:	То		<u>\$</u> Monthly Payment	
Apartment Name				
Landlord/Lender Name			Phone	
			T Holle	
Reason for Leaving (The following is only applicable if at current address	for less than 6 months.)			
Previous Home Address	,			
		Chata	7in Codo	Do you rent or
Dates:		State	Zip Code \$	☐ own?
From	То		Monthly Payment	
Apartment Name				
Landlord/Lender Name			Phone	
Reason for Leaving				
EMPLOYMENT INFORMATION				
Present Employer		Address		
City		State Zip	Code Work	Phone
Dates:			\$	
From	То		Gross Monthly Income	
Position	N			
Supervisor Name			Phone	_
(The following is only applicable if at current employed	er for less than 6 months.)			
Previous Employer	7	Address		
City	7	State Zip	Code Work	Phone
Dates:	То		\$ Gross Monthly Income	
Position				
Supervisor Name	- Y		Phone	
ADDITIONAL INCOME				
(Income must be verified to be considered)			\$	
Type	ource		Gross Monthly Amount	
Type So	ource		\$ Gross Monthly Amount	
CREDIT HISTORY (if applicable)				
If applicable, please explain any past credit problem:				
RENTAL/CRIMINAL HISTORY				
(Check only if applicable) Have you or any occupant listed in this Application ev	ver:			
been evicted or asked to move out?moved out of a dwelling before the end of the lea	ase term without the owner	r's consent?		
declared bankruptcy? been sued for rent?	200 to Without the Owner	5 5575611t:		
been sued for property damage?	af adiodication	i da aamidatta N. E. S	falam, miadona and the control of th	a a matural la state de
been convicted (or received an alternative form violence to another person or destruction of prop	perty, or a sex crime?	,		
Please indicate the year, location and type of each property, or a sex crime other than those resolved by				
the answer is "no" to any item not checked above.				

REFERRAL INFORMATION					
How did you find us?					
Online search. Website address:					
EMERGENCY CONTACT					
Emergency contact person over 18, who will not be	e living with you:				
Name	Relationship				
Address	City				
State Zip Code	Home Phone #	Cell Phone #			
Work Phone #	Email Address	_			
VEHICLE INFORMATION (if applicable)					
List all vehicles owned or operated by you or any occur	upants (including cars, trucks, motorcycles, trailers, etc.).				
Make	Model	Color			
Year	License Plate #	State			
Make	Model	Color			
Year	License Plate #	State			
Make	Model	Color			
Year	License Plate #	State			
Teal	License i late #	State			
Make	Model	Color			
Year	License Plate #	State			
PET INFORMATION (if applicable)					
	management's prior authorization in writing. If we allow eposits, rents, fees or other charges.	your requested animal, you must sign a separate			
Name	Туре	Breed			
Gender	Weight Assistance Animal Status: ☐ yes ☐ no	Color			
Age					
Name	Туре	Breed			
Gender	Weight Assistance Animal Status: ☐ yes ☐ no	Color			
Age	Assistance Millinal Status. yes 110				

APPLICATION AGREEMENT

The following Application Agreement will be signed by you and all co-applicants prior to signing a Lease Contract. While some of the information below may not yet apply to your situation, there are some provisions that may become applicable prior to signing a Lease Contract. In order to continue with this application, you'll need to review the Application Agreement carefully and acknowledge that you accept its terms.

- 1. Lease Contract Information. The Lease Contract contemplated by the parties will be the current Lease Contract. Special information and conditions must be explicitly noted on the Lease Contract.
- 2. Approval When Lease Contract Is Signed in Advance. If you and all co-applicants have already signed the Lease Contract when we approve the Application, our representative will notify you (or one of you if there are co-applicants) of our approval, sign the Lease Contract, and then credit the application deposit of all applicants toward the required security deposit or other amounts owed under the Lease Contract when the Lease Contract has been signed.
- 3. Approval When Lease Contract Isn't Yet Signed. If you and all co-applicants have not signed the Lease Contract when we approve the Application, our representative will notify you (or one of you if there are co-applicants) of the approval, sign the Lease Contract when you and all co-applicants have signed, and then credit the application deposit of all applicants toward the required security deposit or other amounts owed under the Lease Contract when the Lease Contract has been signed.
- 4. If you Fail to Sign Lease Contract After Approval. Unless we authorize otherwise in writing, you and all co-applicants must sign the Lease Contract within 3 days after we give you our approval in person or by telephone or within 5 days after we mail you our approval. If you or any co-applicant fails to sign as required, we may keep the application deposit as liquidated damages, and terminate all further obligations under this Agreement.
- 5. If You Withdraw Before Approval. If you or any co-applicant withdraws an Application or notifies us that you've changed your mind about renting the dwelling unit, we'll be entitled to retain all application deposits as liquidated damages, and the parties will then have no further obligation to each other.
- 6. Approval/Non-Approval. We will notify you whether you've been approved within 10 days after the date we receive a completed Application. Your Application will be considered "disapproved" if we fail to notify you of your approval within 10 days after we have received a completed Application. Notification may be in person or by mail or telephone unless you have requested that notification be by mail. You must not assume approval until you receive actual notice of approval. The 10-day time period may be changed only by separate written agreement.
- 7. **Refund after Non-Approval.** If you or any co-applicant is disapproved or deemed disapproved under Paragraph 6, we'll refund all application deposits within 30 days of such disapproval. Refund checks may be made payable to all co-applicants and mailed to one applicant.
- 8. Extension of Deadlines. If the deadline for signing, approving, or refunding under paragraphs 4, 6, or 7 falls on a Saturday, Sunday, or a state or federal holiday, the deadline will be extended to the end of the next business day.

APPLICATION AGREEMENT (CONTINUED)

- 9. Keys or Access Devices. We'll furnish keys and/or access devices only after: (1) all parties have signed the Lease Contract and other rental documents; and (2) all applicable rents and security deposits have been paid in full.
- 10. Application Submission. Submission of a rental application does not guarantee approval or acceptance. It does not bind us to accept the applicant or to sign a Lease Contract.

DISCLOSURES

- Application Fee (Non-Refundable). You agree to pay to our representative the non-refundable application fee in the amount indicated in paragraph
 Payment of the application fee does not guarantee that your application will be accepted. The application fee partially defrays the cost of administrative paperwork. It is non-refundable.
- 2. Application Deposit (may or may not be refundable). In addition to any application fee(s), you agree to pay to our representative an application deposit in the amount indicated in paragraph 3. The application deposit is not a security deposit. The application deposit will be credited toward the required security deposit or other amounts owed under the Lease Contract when the Lease Contract has been signed by all parties; OR, it will be refunded under paragraph 7 of the Application Agreement if your application is not approved; OR, it will be retained by us as liquidated damages if you fail to sign or attempt to withdraw under paragraphs 4 or 5 of the Application Agreement.
- 3. Fees Due. Your Rental Application will not be processed until we receive your completed Rental Application (and the completed Rental Application of all co-applicants, if applicable) and the following fees:
 - 1. Application fee (non-refundable): \$_____
 - 2. Application deposit (may or may not be refundable): \$_____
- 4. Completed Application. Your Rental Application for Residents and Occupants will not be considered "completed" and will not be processed until we receive the following documentation and fees:
 - 1. Your completed Rental Application;
 - 2. Completed Rental Applications for each co-applicant (if applicable);
 - 3. Application fees for all applicants;
 - 4. Application deposit for the Unit.
- 5. Notice to or from Co-Applicants. Any notice we give you or your co-applicant is considered notice to all co-applicants; and any notice from you or your co-applicant is considered notice from all co-applicants.

AUTHORIZATION AND ACKNOWLEDGMENT			
AUTHORIZATION I authorize			
Tauthorize			
(name of owner/agent) to obtain reports from any consumer or criminal record reporting agencies before, during, and after tenancy on matters relating to a lease by the above owner to me and to verify, by all available means, the information in this application, including criminal background information, income history and other information reported by employer(s) to any state employment security agency. Work history information may be used only for this Rental Application. Authority to obtain work history information expires 365 days from the date of this Application.			
Payment Authorization I authorize			
(name of owner/agent) to collect payment of the application fee and application deposit in the amounts specified u	Inder paragraph 3 of the Disclosures.		
Non-Sufficient Funds and Dishonored Payments. If a check from an applicant is returned to us by a bank or other entity for any reason, if any credit card or debit card payment from applicant to us is rejected, or if we are unable, through no fault of our own or our bank, to successfully process any ACH debit, credit card, or debit card transaction, then: (i) Applicant shall pay to us the NSF Charge; and (ii) We reserve the right to refer the matter for criminal prosecution ACKNOWLEDGMENT You declare that all your statements in this Application are true and complete. You authorize us to verify the same through any means. If you fail to answer any question(s) or give false information, we may reject the application, retain all application fees and deposits as liquidated damages for our time and expense,			
and terminate your right of occupancy. Giving false information is a serious criminal offense. In lawsuits relating to the application or Lease Contract, the prevailing party may recover all attorney's fees and litigation costs from the losing party. We may at any time furnish information to consumer reporting agencies and other rental housing owners regarding your performance of your legal obligations, including both favorable and unfavorable information about your compliance with the Lease Contract, the rules, and financial obligations. Applicant's Signature Date			
FOR OFFICE USE ONLY			
FOR OFFICE USE ONLY	Linit # or type		
Apt. name or dwelling address (street, city)	Unit # or type		
	Unit # or type Phone		
Apt. name or dwelling address (street, city) Person accepting application	Phone		
Apt. name or dwelling address (street, city)	Phone Phone		
Apt. name or dwelling address (street, city) Person accepting application Person processing application	Phone Phone acceptance or non-acceptance on		
Apt. name or dwelling address (street, city) Person accepting application Person processing application Applicant or Co-applicant was notified by _ telephone _ letter _ email, or _ in person of _ acceptance in _	Phone Phone acceptance or non-acceptance on		
Apt. name or dwelling address (street, city) Person accepting application Person processing application Applicant or Co-applicant was notified by _ telephone _ letter _ email, or _ in person of _ acceptance in person of _ acceptance in person of _ acceptance of person(s) who were notified (at least one applicant must be notified if multiple applicants):	Phone Phone acceptance or non-acceptance on		
Apt. name or dwelling address (street, city) Person accepting application Person processing application Applicant or Co-applicant was notified by lelephone letter email, or in person of complete the description in person of letter email. The person of letter email em	Phone Phone acceptance or non-acceptance on		
Apt. name or dwelling address (street, city) Person accepting application Person processing application Applicant or Co-applicant was notified by telephone letter email, or in person of topological person (Deadline for applicant and all co-applicants to sign lease is three days after notification of acceptance in person (Name of person(s) who were notified (at least one applicant must be notified if multiple applicants): Name(s) Name of owner's representative who notified above person(s)	Phone Phone acceptance or non-acceptance on		
Apt. name or dwelling address (street, city) Person accepting application Person processing application Applicant or Co-applicant was notified by telephone letter email, or in person of topological person (Deadline for applicant and all co-applicants to sign lease is three days after notification of acceptance in person (Name of person(s) who were notified (at least one applicant must be notified if multiple applicants): Name(s) Name of owner's representative who notified above person(s)	Phone Phone acceptance or non-acceptance on		

LEASE CONTRACT AMENDMENT TO ADD OR CHANGE A ROOMMATE DURING LEASE TERM

Date: _



(This amendment is not intended for use after the original lease term has expired.)

		(when this Amendment is filled out)	1
1.	PURPOSE OF AMENDMENT. This is an Amendment to the Lease Contract dated the day of,	Old resident will be entitled to a refund of \$ of the existing security deposit within 30 days after resident moves out (less lawful deductions), and s amount will be mailed to old resident at the forward address below.	old
	and ("residents") (list all original residents in paragraph 1 of Lease Contract)	Old resident will be entitled to be a co-payee of any secu deposit refund, less lawful deductions, within 30 d after all residents move out at the end of the Lease Contterm.	days
		■ New resident will pay \$ to owner as extra general security deposit, in addition to exist security deposits being held by owner.	an ting
		7. GUARANTORS. New resident will <i>(check one):</i> have the following guarantor(s) guarantee the Le Contract:	
		not have any guarantor guarantee the Lease Contrac	
		Any guarantor for old resident will (check one of following if old resident has a guarantor):	the
	on the dwelling located at, in	continue to be liable under the Lease Contract until end of the original Lease Contract term; or	the
	Georgia. The purpose of this Amendment is to <i>(check one or both):</i> add a new resident, or delete an existing resident who is moving or has already moved out.	be released from liability under the guaranty when Amendment becomes effective.8. DAMAGES AND CHARGES. New resident accepts	
2.	NEW RESIDENT.	dwelling in the condition existing at the beginning of the Le Contract term according to the move-in inventory signed the original residents. Security deposit deductions, if any, be made regardless of whether damages or charges occur	ease d by will
	("new resident") may move into the dwelling as a resident under the Lease Contract.	before or after the changeover date and regardless of where the resident, occupant, or guest may have been at fault.	
3.	OLD RESIDENT. ("old resident") (check one) □ has moved out or □ will	9. EXISTING KEYS. Old resident (check one) ☐ has tur over or ☐ will turn over his or her key(s) and access device to (check one) ☐ new resident, ☐ remaining reside ☐ owner, or ☐ not applicable.	ce(s)
	move out. Upon move-out, old resident may no longer live in the dwelling. The old resident is or is not released from the obligation to perform under the Lease Contract. If the old resident is not released, he or she will continue to be obligated to perform under the Lease Contract if the new or remaining residents fail to perform their obligations under the Lease Contract.	10. REKEYING. The dwelling has a <i>keyless</i> deadbolt (key bolting device) on each exterior entry door. Owner is required to rekey <i>keyed</i> locks when roommates are ad or changed; but new resident and remaining residents request rekeying at their expense. New resident remaining residents <i>(check one)</i> do or do not request that exterior door(s) be rekeyed when old resident more desired.	not lded can and uest
4.	REMAINING RESIDENTS. The residents who earlier signed the Lease Contract and are not moving out ("remaining residents") will continue to be obligated to perform under	out. If neither is checked, no rekeying is requested requested, the rekeying charge will be \$	
5.	the Lease Contract. CHANGEOVER DATE. New resident may move in on	11. EFFECTIVE DATE. This Amendment becomes effect when all of the following occur (except to the extent to owner has waived any requirement in writing):	
	("change-over date"). Old resident will move out before that	 new resident has completed and signed a Rea Application; 	ntal
6.	date. SECURITY DEPOSIT. The security deposit will be handled	 any guarantors required under paragraph 7 h completed, signed, and returned a Lease Contr Guaranty to owner; 	
	as follows (check one or more as appropriate): Old resident will transfer his or her share of the existing	• owner has approved the Rental Application of new resid	dent
	security deposit to new resident, and new resident will be entitled to old resident's undivided share of any security deposit refund at the end of the Lease Contract term or	 and the Guaranty by any guarantor; new resident complies with paragraph 6 regard security deposits; and 	ling
	renewal period, less lawful deductions.	 this Amendment is signed by all parties. 	
	Old resident will not transfer his or her share of the existing security deposit to new resident.		

 12. SIGNATURESON LEASE CONTRACTUN-NECESSARY. When this Amendment becomes effective, new resident's name and signature will be deemed as inserted in paragraph 1 and on the last page of the Lease Contract. Therefore, it will not be necessary for anyone to sign or initial the Lease Contract itself. Signature of a resident who has already moved out in violation of the Lease Contract is not necessary. 13. BINDING AGREEMENT. New resident and any guarantor acknowledge(s) that he or she has received a copy of the Lease Contract or has read it. New resident agrees to be bound by the Lease Contract just as if he or she signed the Lease Contract at the beginning of the Lease Contract term. 	14. OTHER PROVISIONS.
Signatures	Printed name of person signing
Owner or owner's representative	
Remaining resident (not moving out)	
New resident (who is moving in)	
Old resident (who is moving out)	
Old resident's forwarding address (street, city, state, zip)	

LEASE CONTRACT ADDENDUM FOR SATELLITE DISH OR ANTENNA



Under a Federal Communications Commission (FCC) order, you as our resident have a right to install a transmitting or receiving satellite dish or antenna on the leased dwelling, subject to FCC limitations. We as a rental housing owner are allowed to impose reasonable restrictions relating to such installation. You are required to comply with these restrictions as a condition of installing such equipment. This addendum contains the restrictions that you and we agree to follow.

1.	DWELLING UNIT DESCRIPTION. Unit No.	
		(street address) in
	(city), Georgia,	_ (zip code).
2.	LEASE CONTRACT DESCRIPTION. Lease Contract Date:	
	Owner's name:	
	Residents (list all residents):	

This Addendum constitutes an Addendum to the above 8. MAINTENANCE. You will have the sole responsibility for described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

- 3. NUMBER AND SIZE. You may install 📤 dish(es) or antenna(s) on the leased premises. A satellite dish may not exceed one meter (3.3 feet) in diameter. Antennas that only transmit signals or that are not covered by 47 CFR § 1.4000 are prohibited.
- **4. LOCATION.** Your satellite dish or antenna must be located: (1) inside your dwelling; or (2) in an area outside your dwelling such as a balcony, patio, yard, etc. of which you have exclusive use under your lease. Installation is not permitted on any parking area, roof, exterior wall, window, window sill, fence or common area, or in an area that other residents are allowed to use. A satellite dish or antenna may not protrude beyond the vertical and horizontal space that is leased to you for your exclusive use.
- **5. SAFETY AND NON-INTERFERENCE.** Your installation: (1) must comply with all applicable ordinances and laws and all reasonable safety standards; (2) may not interfere with our cable, telephone or electrical systems or those of neighboring properties; (3) may not be connected to our telecommunication systems; and (4) may not be connected to our electrical system except by plugging into a 110-volt duplex receptacle. If the satellite dish or antenna is placed in a permitted outside area, it must be safely secured by one of three methods: (1) securely attaching it to a portable, heavy object such as a small slab of concrete; (2) clamping it to a part of the building's exterior that lies within your leased premises (such as a balcony or patio railing); or (3) any other method approved by us in writing. No other methods are allowed. We may require reasonable screening of the satellite dish or antenna by plants, etc., so long as it does not impair reception.

6. SIGNAL TRANSMISSION FROM EXTERIOR DISH OR DWELLING. ANTENNA TO INTERIOR OF

You may not damage or alter the leased premises and may not drill holes through outside walls, door jams, window sills, etc. If your satellite dish or antenna is installed outside your dwelling (on a balcony, patio, etc.), the signals received by it may be transmitted to the interior of your dwelling only by the following methods: (1) running a "flat" cable under a door jam or window sill in a manner that does not physically alter the premises and does not interfere with proper operation of the door or window; (2) running a traditional or flat cable through a pre-existing hole in the wall (that will not need to be enlarged to accommodate the cable); (3) connecting cables "through a window pane," similar to how an external car antenna for a cellular phone can be connected to inside wiring by a device glued to either side of the window—without drilling a hole through the window; (4) wireless transmission of the signal from the satellite dish or antenna to a device inside the dwelling; or (5) any other method approved by us in writing.

- 7. SAFETY IN INSTALLATION. In order to assure safety, the strength and type of materials used for installation must be approved by us. Installation must be done by a qualilied person or company approved by us. Our approval will not be unreasonably withheld. An installer provided by the seller of the satellite dish or antenna is presumed to be qualified.
- maintaining your satellite dish, antenna and all related equipment.
- 9. **REMOVAL AND DAMAGES.** You must remove the satellite dish or antenna and all related equipment when you move out of the dwelling. In accordance with the NAA Lease Contract, you must pay for any damages and for the cost of repairs or repainting caused by negligence, carelessness, accident or abuse which may be reasonably necessary to restore the leased premises to its condition prior to the installation of your satellite dish, antenna or related equipment. You will not be responsible for normal wear.
- ${\bf 10.\ LIABILITY\,INSURANCE.\quad You\,must\,take\,full\,responsibility}$ for the satellite dish, antenna and related equipment. If the dish or antenna is installed at a height that could result in injury to others if it becomes unattached and falls, you must provide us with evidence of liability insurance (if available) to protect us against claims of personal injury and property damage to others, related to your satellite dish, antenna and related equipment. The insurance coverage must be \$_ which is an amount reasonably determined by us to accomplish that purpose. Factors affecting the amount of insurance include height of installation above ground level, potential wind velocities, risk of the dish/antenna becoming unattached and falling on someone, etc.

SECURITY DEPOSIT. An additional security deposit of
\$ will be charged. We (check one)
☐ will consider or ☐ will not consider this additional
security deposit a general security deposit for all purposes.
The security deposit amount in Provision 4 of the Lease
Contract <i>(check one)</i> \square does or \square does not include this
additional deposit amount. Refund of the additional security
deposit will be subject to the terms and conditions set forth
in the Lease Contract regardless of whether it is considered
part of the general security deposit.

14. SPECIAL PROVISIONS. The following special provisions This additional security deposit is required to help protect us against possible repair costs, damages, or failure to remove control over conflicting provisions of this printed form: the satellite dish, antenna and related equipment at time of move-out. Factors affecting any security deposit may vary, depending on: (1) how the dish or antenna is attached (nails, screws, lag bolts drilled into walls); (2) whether holes were permitted to be drilled through walls for the cable between the satellite dish and the TV; and (3) the difficulty and cost repair or restoration after removal, etc. 12. WHEN YOU MAY BEGIN INSTALLATION. You may start installation of your satellite dish, antenna or related equipment only after you have: (1) signed this addendum; (2) provided us with written evidence of the liability insurance referred to in paragraph 10 of this addendum; (3) paid us the additional security deposit, if applicable, in paragraph 11; and (4) received our written approval of the installation materials and the person or company that will do the installation, which approval may not be unreasonably withheld. 13. MISCELLANEOUS. If additional satellite dishes or antennas are desired, an additional lease addendum must be executed. Owner or Owner's Representative **Resident or Residents** Signs here) (All residents must sign here) Date of Lease Contract

SHORT-TERM LEASE ADDENDUM



1. DWELLING UNIT DESCRIPTION. Unit No,	Moving out prior to the end of the Lease Contract term will not release you from liability for the full term of the Lease
(street address) in	Contract, any renewal term(s), and/or lease extensions. You will still be liable for the entire Lease Contract term if you move out early (Early Move-Out paragraph), except as
(city), Georgia,(zip code).	otherwise expressly set forth in the Lease Contract.
2. LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:	6. SHOWING THE UNIT. We may begin showing your unit to prospective residents 30 days before your Lease Contract term ends, per the When We May Enter paragraph of the Lease Contract.
Residents (list all residents):	7. OTHER RIGHTS UNCHANGED. Except as otherwise expressly set forth in this Addendum, all other contractual rights and obligations of both you and us under the Lease Contract remain unchanged.
	8. OBLIGATION TO VACATE. You have an obligation to vacate the dwelling at the end of the Lease Contract term. Please contact us if moving out by the end of the Lease Contract term becomes a problem for you. You may be able to extend your Lease Contract term if we have not already relet the dwelling to others. We and any successor residents who may be leasing your unit will be relying on your moving out per the Lease Contract termination date. Therefore, you may not hold over beyond such a date without our written or electronic consent—even if it means you have to make plans for temporary lodging
This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises and is hereby incorporated into and made a part of such Leas Contract. Where the terms or conditions found in this	elsewhere. You will be subject to the terms and conditions of the Default by Resident paragraph of the Lease Contract should you hold over. 9. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.	
3. PURPOSE OF ADDENDUM. We recognize that you have special circumstances that require a short-term Lease Contract. By entering this Addendum with you, we have agreed to modify the terms of your Lease Contract to allow more flexibility in your lease term and move-out notice.	e d
4. LEASE CONTRACT TERMS. The language of the Leas Terms paragraph of the Lease Contract is deleted in its entiret and replaced by the language in this Addendum:	
The initial term of the Lease Contract begins on the day of,	it
The Lease Contract, as amended by this Addendum, does no automatically renew. The Lease Contract will terminate of the date indicated above, unless you provide us with a writter request to renew or extend the Lease Contract term and we give you written or electronic approval of your request.	n
5. WAIVER AND MODIFICATION OF MOVE-OUT NOTICE The language of the Move-Out Notice paragraph of the Lease Contract is deleted in its entirety and replaced by the language in this Addendum:	e Lease Contract is invalid or unenforceable under applicable law, such provision shall be ineffective to the extent of such invalidity or unenforceability only without invalidating or
We agree to waive the move-out notice required to be given by you prior to the end of the Lease Contract term. As a courtesy, we request that you provide us with a written notice of your move-out date.	herein in a manner such as to uphold the valid portions of
Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
	Date of Signing Addendum



ADDENDUM PROHIBITING SHORT-TERM SUBLETTING OR RENTAL



	DWELLING UNIT DESCRIPTION. Unit No		to be used for any subletting or rental or occupancy by others (including, without limitation, for a short term), regardless of the value of consideration received or if no consideration
	(street address) in		is received, is a violation and breach of this Addendum and your Lease Contract.
2.	(city), Georgia,(zip code). LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:	6.	REMEDY FOR VIOLATION. Any violation of this Addendum constitutes a material violation of the Lease Contract, and as such we may exercise any default remedies permitted in the Lease Contract, including termination of your tenancy, in accordance with local law. This clause shall not be interpreted to restrict our rights to terminate your tenancy for any lawful reason, or by any lawful method.
	Residents (list all residents):	7.	RESIDENT LIABILITY. You are responsible for and shall be held liable for any and all losses, damages, and/or fines that we incur as a result of your violations of the terms of this Addendum or the Lease Contract. Further, you agree you shall indemnify us, are responsible for, and shall be held liable for any and all actions of any person(s) who occupy your dwelling in violation of the terms of this Addendum or the Lease Contract, including, but not limited to, property damage disturbance of other residents, and violence or attempted violence to another person. In accordance with applicable law, without limiting your liability you agree we shall have the right to collect against any renter's or liability insurance policy maintained by you for any losses or damages that we
	This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control. SHORT TERM SUBLEASE OR RENTING PROHIBITED. Without limiting the prohibition in the Lease on subletting and assignment and without limiting any of our rights or remedies, this Addendum to the Lease further supplements and defines the requirements and prohibitions contained in the Lease Contract between you and us. You are hereby strictly prohibited from subletting or renting to any third party, or allowing occupancy by any third party, of all or any portion of the dwelling, whether for an overnight use or duration of any length, without our prior written consent in each instance. This prohibition applies to overnight stays or any other stays arranged on Airbnb.com or other similar internet sites.		incur as the result of any violation of the terms of this Addendum. SEVERABILITY. If any provision of this Addendum of the Lease Contract is determined to be invalid or unenforceable under applicable law, such provision shall be severed from the remainder of such enforceable provisions and ineffective to the extent of such invalidity or unenforceability only without invalidating or otherwise affecting the remainder of this Addendum or the Lease Contract. The court shall interpret the lease and provisions herein in a manner such as to upholo the valid portions of this Addendum while preserving the intent of the parties. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
4.	PROHIBITION ON LISTING OR ADVERTISING DWELLING ON OVERNIGHT SUBLETTING OR RENTING WEBSITES. You agree not to list or advertise the dwelling as being available for short term subletting or rental or occupancy by others on Airbnb.com or similar internet websites. You agree that listing or advertising the dwelling on Airbnb.com or similar internet websites shall be a violation of this Addendum and a breach of your Lease Contract.		
5.	VIOLATION OF LEASE AGREEMENT. Your Lease Contract allows for use of your dwelling as a private residence only and strictly prohibits conducting any kind of business in, from, or involving your dwelling unless expressly permitted by law. Separately, your Lease Contract prohibits subletting or occupancy by others of the dwelling for any period of time without our prior written consent. Permitting your dwelling		
	Resident or Residents (All residents must sign)		Owner or Owner's Representative (Signs below)
			Date of Signing Addendum
		_	

STUDENT HOUSING LEASE CONTRACT



General Lease Provisions

	RTIES. This Lease Contract (sometimes referred to as the "lease")	3. TERM. The term of the Lease Contract begins on the
is l	petween <i>you</i> , the resident:	day of,(year), and ends at noon the day of,(year). This Lease
		day of,, (year). I his Lease does not automatically renew.
_	d us, the owner:	3.1. Holdover. You or any occupant, invitee, or guest must not hold over beyond the date contained in your move-out notice or our notice to vacate (or beyond a different move-out date agreed to by the parties in writing). If a holdover occurs, then (A) the rental value of your apartment while you hold over is due in advance on a monthly basis and shall be delinquent without notice or demand;
2. AP	ARTMENT. You are renting: Apartment Number	(B) the rental value for the holdover period will be increased by 25% over the then-existing rent, without notice; (C) you'll be liable to us for all rent for the full term of the previously signed Lease Contract of a new resident who can't occupy because of the holdover; and (D) at our option, we may extend the lease term-for up to one (1) month from the date of notice of lease extension-by delivering written notice to you or your apartment while you continue to hold over. 4. RENT AND CHARGES. Your rent for the term is \$ Under this Lease and in accordance with our policies, your tota amount due is payable in advance and without demand in installments of \$
2.3	3. Access Devices. In accordance with our policies, you'll receive access devices for your apartment and mailbox, and other access devices including:	4.3. Utilities and Services. We'll pay for the following if checked ☐ gas ☐ wastewater ☐ trash/recycling ☐ water ☐ electricity ☐ cable/satellite ☐ Internet ☐ government fees ☐ stormwater/drainage

Your per-person share of any submetered or allocated utilities or services for the apartment will be included as an itemized charge on a billing statement to you. "Per person" is determined by the number of residents authorized to be living in the apartment at the time of the utility billing to you by us or our agent. You'll pay for all other utilities and services, related deposits, and any charges or fees on such utilities and services during your Lease term.

**Important Disclosure Regarding Management's Right to Select the Natural Gas Marketer (Provider). Resident (the Tenant) authorizes Management (the Landlord) to act as Resident's agent for the limited purpose of selecting the Resident's natural gas marketer, to authorize the natural gas marketer to obtain credit information on the Resident, if required by the marketer, and to enroll the Resident on the marketer's standard variable price plan for which the Resident is eligible, unless the Resident chooses another price plan for which he or she is eligible. Resident acknowledges that Management may have business relationship with the natural gas marketer that may provide for a financial or other benefit to Management in exchange for the Resident's enrollment with the Marketer.

4.4.	Late Charges. If you don't pay rent in full by 11:59 p.m. on
	the day of the month, you'll pay a late charge.
	Your late charge will be (check one): \square a flat rate of
	\$ or % of your total monthly rent
	payment. Regardless of the calculation method chosen above,
	the total amount of your late charges shall not exceed ten
	percent (10%) of your monthly rent payment.
	You'll also pay a charge of \$ for each returned
	check or rejected electronic payment, plus a late charge.
	The failure to pay rent timely or the violation of the animal $% \left(1\right) =\left(1\right) \left(1\right) $
	restrictions will result in added administrative and other
	expenses to us. Since such additional expenses are difficult to
	determine, late fees and animal violation charges are considered
	liquidated damages. The amount of such fees and charges are
	reasonable estimates of the administrative and other expenses
	we would incur. Animal violation charges do not cover damages
	to the premises and don't limit your liability for same. All
	payment obligations under this Lease Contract shall constitute

4.5. Ad Valorem Taxes/Fees and Charges - Additional Rent. Unless otherwise prohibited by law, if, during the term of this Agreement, any locality, city, state, or Federal Government imposes upon Us, any fee, charge, or tax, which is related to or charged by the number of occupants, or by the apartment itself, such that we are charged a fee, charge, or tax, based upon your use or occupancy of the apartment, we may add this charge as Additional Rent, during the term of the Lease Contract, with thirty (30) days advance written notice to you. After this written notice (the amount or approximate amount of the charge, will be included), you agree to pay, as Additional Rent, the amount of the charge, tax or fee imposed upon us, as a result of your occupancy. As examples, these charges can include, but are not limited to: any charges we receive for any zoning violation, sound, noise or litter charge; any charge under any nuisance or chronic nuisance type statute, 911 or other emergency services, per person, or per unit charge or tax and any utility bill unpaid by you, which is then assessed to us for payment.

rent under this Lease Contract.

4.6. Lease Changes. No rent increases or Lease Contract changes are allowed before the initial Lease Contract term ends, except for changes allowed by any special provisions, by a written addendum or amendment signed by you and us, or by reasonable changes of apartment rules allowed. If, at least five (5) days before the advance notice deadline referred to in this paragraph, we give you written notice of rent increases or Lease Contract changes effective when the Lease Contract term or renewal period ends, this Lease Contract will automatically continue month-to-month with the increased rent or Lease Contract changes. The new modified Lease Contract will begin on the date stated in the notice (without necessity of your signature) unless you give us written moveout notice under the provisions herein.

	1
5.	SECURITY DEPOSIT. Your security deposit is \$,
	due on or before the date this Lease Contract is signed. Any animal deposit will be stated in an animal addendum.
	Your security deposit will be (check one) placed in an account at (state the bank's name)

located at	(state	the	hank's	address)
iocateu at	Joune	unc	Duith 3	uuui css	,

Clerk of Superior Court.

	;
OR	
secured by a bond which is on file with the	
	(County)

In the event interest is earned on the security deposit, Owner may keep the interest.

5.1. Refunds and Deductions. In accordance with our policies and as allowed by law, we may deduct from your security deposit the amount of damages beyond normal wear and tear. You are required to provide us written notice of your forwarding address, on or before termination of this Lease Contract. We'll mail you, to the forwarding address you provide, your security deposit refund (less lawful deductions) and an itemized accounting of any deductions within the time provided by law to either the forwarding address if notice is provided, or if unknown, to the last known address. You'll be liable for the following charges, if applicable: unpaid rent; unpaid utilities; unreimbursed service charges; repairs or damages caused by negligence, carelessness, accident, or abuse, including stickers, scratches, tears, burns, stains, or unapproved holes; replacement cost of our property that was in or attached to the apartment and is missing; replacing dead or missing smokedetector and carbon monoxide detector batteries; utilities for repairs or cleaning; trips to let in company representatives to remove your telephone or TV cable services or rental items (if you so request or have moved out); trips to open the apartment when you or any guest or occupant is missing a key; unreturned keys; missing or burned-out light bulbs; removing or rekeying unauthorized access control devices or alarm systems; agreed reletting charges; packing, removing, or storing property removed or stored under paragraph 28 (Surrender and Abandonment); removing illegally parked vehicles; special trips for trash removal caused by parked vehicles blocking dumpsters; false security-alarm charges unless due to our negligence; animal-related charges under paragraph 20 (Animals); government fees or fines against us for violation (by you, your occupants, or guests) of local ordinances relating to smoke detectors and carbon monoxide detectors, false alarms, recycling, or other matters; late-payment and returnedcheck charges; a charge (not to exceed \$100) for owner/ manager's time and inconvenience in our lawful removal of an animal; attorney's fees, court costs, and filing fees actually paid or incurred with respect to an eviction proceeding, your default, or as otherwise provided by law or in this Lease Contract; and other sums due under this Lease Contract.

You'll be liable to us for:

- (A) charges for replacing all keys and access devices if you fail to return them on or before your actual move-out date;
- (B) all delinquent and future rent if you have violated paragraph 25 (Default by Resident); *and*
- (C) a reletting fee if you have violated paragraph 9 (Early Move-Out).

We may also deduct from your security deposit our reasonable costs incurred in rekeying security devices required by law if you vacate the apartment in breach of this Lease.

6. GUESTS. "Guests" include anyone entering the apartment for any reason related to your occupancy. You are responsible for the conduct of your guests, invitees, family members, and any other person whom you allow to enter the property or apartment, as if such conduct were your own. Unless otherwise stated in this Lease or in our policies, no more than 10 people may be present in the apartment at one time.

Other than a co-resident we assign, or an authorized occupant, no one else may occupy the bedroom. Other than authorized coresidents or occupants, no one else may occupy the Apartment. Unauthorized persons must not stay for more than _____ consecutive days without our prior written consent, and no more than twice that many days in any one (1) month. If the previous space isn't filled in, two (2) days per month is the limit.

6.1. Exclusion of Persons. We may exclude from the apartment community guests or others who, in our judgment, have been violating the law, violating this Lease Contract or any apartment rules, or disturbing other residents, neighbors, visitors, or owner representatives. We may also exclude from any outside area or common area a person who refuses to show photo identification or refuses to identify himself or herself as a resident, occupant, or guest of a specific resident in the community.

7. CARE OF UNIT/COMMON AREAS AND DAMAGES. You must promptly reimburse us for loss, damage, government fines, or cost of repairs or service in the apartment community due to a violation of the Lease Contract or rules, improper use, negligence, or intentional conduct by you or your invitees, guests or occupants; or any other cause not due to our negligence or fault as allowed by law except for damages by acts of God to the extent they couldn't be mitigated by your action or inaction.

Unless the damage or wastewater stoppage is due to our negligence, we're not liable for—and you must pay for—repairs, replacement costs, and damage to the following that result from your or your invitees, guests, or occupants' negligence or intentional acts:

- (A) damage to doors, windows, or screens;
- (B) damage from windows or doors left open; and
- (C) damage from wastewater stoppages caused by improper objects in lines exclusively serving your apartment.

Each resident is jointly and severally liable for all Lease Obligations relating to any shared areas and utilities (if applicable). All residents will be jointly responsible for damage to the Apartment that we do not determine (in our sole discretion) was caused by a specific Resident, and other amounts due under the Lease. In addition to other obligations outlined in this Lease, you are liable for your perperson share of animal violation charges, missing batteries from smoke or other detectors, government fines, or damages to the apartment if we cannot, in our reasonable judgment, ascertain the identity of the person who caused the damages or the charge or fee to be incurred. "Per person" is determined by the number of persons, include you and other residents, authorized to live in the apartment at the time of the damage, charge, fine or violation.

8. INSURANCE. We do not maintain insurance to cover your personal property or personal injury.

8.1. Renter's Insurance Requirement

You are:

required to buy and maintain renter's insurance; *or*

 $\hfill \square$ not required to buy renter's insurance.

8.2. Personal Liability Insurance Requirement

You are:

required to purchase and maintain personal liability insurance; or

not required to buy liability insurance.

If neither option is checked, insurance is not required but is still strongly recommended. Even if not required, we urge you to get your own insurance for losses due to theft, fire, water, pipe leaks, and similar occurrences. Renter's insurance doesn't cover losses due to a flood. We urge all residents, and particularly those residents in coastal areas, areas near rivers, and areas prone to flooding, to obtain flood insurance. A flood insurance resource which may be available includes the National Flood Insurance Program managed by the Federal Emergency Management Agency (FEMA).

- 9. EARLY MOVE-OUT. You'll be liable to us for a reletting charge of \$______ (not to exceed 100% of the highest monthly rent during the Lease Contract term) if you.
 - (A) fail to give written move-out notice as required; or
 - (B) move out without paying rent in full for the entire Lease Contract term or renewal period; or
 - (C) move out at our demand because of your default; or
 - (D) are judicially evicted.

The reletting charge is not a cancellation fee or a buyout fee and does not release you from your obligations under this Lease Contract. It is an agreed-to liquidated amount covering only part of our damages; that is, our time, effort, and expense in finding and processing a replacement resident. These damages are uncertain and difficult to ascertain—particularly those relating to inconvenience, paperwork, advertising, showing apartments, utilities for showing, checking prospects, office overhead, marketing costs, and locator-service fees. You agree that the reletting charge is a reasonable estimate of such damages and that the charge is due

whether or not our reletting attempts succeed. If no amount is stipulated, you must pay our actual reletting costs so far as they can be determined. The reletting charge does not release you from continued liability for: future or past-due rent; charges for cleaning, repairing, repainting, or unreturned keys; or other sums due.

10. SECURITY AND SAFETY DEVICES.

10.1. Smoke Detectors and Carbon Monoxide Detectors.

We'll furnish smoke detectors and carbon monoxide detectors only if required by statute or ordinance. We may install additional detectors not so required. We'll test them and provide working batteries when you first take possession. Upon request, we'll provide, as required by law, a smoke alarm or carbon monoxide detector capable of alerting a person with a hearing-impairment disability.

You must test the smoke detectors and the carbon monoxide detectors on a regular basis, and must pay for and replace batteries as needed, unless the law provides otherwise. We may replace dead or missing batteries at your expense, without prior notice to you. If you damage or disable the smoke detector or carbon monoxide detector or remove a battery without replacing it with a working battery or fail to report malfunctions to us, you will be liable to us for \$100 plus one month's rent, you will be liable to us and others for any loss, actual damages, or fines from fire, smoke, or water and attorney's fees. We both must comply with any local smoke detector and carbon monoxide detector ordinances.

- 10.2. Duty to Report. You must immediately report smoke detector and carbon monoxide detector malfunctions to us. Neither you nor others may disable neither the smoke detectors nor the carbon monoxide detectors. If you disable or damage the smoke detector or carbon monoxide detector, or fail to replace a dead battery or report malfunctions to us, you will be liable to us and others for any loss, damage, or fines from fire, smoke, or water. We both must comply with any local smoke detector and carbon monoxide detector ordinances.
- **11.DELAY OF OCCUPANCY.** If occupancy is or will be delayed for construction, repairs, cleaning, or a previous resident's holding over, we're not responsible for the delay. The Lease Contract will remain in force subject to:
 - (1) abatement of rent on a daily basis during delay; and
 - (2) your right to terminate as set forth below.

Termination notice must be in writing. After termination, you are entitled only to refund of deposit(s) and any rent paid. Rent abatement or Lease Contract termination does not apply if delay is for cleaning or repairs that don't prevent you from occupying the apartment.

If there is a delay and we haven't given notice of delay as set forth immediately below, you may terminate up to the date when the apartment is ready for occupancy, but not later.

- (a) If we give written notice to any of you when or after the initial term as set forth in paragraph 3 (Term)—and the notice states that occupancy has been delayed because of construction or a previous resident's holding over, and that the apartment will be ready on a specific date—you may terminate the Lease Contract within three (3) days of your receiving the notice, but not later.
- (b) If we give written notice to any of you before the initial term as set forth in paragraph 3 (Term) and the notice states that construction delay is expected and that the apartment will be ready for you to occupy on a specific date, you may terminate the Lease Contract within seven (7) days after any of you receives written notice, but not later. The readiness date is considered the new initial term as set forth in paragraph 3 (Term) for all purposes. This new date may not be moved to an earlier date unless we and you agree.

Resident Life

12.COMMUNITY POLICIES OR RULES. You and all guests and occupants must comply with any written apartment rules and community policies, including instructions for care of our property. Our rules are considered part of this Lease Contract. We may make reasonable changes to written rules, effective immediately, if they are distributed and applicable to all units in the apartment community and do not change dollar amounts on page 1 of this Lease Contract. You must be enrolled as a part-time or full-time

student in a college, university, or institution of higher learning as a condition and qualification of entering into this student housing lease

12.1. Photo/Video Release. When signing this Lease, you grant us permission to use any photograph or video taken of you while you are using property common areas or participating in any event sponsored by us.

- 12.2. Limitations on Conduct. Your apartment and other areas reserved for your private use must be kept clean and free of trash, garbage, and other debris. Trash must be disposed of at least weekly in appropriate receptacles in accordance with local ordinances. Passageways may be used only for entry or exit. You agree to keep all passage ways and common areas $\,$ free of obstructions such as trash, storage items, and all forms of personal property. No person shall ride or allow bikes, skateboards, or other similar objects in the passageways. Any swimming pools, saunas, spas, tanning beds, exercise rooms, storerooms, laundry rooms, and similar areas must be used with care in accordance with apartment rules and posted signs. Glass containers are prohibited in all common areas. You, your occupants, or guests may not anywhere in the apartment community: use candles or use kerosene lamps or kerosene heaters without our prior written approval; cook on balconies or outside; or solicit business or contributions. Conducting any kind of business (including child care services) in your apartment or in the apartment community is prohibited—except that any lawful business conducted "at home" by computer, mail, or telephone is permissible if customers, clients, patients, or other business associates do not come to your apartment for business purposes. We may regulate:
 - (1) the use of patios, balconies, and porches;
 - (2) the conduct of furniture movers and delivery persons; and
 - (3) recreational activities in common areas.

You'll be liable to us for damage caused by you or any guests or occupants.

- 12.3. Notice of Convictions and Registration. You agree to notify us if you or any occupants are convicted of (A) any felony, or (B) any misdemeanor involving a controlled substance, violence to another person or destruction of property. You also agree to notify us if you or any occupant registers as a sex offender in any state. Informing us of criminal convictions or sex offender registry does not waive our right to evict you.
- 12.4. Attendance and Enrollment. We may, at our option, require information about your attendance and enrollment. If required by us, you must notify us prior to any extended absence from your unit that is for more than fourteen (14) days and not during a regular school break. If you are suspended or expelled by an educational institution, we have the right, but not the obligation, to terminate your Lease. Within ten (10) days of your suspension or expulsion, you must give us written notice if our policies require this information. At our request, the educational institution may give us information about your enrollment status.
- **13.PROHIBITED CONDUCT.** You, your occupants or guests, or the guests of any occupants, may not engage in the following activities:
 - (a) criminal conduct; manufacturing, delivering, possessing with intent to deliver, or otherwise possessing a controlled substance or drug paraphernalia; engaging in or threatening violence; possessing a weapon prohibited by state law; discharging a firearm in the apartment community; displaying or possessing a gun, knife, or other weapon in the common area in a way that may alarm others;
 - (b) behaving in a loud or obnoxious manner;
 - (c) disturbing or threatening the rights, comfort, health, safety, or convenience of others (including our agents and employees) in or near the apartment community;
 - (d) disrupting our business operations;
 - (e) injuring our reputation by making bad faith allegations against us to others;
 - (f) storing anything in closets having gas appliances;
 - (g) tampering with utilities or telecommunications;
 - (h) bringing hazardous materials into the apartment community;
 - (i) using windows for entry or exit;
 - (j) heating the apartment with a gas-operated cooking stove or oven; or
 - (k) smoking of any kind, in accordance with our policies.
- **14.PARKING.** We may regulate the time, manner, and place of parking cars, trucks, motorcycles, bicycles, scooters, boats, trailers, and recreational vehicles by anyone. We may remove unauthorized or illegally parked vehicles from the apartment community at your expense under the terms of this Lease Contract or by appropriate statute. A vehicle is unauthorized or illegally parked in the apartment community if it:
 - $(1) \ \ has a flat tire or other condition rendering it in operable;$
 - (2) is on jacks, blocks or has wheel(s) missing;
 - (3) has no current license plate or no current registration and/or inspection sticker;
 - (4) takes up more than one parking space;

- (5) belongs to a resident or occupant who has surrendered or abandoned the apartment;
- (6) is parked in a marked handicap space without the legally required handicap insignia;
- (7) is parked in space marked for manager, staff, or guest at the office;
- (8) blocks another vehicle from exiting;
- (9) is parked in a fire lane or designated "no parking" area;
- (10) is parked in a space marked for other resident(s) or unit(s);
- (11) is parked on the grass, sidewalk, or patio;
- (12) blocks garbage trucks from access to a dumpster; or
- (13) belongs to a resident and is parked in a visitor or retail parking space.
- **15.RELEASE OF RESIDENT.** Unless allowed by this Lease Contract, federal or state law, you won't be released from this Lease Contract for any reason.

The termination of one resident or co-resident's lease or right of occupancy shall not terminate right of occupancy of the remaining resident or co-resident who is sharing the bedroom and/or apartment.

15.1. Death of Sole Resident. If you are the sole resident, upon your death the Lease Contract may be terminated without penalty with at least thirty (30) days written notice by your legal representative. You will be liable for payment of rent until the latter of: (1) the termination date, *or* (2) until all possessions in the bedroom or apartment are removed. You will be liable for all rent, charges, and damages to the apartment until it is vacated, and any removal and storage costs.

In the event of your death or incapacitation, you designate the following person for the purpose of removing your personal property and returning possession:

Name:	
Address:	
Phone number:	

15.2. Release or Termination Due to a Family Violence Court Order. You may terminate the Apartment Rental Contract by giving us a thirty (30) day written notice and a copy of the family violence order as provided in OCGA 44-7-23 if a Court has issued a civil or criminal family violence order protecting you or your minor child. If you obtained an ex parte temporary protective order (TPO) you must also provide a copy of the police incident report on which the order was based.

The termination will take effect on the thirtieth (30th) day after providing us your written Lease Contract termination notice accompanied by a copy of the family violence order; however, you may continue to occupy the apartment until the termination date. You will continue to be responsible for any past due rent and rent that comes due prorated through the date your Lease Contract termination is effective. Also, you are responsible for all other sums that come due or are incurred through the Lease Contract termination date.

If you signed the Lease Contract but have not yet taken possession of the apartment you may terminate the Lease Contract prior to taking possession by giving us at least fourteen (14) days written notice and providing a copy of the family violence order and a copy of the police incident report if the order was an ex parte TPO. If you give us a proper fourteen (14) day termination notice based on a family violence order prior to taking possession of the apartment you are not liable for payment of any rent or other fees, and the Lease Contract will terminate.

16.MILITARY TRANSFER AND LEASE TERMINATIONS.

A resident (including a resident's spouse) who is a service member on active duty or is called to active duty in the regular or the reserve component of the U.S. Armed Forces, U.S. Coast Guard or National Guard, shall have the right to end this Apartment Rental Contract early by giving thirty (30) days written notice, paying all rent due through the notice date, and providing a copy of the official military orders or written verification signed by the service member's commanding officer or by providing base housing orders as provided in OCGA Section 44-7-22, if the service member is:

- (1) Ordered to federal duty for a period of ninety (90) days or longer;
- (2) Receives a permanent change of station orders to move at least 35 miles away from the rental housing;
- (3) Is released from active duty after leasing housing and must move 35 miles or more away from the service member's home of record prior to entering active duty;

- (4) After entering into this rental agreement, the service member becomes eligible to live in government quarters or the failure to move to government quarters will result in a forfeiture of the member's basic allowance for housing;
- (5) Receives temporary duty orders or temporary change of station orders or state active duty orders for a period exceeding sixty (60) days that is at least 35 miles away from the location of the rental housing: or
- (6) Receives orders after signing the lease but before taking possession of the rental housing.

After you deliver to us your written termination notice, the Lease Contract will be terminated under this military clause thirty (30) days after delivery of your notice to us. You must furnish us a copy of your military orders, such as permanent change-of-station orders, call-up orders, or deployment orders or written notification from your commanding officer. After you move out, we'll return your security deposit, less lawful deductions. For the purposes of this Lease Contract, orders described in (2) above will only release the resident who qualifies under (1) and (2) above and receives the orders during the Lease Contract term and such resident's spouse or legal dependents living in the resident's household. A co-resident who is not your spouse or dependent cannot terminate under this military clause. Unless you state otherwise in paragraph 35 (Special Provisions), you represent when signing this Lease Contract that:

- you do not already have deployment or change-of-station orders;
- (2) you will not be retiring from the military during the Lease Contract term; and
- (3) the term of your enlistment or obligation will not end before the Lease Contract term ends.

Even if you are entitled to terminate this Lease Contract under this paragraph, liquidated damages for making a false representation of the above will be the amount of unpaid rent for the remainder of the lease term when and if you move out, less rents from others received in mitigation under paragraph 25 (Default by Resident). You must immediately notify us if you are called to active duty or receive deployment or permanent change-of-station orders.

17. RESIDENT SAFETY AND LOSS. We are not liable to you, other residents in your unit or your guests for any damage, injury or loss to person or property caused by persons, including but not limited to theft, burglary, assault, vandalism or other crimes. We're not liable to you, other residents, guests, or occupants for personal injury or damage or loss of personal property from any cause, including but not limited to: fire, smoke, rain, flood, water and pipe leaks, hail, ice, snow, lightning, wind, explosions, interruption of utilities, or other occurrences unless such damage injury or loss unless otherwise required by law. We have no duty to remove any ice, sleet, or snow but may remove any amount with or without notice. During freezing weather, you must ensure that the temperature in the apartment is sufficient to make sure that the pipes do not freeze (the appropriate temperature will depend upon weather conditions and the size and layout of your unit). If the pipes freeze or any other damage is caused by your failure to properly maintain the heat in your apartment, you'll be liable for damage to our and other's property. If you ask our representatives to perform services not contemplated in this Lease Contract, you will indemnify us and hold us harmless from all liability for those services.

You acknowledge that we are not equipped or trained to provide personal security services to you, other residents or your guests. You recognize that we are not required to provide any private security services and that no security devices or measures on the property are fail-safe. You further acknowledge that even if an alarm is provided it is a mechanical device that requires proper operation by you regarding coding and maintaining the alarm. Any charges resulting from the use of an intrusion alarm will be charged to you, including but not limited to any false alarms with police/fire/ambulance response or other required city charges.

We do not warrant security of any kind. You agree that you will not rely upon any security measures taken by us for personal security, and that you will call local law enforcement authorities if any security needs arise, along with 911 or any other applicable emergency number if an emergency occurs.

18. CONDITION OF THE PREMISES AND ALTERATIONS.

18.1. As-Is. *We disclaim all implied warranties.* You accept the apartment, fixtures, and furniture as is. We disclaim all implied warranties. You'll be given an Inventory and Condition form on or before move-in. Prior to move-in, you must sign and note on the form all defects or damage and return it to our representative. Otherwise, everything will be considered to be in a clean, safe, and good working condition.

18.2. Standards and Improvements. You must use customary diligence in maintaining the apartment and not damaging or littering the common areas. Unless authorized by statute or by us in writing, you must not perform any repairs, painting, wallpapering, carpeting, electrical changes, or otherwise alter our property. No holes or stickers are allowed inside or outside the apartment. But we'll permit a reasonable number of small nail holes for hanging pictures on sheetrock walls and in grooves of wood-paneled walls, unless our rules state otherwise. No water furniture, washing machines, additional phone or TV-cable outlets, alarm systems, or lock changes, additions, or rekeying is permitted unless statutorily allowed or we've consented in writing. You may install a satellite dish or antenna provided you sign our satellite dish or antenna lease addendum which complies with reasonable restrictions allowed by federal law. You agree not to alter, damage, or remove our property, including alarm systems, smoke detectors and carbon monoxide detectors, furniture, telephone and cable TV wiring, screens, locks, and access control devices. When you move in, we'll supply light bulbs for fixtures we furnish, including exterior fixtures operated from inside the apartment; after that, you'll replace them at your expense with bulbs of the same type and wattage. Your improvements to the apartment (whether or not we consent) become ours unless we agree otherwise in writing.

19.REQUESTS, REPAIRS, AND MALFUNCTIONS.

- 19.1. Written Requests Required. IF YOU NEED TO SEND A NOTICE OR REQUEST—FOR EXAMPLE, FOR REPAIRS, INSTALLATIONS, SERVICES, OR SECURITY-RELATED MATTERS—IT MUST BE SUBMITTED THROUGH EITHER THE ONLINE RESIDENT PORTAL, OR SIGNED AND IN WRITING AND DELIVERED TO OUR DESIGNATED REPRESENTATIVE (except for fair-housing accommodation or modification requests or situations involving imminent danger or threats to health or safety such as fire, smoke, gas, explosion, overflowing sewage, uncontrollable running water, electrical shorts, or crime in progress). Our written notes on your oral request do not constitute a written request from you. A request for maintenance or repair by anyone residing in your bedroom or apartment constitutes a request from all residents.
- 19.2. Notifications and Requirements. You must promptly notify us in writing of: water leaks; electrical problems; malfunctioning lights; broken or missing locks or latches; and other conditions that pose a hazard to property, health, or safety. Unless we instruct otherwise, you are required to keep the apartment cooled or heated according to our policies.
- 19.3. Utilities. We may change or install utility lines or equipment serving the apartment if the work is done reasonably without substantially increasing your utility costs. We may turn off equipment and interrupt utilities as needed to avoid property damage or to perform work. If utilities malfunction or are damaged by fire, water, or similar cause, you must notify our representative immediately.
- **19.4. Casualty Loss and Equipment Repair.** We'll act with customary diligence to make repairs and reconnections, taking into consideration when casualty insurance proceeds are received. Rent will not abate in whole or in part. Air conditioning problems are not emergencies. If air conditioning or other equipment malfunctions, you must notify our representative as soon as possible on a business day.
- 19.5. Our Right to Terminate for Casualty Loss/Property Closure. If we believe that fire or catastrophic damage is substantial, or that performance of needed repairs poses a danger to you, we may terminate your tenancy within a reasonable time by giving you written notice. We also have the right to terminate this Lease during the Lease term by giving you at least thirty (30) days' written notice of termination if we are demolishing your apartment or closing it and it will no longer be used for residential purposes for at least six (6) months, or if the property is subject to eminent domain. If your tenancy is so terminated, we'll refund prorated rent and all deposits, less lawful deductions. We may also remove personal property if it causes a health or safety hazard.

20. ANIMALS.

20.1. No Animals Without Consent. Unless otherwise provided under federal, state, or local law, no animals (including mammals, reptiles, birds, fish, rodents, and insects) are allowed, even temporarily, anywhere in the Apartment or Apartment Community unless we've so authorized in

writing. If we allow an animal as a pet, you must execute a separate animal addendum which may require additional deposits, rents, fees or other charges. An animal deposit is considered a general security deposit. The animal addendum includes information governing animals, including assistance or service animals. We will authorize an assistance animal for a disabled person without requiring an animal deposit. When allowed by applicable laws, before we authorize an assistance animal, if the disability is not readily apparent, we may require a written statement from a qualified professional verifying the disability-related need for the assistance animal. If we authorize an assistance animal, we may require you to execute a separate animal and/or assistance animal addendum. Animal deposits, additional rents, fees or other charges will not be required for an assistance animal needed due to disability, including an emotional support or service animal, as authorized under federal, state, or local law. You represent that any requests you made are true, accurate and made in good faith. You must not feed stray or wild animals.

- 20.2. Removal of Unauthorized Animal. We may remove an illegal or unauthorized animal by (1) leaving, in a conspicuous place in the apartment, a written notice of our intent to remove the animal within 24 hours; and (2) following the procedures of Paragraph 21 (When We May Enter). We won't be liable for loss, harm, sickness, or death of the animal unless due to our negligence. We'll return the animal to you upon request if it has not already been turned over to a humane society or local authority. You must pay for the animal's reasonable care and kenneling charges. We have no lien on the animal for any purpose.
- 20.3. Violations of Animal Policies and Charges. If you or any guest or occupant violates animal restrictions (with or without your knowledge), you'll be subject to charges, $damages, eviction, and other \, remedies \, provided \, in \, this \, Lease,$ _per animal including an initial charge of \$ _ (not to exceed \$100 per animal) and a daily charge of per animal (not to exceed \$10 per day per animal) from the date the animal was brought into your apartment until it is removed. If an animal has been in the apartment at any time during your term of occupancy (with or without our consent), we'll charge you for defleaing, deodorizing, and shampooing. Initial and daily animalviolation charges and animal-removal charges are liquidated damages for our time, inconvenience, and overhead (except for attorney's fees and litigation costs) in enforcing animal restrictions and rules.
- 21. WHEN WE MAY ENTER. If you or any co-resident, guest or occupant is present, then repairers, servicers, contractors, our representatives or other persons listed in (2) below may peacefully enter the bedroom or apartment bedroom or at reasonable times for the purposes listed in (2) below. If nobody is in the bedroom or apartment, such persons may enter peacefully and at reasonable times by duplicate or master key (or by breaking a window or other means when necessary in emergencies) if:
 - (1) written notice of the entry is left in a conspicuous place in the apartment immediately after the entry; **and**
 - (2) entry is for: responding to your request or any co-resident's; making repairs or replacements; estimating repair or refurbishing costs; performing pest control; doing preventive maintenance; changing filters; testing or replacing smokedetector and carbon monoxide detector batteries; retrieving unreturned tools, equipment or appliances; preventing waste of utilities; exercising our contractual lien; leaving notices; delivering, installing, reconnecting, or replacing appliances, furniture, equipment, or access control devices; removing or rekeying unauthorized access control devices; removing unauthorized window coverings; stopping excessive noise; removing health or safety hazards (including hazardous materials), or items prohibited under our rules; removing perishable foodstuffs if your electricity is disconnected; removing unauthorized animals; cutting off electricity

according to statute; retrieving property owned or leased by former residents; inspecting when immediate danger to person or property is reasonably suspected; allowing entry by a law officer with a search or arrest warrant, or in hot pursuit; showing apartment to prospective residents (after move-out or vacate notice has been given); or showing apartment to government inspectors for the limited purpose of determining housing and fire ordinance compliance by us and to lenders, appraisers, contractors, prospective buyers, or insurance agents and for all other business related purposes.

- **22.NOTICES.** Notices and requests from you or any other resident or occupant of the apartment constitute notice from all residents. Unless this Lease or the law requires otherwise, any notice required to be provided, sent or delivered in writing by us may be given electronically, subject to our rules. Your notice of tenancy termination or intent to move out must be signed by you. A notice from us to you to pay sums owed only by you, or regarding sale of property that belongs only to you or that was in your possession and care, will be addressed to you only. You represent that you have provided your current electronic mail address to us, and that you will notify us in the event your electronic mail address changes.
- 23. SUBLETTING, TRANSFERS, RELOCATION AND REPLACEMENTS. Prior written consent required. Replacing a resident, subletting, assignment, or granting a right or license to occupy is allowed only when we expressly consent in writing.
 - **23.1. Transfers.** You must get our prior written approval for any transfer. If transfer is approved, you must:
 - (a) be in compliance with all terms of this Lease;
 - (b) execute a new Lease or other agreement for the space to which you are transferring;
 - (c) complete all required forms;
 - (d) pay a new security deposit in advance if required; and
 - (e) pay transfer fee of \$_____ in advance if you are moving from one unit to another or \$____ in advance if you are moving from one exclusive space to another in the same unit.

Under no circumstances will we be responsible for paying for moving costs.

- 23.2. Relocation. We reserve the right at any time, upon five (5) days prior written notice to you and without your having to pay any transfer fee, to relocate you to another bedroom in the Apartment or to another Apartment within the Apartment community. We will assist you in moving your personal property and pay for rekeying if we require you to relocate.
- **23.3. Replacement.** If departing or remaining residents find a replacement resident acceptable to us before moving out and we expressly consent, in writing, to the replacement, subletting, assignment, or granting a right or any license to occupy, then:
 - (a) a reletting charge will not be due;
 - (b) a reasonable administrative (paperwork) and/or transfer fee *will* be due, and a rekeying fee *will* be due if rekeying is requested or required; *and*
 - (c) the departing and remaining residents will remain liable for all lease obligations for the rest of the original lease term.

If we approve a replacement resident, then, at our option, that resident must sign a new Lease. Deposits will not transfer, unless we agree otherwise in writing. The departing resident will no longer have a right to occupancy or a security deposit refund, but will remain liable for the remainder of the original Lease Contract term unless we agree otherwise in writing—even if a new Lease Contract is signed.

23.4. Rental Prohibited. You agree that you won't rent or offer to rent your bedroom or all or any part of your apartment to anyone else. You agree that you won't accept anything of value from anyone else for the use of any part of your apartment. You agree not to list any part of your apartment on any lodging rental website or with any service that advertises dwellings for rent.

Owner's Rights and Remedies

- **24.OUR RESPONSIBILITIES.** We'll act with customary diligence to:
 - (a) keep common areas reasonably clean, subject to paragraph 18 (Condition of the Premises and Alterations);
 - (b) maintain fixtures, furniture, hot water, heating and A/C equipment;
- (c) comply with applicable federal, state, and local laws regarding safety, sanitation, and fair housing; *and*
- (d) make all reasonable repairs, subject to your obligation to pay for damages for which you are liable.

- 24.1. Your Remedies. If we violate any of the above, you may terminate your tenancy and exercise other remedies under state statute only as follows:
 - (a) you must make a written request for repair or remedy of the condition, and all rent must be current at the time;
 - (b) after receiving the request, we have a reasonable time to repair, considering the nature of the problem and the reasonable availability of materials, labor, and utilities;
 - (c) if we haven't diligently tried to repair within a reasonable time, you must then give us written notice of intent to terminate your tenancy unless the repair is made within seven (7) days;
 - (d) if repair hasn't been made within seven (7) days, you may terminate your tenancy and exercise other statutory remedies. Security deposits and prorated rent will be refunded as required by law;
 - (e) you may terminate your tenancy under this provision only if the repair or condition is so material and substantial as to render the apartment unfit for habitation; *and*
 - (f) you must move out of the apartment on or before the termination date specified in your notice.

25. DEFAULT BY RESIDENT.

- **25.1. Acts of Default.** You'll be in default if you or any guest or occupant violates any terms of this Lease Contract including but not limited to the following violations:
 - (A) you don't pay rent or other amounts that you owe when due;
 - (B) you or any guest or occupant violates the apartment rules, or fire, safety, health, or criminal laws, regardless of whether or where arrest or conviction occurs;\
 - (C) you abandon the apartment;
 - (D) you give incorrect, misleading, or false answers in a rental application;
 - (E) you or any occupant is arrested, convicted, or given deferred adjudication for (1) a felony offense involving actual or potential physical harm to a person, or involving possession, manufacture, or delivery of a controlled substance, marijuana, or drug paraphernalia under state statute, or (2) any sex-related crime, including a misdemeanor;
 - (F) any illegal drugs or drug paraphernalia are found in your apartment or you or your occupants or guests sell, distribute, solicit, possess, or control any illegal drugs or drug paraphernalia in your vehicle, your apartment, anywhere in the apartment community, or on your person;
 - (G) you or any occupant, in bad faith, makes an invalid complaint to an official or employee of a utility company or the government; *or*
 - (H) you allow a co-resident who has been evicted to stay in your bedroom or the apartment.

The resident defaults contained in the Lease will be limited to conduct by you or any of your invitees, guests or occupants, or to conduct in which you and any invitee, guest, occupant or resident participated. The remedies for a default committed solely by a resident in the apartment will be limited to those that affect that resident only.

- **25.2. Eviction.** If you default, we may end your right of occupancy by giving you a 24-hour written notice to vacate. Notice may be by:
 - (1) regular mail;
 - (2) certified mail, return receipt requested;
 - (3) personal delivery to any resident;
 - (4) personal delivery at the apartment to any occupant over 16 years old;
 - (5) affixing the notice to the inside of the apartment's main entry door.

Termination of your possession rights or subsequent reletting doesn't release you from liability for future rent or other lease obligations. If you are evicted, you must leave the apartment and cannot live in another bedroom or anywhere else in the apartment. In an eviction rent is owed through the date the lease is terminated or the date on which the apartment is re-rented to a new resident, whichever occurs first.

25.3. Other Remedies. We may report unpaid amounts to credit agencies. If you default and move out early, you will pay us any amounts stated to be rental discounts in paragraph 35 (Special Provisions), in addition to other sums due. Upon your default, we have all other legal remedies, including tenancy termination. The prevailing party may recover from the non-prevailing party 15% attorney's fees and all other litigation costs. Late charges are liquidated damages for our

time, inconvenience, and overhead in collecting late rent (but are not for attorney's fees and litigation costs). All unpaid amounts bear 16% interest per year from due date, compounded annually.

- **25.4. Mitigation of Damages.** If you move out early, you'll be subject to paragraph 9 (Early Move-Out) and all other remedies. We'll exercise customary diligence to relet and mitigate damages. We'll credit all subsequent rent that we actually receive from subsequent residents against your liability for past-due and future rent and other sums due.
- **25.5. Default by Other Residents.** If there is a default by another resident, it may not be possible to prevent their occupancy of the apartment during legal proceedings.

Disclaimer: If there is a breach of this Lease Contract and the law does not allow us to evict only the breaching resident, all non-defaulting co-residents may be relocated as provided under paragraph 2 (Apartment) to evict the defaulting resident.

26.0THER IMPORTANT PROVISIONS.

26.1. Representatives' Authority; Waivers; Notice.

Our representatives (including management personnel, employees, and agents) have no authority to waive, amend, or terminate this Lease Contract or any part of it, unless in writing, and no authority to make promises, representations, or agreements that impose security duties or other obligations on us or our representatives unless in writing.

Any dimensions and sizes provided to you relating to the apartment are only approximations or estimates; actual dimensions and sizes may vary. No action or omission of our representative will be considered a waiver of any subsequent violation, default, or time or place of performance. Our not enforcing or belatedly enforcing written-notice requirements, rental due dates, acceleration, liens, or other rights isn't a waiver under any circumstances. Except when notice or demand is required by statute, you waive any notice and demand for performance from us if you default. Written notice to or from our managers constitutes notice to or from us. Any person giving a notice under this Lease Contract should retain a copy of the memo, letter or fax that was given. Fax signatures are binding. All notices must be signed.

26.2. Entire Agreement. Neither we nor any of our representatives have made any oral promises, representations, or agreements. This Lease Contract is the entire agreement between you and us.

26.3. Miscellaneous.

- (A) Exercising one remedy won't constitute an election or waiver of other remedies.
- (B) Unless prohibited by law or the respective insurance policies, insurance subrogation is waived by all parties.
- (C) All remedies are cumulative.
- (D) No employee, agent, or management company is personally liable for any of our contractual, statutory, or other obligations merely by virtue of acting on our behalf.
- $\begin{tabular}{ll} (E) & This Lease Contract binds subsequent owners. \end{tabular}$
- (F) This Lease remains in effect if any provision or clause is invalid or if initials are omitted on any page.
- (G) All provisions regarding our non-liability and non-duty apply to our employees, agents, and management companies.
- (H) This Lease Contract is subordinate or superior to existing and future recorded mortgages, at lender's option.
- (I) Lease Contract obligations must be performed in the county where the apartment is located.
- (J) All discretionary rights reserved for us within this Lease Contract or any accompanying addenda are at our sole and absolute discretion.
- (K) The term "including" in this Lease should be interpreted to mean "including but not limited to."
- (L) Nothing in this Lease constitutes a waiver of our remedies for a breach under your prior lease that occurred before the lease term in Paragraph 3 (Term) begins.
- (M) Resident agrees and understands that the terms and conditions of this agreement, including any and all rules and regulations or other documents or policies referred to herein, will be construed and applied under and according to the laws of the state of Georgia.
- **26.4.** Rooming House. In no event shall the Apartment be deemed a rooming or lodging house and, in the event any state or local agency makes any determination to the contrary, we reserve the right to terminate the Lease upon seven (7) days' notice.

26.5. Force Majeure. If we are prevented from completing performances of any obligations hereunder by an act of God, strikes, epidemics, war, acts of terrorism, riots, flood, fire, hurricane, tornado, sabotage, or other occurrence which is beyond our control, then we shall be excused from any further performance of obligations and undertakings hereunder, to the fullest extent allowed under applicable law. Your exposure to or contracting of a Virus does not excuse you from fulfilling your Lease obligations.

Furthermore, if such an event damages the property to materially affect its habitability by some or all residents, we reserve the right to vacate any and all leases and you agree to excuse us from any further performance of obligations and undertakings hereunder, to the full extent allowed under applicable law.

26.6. Limitation on Actions. To the extent allowed by law, Resident also agrees and understands that any legal action against Management or Owner must be instituted within one (1) year of the date any claim or cause of action arises and that any action filed after one (1) year from such date shall be time barred as a matter of law.

End of the Lease

- 27.MOVE-OUT PROCEDURES. The move-out date can't be changed unless we and you both agree in writing. You won't move out before the lease term or renewal period ends unless all rent for the entire lease term or renewal period is paid in full. Early move-out may result in reletting charges and liability for future rent under paragraphs 9 (Early Move-Out) and 25 (Default by Resident). You're prohibited by law from applying any security deposit to rent. You won't stay beyond the date you are supposed to move out. All residents, guests, and occupants must vacate the apartment before the thirty (30)-day period for deposit refund begins. You must give us and the U.S. Postal Service, in writing, each resident's forwarding address.
 - 27.1. Cleaning. You must thoroughly clean the apartment, including doors, windows, furniture, bathrooms, kitchen appliances, patios, balconies, garages, carports, and storage rooms. You must follow move-out cleaning instructions if they have been provided. If you don't clean adequately, you'll be liable for reasonable cleaning charges—including charges for cleaning carpets, draperies, furniture, walls, etc. that are soiled beyond normal wear (that is, wear or soiling that occurs without negligence, carelessness, accident, or abuse).
 - 27.2. Move-Out Inspection. Within three (3) business days after the Lease Contract terminates and you vacate the premises or within three (3) business days after you surrender and we accept back possession of the apartment—whichever occurs first—we'll inspect your unit and prepare a comprehensive list of damage done during your occupancy (over and above normal wear) and the estimated dollar value of the damage.

Upon your request within five (5) business days after the Lease Contract terminates and you vacate the premises or upon your request within five (5) business days after you surrender and we accept back possession of the apartment—whichever occurs first—you have the right to inspect the premises and inspect our list of damages and estimated dollar value of the damages.

If you are present with us at the time of the inspection we will both sign the damage list which will become conclusive evidence of the accuracy of the list. If you refuse to sign the list, you must state specifically in writing the items on the list with which you object or dissent. You may note your objections or dissent on the list we prepare, or you may submit a separate list of your objections and dissent to our list.

Within thirty (30) days after obtaining possession of your unit once the Lease Contract terminates and you vacate the premises or within thirty (30) days after you surrender and we accept possession of the premises —whichever occurs first—we will either: 1) return your full security deposit; or 2) return the remaining portion (if any) of your security deposit less any amounts we deducted for damages exceeding wear and tear, unpaid rent, or other charges or fees you owe us under the Lease Contract. If we do not return your full security deposit we will send you the remaining balance of the deposit (if any) along with a copy of the damage list and estimated value from our inspection.

If you vacate or surrender the premises without notifying us, we will inspect the premises and compile the list of damages and estimated value within a reasonable time after we discover you surrendered the premises or vacated.

If you are present at the move out inspection after vacating and sign the final damage list or if you are present at the move out inspection and do not object or dissent in writing to the items on the list, you are not entitled to recover your security deposit or other damages under OCGA 44-7-35.

If you did not request a copy of the final damage list and you did not inspect the premises after vacating you still will have the right to dispute the damages we assessed against your security deposit.

If you did not request a copy of the final damage list and were not present for our inspection after vacating you still will have the right to dispute the damages we assessed against your security deposit.

28.SURRENDER AND ABANDONMENT.

You have *surrendered* the bedroom and the apartment when:

- (A) the move-out date has passed and no one is living in the apartment in our reasonable judgment; or
- (B) all bedroom and apartment keys and access devices listed herein have been turned in where rent is paid—whichever date occurs first.

You have *abandoned* the bedroom and the apartment when all of the following have occurred:

- (A) you appear to have moved out with the intention to give up all rights to occupy or use the apartment in our reasonable judgment;
- (B) you've been in default for non-payment of rent for five (5) consecutive days or water, gas, or electric service for the apartment that we are not responsible for paying has been terminated; and
- (C) you've not responded for two (2) days to our notice left on the inside of the main entry door, stating that we consider the apartment abandoned.
- 28.1. The Ending of Your Rights. Surrender, abandonment, and judicial eviction end your right of possession for all purposes and gives us the immediate right to: clean up, make repairs in, and relet the apartment; determine any security deposit deductions; and remove property left in the apartment. Surrender, abandonment, and judicial eviction affect your rights to property left in the apartment but do not affect our mitigation obligations.
- **28.2.** All property in the apartment is subject to a contractual lien to secure payment of delinquent rent. For this purpose, "apartment" excludes common areas but includes interior living areas and exterior patios, balconies, attached garages, and storerooms for your exclusive use.
- **28.3.** Removal After Surrender, Abandonment, or Eviction. We or law officers may remove and/or store all property remaining in the apartment or in common areas (including any vehicles you or any occupant or guest owns or uses) if you are judicially evicted or if you surrender or abandon the apartment.
- **28.4. Storage.** We may store, but have no duty to store, property removed after judicial eviction, surrender, or abandonment of the apartment. We're not liable for casualty loss, damage, or theft of such property. You must pay reasonable charges for our packing, removing, storing, and selling any property. We have a lien on all property removed and stored after surrender, abandonment, or judicial eviction for all sums you owe.
- **28.5. Redemption.** If we've removed and stored property after surrender, abandonment, or judicial eviction, you may redeem only by paying all sums you owe, including rent, late charges, reletting charges, storage, damages, etc. We may return redeemed property at the place of storage, the management office, or the apartment (at our option). We may require payment by cash, money order, or certified check.
- **28.6. Disposition or Sale.** Except for animals and property removed after the death of a sole resident, we may throw away or give to a charitable organization all items of personal property that are:

- left in the apartment after surrender or abandonment;
 or
- (2) left outside more than 24 hours after a writ of possession is executed, following a judicial eviction.

Animals removed after surrender, abandonment, or eviction may be kenneled or turned over to local authorities or humane societies. Property not thrown away or given to charity may be disposed of only by sale, which must be held no sooner than thirty (30) days after written notice of date,

time, and place of sale is sent by both regular mail and certified mail (return receipt requested) to your last known address. The notice must itemize the amounts you owe and the name, address, and phone number of the person to contact about the sale, the amount owed, and your right to redeem the property. Sale may be public or private, is subject to any third-party ownership or lien claims, must be to the highest cash bidder, and may be in bulk, in batches, or item-by-item. Proceeds exceeding sums owed must be mailed to you at your last known address within thirty (30) days after sale.

 $\textbf{35.SPECIAL PROVISIONS.} \ \ \text{The following or attached special provisions}$

General Provisions and Signatures

- **29. DISCLOSURE RIGHTS.** If someone requests information on you or your rental history for law-enforcement, governmental, or business purposes, we may provide it.
- **30.ASSOCIATION MEMBERSHIP.** We represent that either: (1) we or; (2) the management company that represents us, is at the time of signing this Lease Contract or a renewal of this Lease Contract, a member of both the National Apartment Association and any affiliated state and local apartment (multi-housing) associations for the area where the apartment is located.
- **31.CANCELLATION.** If written cancellation is received within 72 hours of the date you sign this Lease, the Lease will be voided with no penalties to you, unless we have received the first installment or you have been issued keys.
- **32.SEVERABILITY.** If any provision of this Lease Contract is invalid or unenforceable under applicable law, such provision shall be ineffective to the extent of such invalidity or unenforceability only without invalidating or otherwise affecting the remainder of this Lease Contract. The court shall interpret the lease and provisions herein in a manner such as to uphold the valid portions of this Lease Contract while preserving the intent of the parties.
- 33.ORIGINALS AND ATTACHMENTS. This Lease Contract has been executed in multiple originals, with original signatures. We will provide you with a copy of the Lease Contract. Your copy of the Lease Contract may be in paper format, in an electronic format at your request, or sent via e-mail if we have communicated by e-mail about this Lease. Our rules and community policies, if any, will be attached to the Lease Contract and provided to you at signing. When an Inventory and Condition form is completed, you should retain a copy, and we should retain a copy. Any addenda or amendments you sign as a part of executing this Lease Contract are binding and hereby incorporated into and made part of the Lease Contract between you and us. This lease is the entire agreement between you and us. You acknowledge that you are NOT relying on any oral representations. A copy or scan of this Lease Contract and related addenda, amendments, and agreements may be used for any purpose and shall be treated as an original.

Name and address of the company or party authorized to receive notices or lawsuits:				
 lotices of fawsuits.				
Management's corporate name and license number as required by the rules of the Georgia Real Estate Commission (Ga. R. & Reg. 520-				
are				
porate Name of Licensed Managing Agent) and				

signing	will become a part of this Lease and will supersede any cing provisions of this printed Lease form.
should revelegally be electronic signature. The leasing and return has been for assigned Additional agreed to agreement represent.	ng process will be completed after we review, approve a a countersigned Lease to you. You understand a contract formed even if the specific apartment or bedroom is to ed at a later date. It provisions or changes may be made in the Lease is in writing by the parties. This Lease is the entire t between you and us. You are NOT relying on any ora actions.
signed. Keep it in	ntitled to receive a copy of this Lease after it is fully a safe place. (sign below)
Date Signe	ed
Owner or	Owner's Representative (signing on behalf of owner)
property f	eddress and phone number of managing agent for the for notice purposes. This person or entity is authorized services of process and to manage the property.
Name and	address of locator service (if applicable)
	rs phone number ll 911 for police, fire, or medical emergencies.)

SPECIAL PROVISIONS (CONTINUED FROM PAGE 9)	



SUPPLEMENTAL RENTAL APPLICATION FOR UNITS UNDER GOVERNMENT REGULATED AFFORDABLE HOUSING PROGRAMS



Date: (when this Application is filled out) 1. SUPPLEMENTAL INFORMATION. The purpose of this Supplemental Rental Application is to determine whether you qualify for affordable rental housing under a government regulated affordable housing program. It is very important that you answer all questions fully and accurately. **EMPLOYMENT UPDATE.** Present employer: Address: City, State, Zip: Work Phone: Position: **HOUSEHOLD COMPOSITION.** List all persons, including yourself, who will be living in your household. Number of Persons **Full Name Student Status** Age 1 (Head of Household) ☐ Full-time ☐ Part-time ☐ N/A \square Full-time \square Part-time \square N/A \square Full-time \square Part-time \square N/A 3 4 \square Full-time \square Part-time \square N/A 5 \square Full-time \square Part-time \square N/A 6 \square Full-time \square Part-time \square N/A What is your current marital status? ☐ single ☐ married ☐ divorced ☐ widowed ☐ separated Does anyone live with you now who is not listed above? 🗖 Yes 🗖 No. Does anyone plan to live with you in the future who is not listed above? 🗖 Yes ■ No. If you answered "Yes" to any question, please explain: Are any of the household members listed above: Foster children? 🔲 Yes 🔲 No Live-in attendants?
Yes No ANNUAL INCOME. List all income of all adults and persons in your household, including those under 18 (except for income earned from employment by persons under the age of 18). Gross Monthly Income Source: Indicate whether anyone **Applicant Co-Applicant** Other Household Member **Total** in your household receives income from the following Salary ☐ Yes □ No \$ \$ Yes \$ \$ Overtime Pay ■ No **Commissions and Fees** Yes ☐ No \$ \$ Tips and Bonuses ☐ Yes ■ No \$ \$ Interest and/or Dividends ☐ Yes ■ No \$ **Net Income from Business** \$ \$ ☐ Yes ■ No Net Rental Income Yes ☐ No \$ \$ Social Security, Pensions. ☐ Yes \$ \$ No Retirement Funds, etc., Received Periodically \$ Support from Parents or Relatives 🔲 Yes ☐ No \$ No **Unemployment Benefits** Yes \$ \$ \$ \$ Workers' Compensation, etc ☐ Yes □ No Court Ordered Child Support ☐ Yes \$ \$ 🔲 No or Alimony (regardless whether paid) AFDC/TANE \$ \$ ☐ Yes ☐ No \$ Other: Yes No (explain) \$ TOTAL \$ ASSETS. List all assets of all adults and persons in your household, including those under the age of 18. Annual Interest, Name of Financial Institution or Account Cash Value Dividends or Rent Listing of All Assets **Description of Asset** Number from Assets Checking Account(s) \$ \$ \$ Savings Account(s) No \$ Credit Union Account(s) ■ No \$ Stocks, Bonds or Yes ☐ No \$ **Mutual Funds** Real Estate or Home ☐ Yes \$ □ No IRA/Keough Account ☐ Yes □ No \$ **Retirement/Pension Fund** Yes \$ □ No Trust Fund Yes ☐ No \$ \$ Mortgage Note Held ☐ Yes □ No \$ Whole Life Insurance \$ ☐ Yes ☐ No Cash Value Other: Yes No (explain) \$ CERTIFICATION. By signing this Supplemental Rental Application, you as the applicant are certifying that all the above information is true and correct. You are consenting to disclosure of income and financial information from your employer(s) and any financial institutions where your assets are kept. You certify that you have not disposed of any assets for less than fair market value in the last two years preceding the date of this application **RECERTIFICATION**. If this form is being used for recertification and any adult in the household has changed employment during the past year, each adult with a change must complete the "Your Work" section of the NAA Rental Application. **Applicant Date of Signing Application**

Co-Applicant

Date of Signing Application

SUPPLEMENTAL RENTAL APPLICATION FOR NON-U.S. CITIZENS

Each co-resident and each occupant 18 years old and over who is not a U.S. citizen must submit a separate application. Spouses may submit a joint application.



We are requesting you to fill out this Supplemental Rental Application because you have indicated that you are not a U.S. citizen. We are asking all applicants who are not U.S. citizens to fill out this form. We are committed to compliance with fair housing laws and do not discriminate based on race, color, religion, sex, national origin, handicap or familial status. The purpose of this form is:

- to give you the option to furnish information about an emergency contact person for you in your home country;
 to verify that you are lawfully in the United States;
- 3. to determine whether your right to be in the U.S. expires during your Lease Contract term; and
- to enable us to better cooperate with government officials in the performance of their duties, when requested.

We don't anticipate sharing this Supplemental Application with anyone except government officials who might inquire about you.

ABOUT YOU Your full name (exactly as on any card or document	YOUR SPOUSE Your full name (exactly as on any card or document
issued by U.S. Immigration and Naturalization Service):	issued by U.S. Immigration and Naturalization Service):
Your place of birth. Please indicate the city, state (region, province, etc.) and country:	Your place of birth. Please indicate the city, state (region, province, etc.) and country:
Country or countries of which you are a citizen (list all):	Country or countries of which you are a citizen (list all):
Approximately how long have you been in the United States? Years: Months:	Approximately how long have you been in the United States? Years: Months:
Have you ever been asked or ordered by a representative of any government to leave the U.S. or any other country? Yes No If yes, please state when and what country or countries (list all):	Have you ever been asked or ordered by a representative of any government to leave the U.S. or any other country? Yes No If yes, please state when and what country or countries (list all):
Person in your home country whom we may contact in event of an emergency <i>(optional)</i> . Name:	Person in your home country whom we may contact in event of an emergency (optional). Name:
Relationship:	Relationship:
Mailing address:	Mailing address:
Email address:	Email address:
Phone:	Phone:
Please check the U.S. Immigration and Naturalization Service (INS) document that entitles you to be in the United States:	Please check the U.S. Immigration and Naturalization Service (INS) document that entitles you to be in the United States:
Form I-551 Permanent Resident Card [Alien Registration Receipt Card] (form includes photo and fingerprint). Card number:	Form I-551 Permanent Resident Card [Alien Registration Receipt Card] (form includes photo and fingerprint). Card number:
Form I-766 Temporary Resident Card (form includes photo and fingerprint). Expiration date:	Form I-766 Temporary Resident Card (form includes photo and fingerprint). Expiration date: Card number:
Form I-766A Employment Authorization Card (form includes photo and fingerprint). Expiration date: Card number:	☐ Form I-766A Employment Authorization Card (form includes photo and fingerprint). Expiration date: Card number:
Form I-94 Arrival-Departure Record (form does not include photo or fingerprint). Expiration date: Form Number:	Form I-94 Arrival-Departure Record (form does not include photo or fingerprint). Expiration date:Form Number:
☐ INS receipt for replacement of one of the above documents, with verification by INS of your entitlement to the above.	☐ INS receipt for replacement of one of the above documents, with verification by INS of your entitlement to the above.
If you are relying on Form I-94, we will ask to see your passport and visa, and you will need to answer the questions below.	If you are relying on Form I-94, we will ask to see your passport and visa, and you will need to answer the questions below.
Country issuing your passport: Your passport number: Expiration date:	Country issuing your passport: Your passport number: Expiration date:
Do you have a visa?	Do you have a visa?
Visa expiration date:	Visa expiration date:
	Applicant's signature
We may ask to make a photocopy of any of the INS documents	rippiicane 3 signature
checked above and if needed your nassnort and visa	Snouse's signature

Date_

OTHER OCCUPANTS AND RESIDENTS

Names of all persons under 18 and other adults who will occupy the unit.

OTHER OCCUPANT/RESIDENT Your full name (exactly as on any	OTHER OCCUPANT/RESIDENT Your full name (exactly as on any
card or document issued by U.S. Immigration and Naturalization Service):	card or document issued by U.S. Immigration and Naturalization Service): ———————————————————————————————————
Your place of birth. Please indicate the city, state (region, province, etc.) and country:	Your place of birth. Please indicate the city, state (region, province, etc.) and country:
Country or countries of which you are a citizen (list all):	Country or countries of which you are a citizen (list all):
Approximately how long have you been in the United States? Years: Months:	Approximately how long have you been in the United States? Years: Months:
Have you ever been asked or ordered by a representative of any government to leave the U.S. or any other country? Yes No If yes, please state when and what country or countries (list all):	Have you ever been asked or ordered by a representative of any government to leave the U.S. or any other country? Yes No If yes, please state when and what country or countries (list all):
Person in your home country whom we may contact in event of an emergency (optional). Name:	Person in your home country whom we may contact in event of an emergency (optional). Name: Relationship: Mailing address:
Email address:Phone:	Email address: Phone:
Please check the U.S. Immigration and Naturalization Service (INS) document that entitles you to be in the United States:	Please check the U.S. Immigration and Naturalization Service (INS) document that entitles you to be in the United States:
Form I-551 Permanent Resident Card [Alien Registration Receipt Card] (form includes photo and fingerprint). Card number:	Form I-551 Permanent Resident Card [Alien Registration Receipt Card] (form includes photo and fingerprint). Card number:
Form I-766 Temporary Resident Card (form includes photo and fingerprint). Expiration date: Card number:	☐ Form I-766 Temporary Resident Card (form includes photo and fingerprint). Expiration date: Card number:
Form I-766A Employment Authorization Card (formincludes photo and fingerprint). Expiration date: Card number:	Form I-766A Employment Authorization Card (form includes photo and fingerprint). Expiration date:Card number:
Form I-94 Arrival-Departure Record (form does not include photo or fingerprint). Expiration date:Form Number:	Form I-94 Arrival-Departure Record (form does not include photo or fingerprint). Expiration date: Form Number:
INS receipt for replacement of one of the above documents, with verification by INS of your entitlement to the above.	☐ INS receipt for replacement of one of the above documents, with verification by INS of your entitlement to the above.
If you are relying on Form I-94, we will ask to see your passport and visa, and you will need to answer the questions below.	If you are relying on Form I-94, we will ask to see your passport and visa, and you will need to answer the questions below.
Country issuing your passport: Your passport number: Expiration date:	Country issuing your passport: Your passport number: Expiration date:
Do you have a visa? Yes No If yes, what type? student work visitor other (specify):	Do you have a visa? Yes No If yes, what type? student work visitor other (specify):
Visa expiration date:	Visa expiration date:

We may ask to make a photocopy of any of the INS documents checked above and, if needed, your passport and visa.



SUPPORT OR SERVICE ANIMAL AMENDMENT TO ANIMAL ADDENDUM



Date: _____ (when this Addendum is filled out)

I. DWELLING UNIT DESCRIPTION. Unit No,	The resident is responsible for the care of the support or service animal. In the event the support or service animal is
(street address) in	sick or injured and you are unavailable to seek treatment for the animal, we will have the right (but not the duty) to contact a veterinarian and incur on your behalf any necessary
(city), Georgia,(zip code).	veterinarian charges to render aid or treatment to the animal. We will not charge a security deposit for your support or
2. LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:	service animal. You will, however, be liable for any damages that this animal may cause.
	3. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
Residents (list all residents):	
	. 4 . 0 .
This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease	
Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.	
You acknowledge that the ownership of or need for the support or service animal does not entitle you to permit the animal to bother, threaten or harm other residents or persons without cause. While in common areas the animal must be supervised and the resident must retain control of the animal at all times. Resident is responsible for the proper disposal of animal waste. You acknowledge that if the animal violates the rules in the Animal Addendum or community rules, we have the right to evict both you and the support or service animal, as	
well as exercise other remedies under the lease.	
You are legally bound by this d	ocument. Please read it carefully.
Resident or Residents (All residents must sign)	Owner or Owner's Representative (Signs below)
	Date of Signing Addendum

SURETY BOND ADDENDUM

Becomes part of Lease Contract



Date:	
	(when this Addendum is filled out)

This Addendum constitutes an Addendum to the Lease Contract, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

We require that you provide us with a security deposit to protect us from any damage or other losses that may occur during the time you lease the dwelling. You may choose to reduce or eliminate the security deposit by purchasing a surety bond from another company. If you purchase a surety bond, the bond will be available to us for recovery of any damage or other loss. Also, if you choose the surety bond, the agreement between you and the surety company will not be part of this lease agreement.

THE MONEY YOU PAY THE SURETY COMPANY IS NOT A SECURITY DEPOSIT AND IS NOT REFUNDABLE. FURTHERMORE, EVEN IF WE MAKE NO CLAIM AGAINST THE SURETY BOND, YOU WILL NOT BE ENTITLED TO ANY REFUND OF THE SURETY BOND PREMIUM AT THE END OF THE LEASE TERM.

If you purchase a surety bond, you will have obligations to the surety that are separate and independent from the duties you have to us under this Lease Contract. YOU WILL NOT BE RELEASED FROM YOUR OBLIGATIONS TO US, EXCEPT TO THE EXTENT THAT WE RECEIVE PAYMENTS FROM THE SURETY WHICH SATISFY YOUR OBLIGATIONS TO US. Specifically, if the surety does not pay the total amount of damage or other loss that we experience (including legal fees), you will be required to pay us for the remaining amount.

Resident or Residents (All residents must sign here)	Owner or Owner's Representative (Signs here)
	Date of Lease Contract



SUSTAINABLE LIVING ADDENDUM



(city), Georgia,	(street address
I EACE CONTRACT DESCRIPTION	(zip code).
LEASE CONTRACT DESCRIPTION	N.
Lease Contract Date:	
Owner's name:	
Residents (list all residents - leaseh	nolders and occupants):
Occupants:	

This Addendum constitutes an Addendum to the above-described Lease Contract for the above-described premises and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.

- 3. PURPOSE OF ADDENDUM. This Addendum will provide requirements and guidelines that are beneficial to improve the quality of the Community's social, environmental, and economic impact for all. All Residents are required to sign this Addendum.
- **4. ENERGY EFFICIENCY.** The following are guidelines recommended to reduce overall energy consumption and reduce electricity/gas expenses.

Thermostat Settings. During the winter months, Energy.gov (https://www.energy.gov/)recommends setting your thermostat to 68°F while you are awake and setting it lower while you are asleep or away from home. Considerations should be made for extremely cold temperatures as to avoid freezing pipes.

During the summer months, with central air conditioning, Energy.gov recommends setting the thermostat to 78°F while you are occupying the apartment and need cooling and setting the thermostat higher while you are away. Energy.gov recommends that you set your thermostat at as high a temperature as comfortably possible and ensure humidity control if needed.

Please note that the thermostat settings listed above are only recommended guidelines and that the appropriate thermostat setting will depend upon weather conditions and the size and layout of your unit.

Lighting and Light Bulbs. Use natural light when possible. Consider replacing standard incandescent light bulbs with energy-saving compact fluorescent light bulbs (CFLs) or light-emitting diodes (LEDs).

Appliances. We strongly encourage the use of appliances that have the ENERGY STAR label or other energy-efficient labeling.

Conserve Electricity. Consider unplugging chargers for power tools, mobile phones, laptops, televisions, and other electronic devices when not in use, or when you plan to be away from the apartment for an extended period of time.

5. WATER EFFICIENCY – REQUIREMENTS AND SUGGESTIONS. The following requirements and suggestions will help reduce overall water consumption at the Community.

Requirements.

- Residents are required to report leaks to owner immediately to prevent damage, conserve water, and manage water/sewer costs.
- The apartment may come equipped with water saving fixtures and appliances, including, but not limited to, showerheads, toilets, faucets, dishwashers, and washing machines. Residents are required to receive written approval from us prior to replacing or altering any of these fixtures/appliances.

Suggestions.

- Every drop counts! Turn off water when shaving, washing hands, and brushing your teeth.
- When doing laundry, also consider only washing full loads.
 When washing small loads, be sure to use the appropriate water level setting.
- 6. WASTE AND RECYCLING REQUIREMENTS AND SUGGESTIONS. The following requirements and suggestions will help reduce overall waste consumption and reduce waste expenses.

Requirements.

- All Residents are required to dispose of waste and recyclables in the appropriate containers in accordance with the Owner's Rules and Regulations, in addition to any applicable local ordinances.
- Per common practice, the following materials are generally not recyclable: Styrofoam, window glass and mirrors, electronic waste (TVs and computers), motor oil containers, yard waste, chemicals, cleaning products or solutions, chemical containers, shredded paper, plastic bags, ceramics or dishes, food waste, scrap metal, monitors.

Suggestions.

- For materials that are not recyclable, we recommend finding ways to reduce and reuse those items. Visit https://www.plasticfilmrecycling.org for additional information.
- We encourage you to contact your local Waste Industries branch or recycling center to find a list of accepted materials for your recycling center.

7.	INDOOR ENVIRONMENT AND WELLNESS. The following are guidelines which promote the quality of the indoor environment and wellness:	9. SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:
	 This Community is is is not a smoke-free environment. If the Community is a smoke-free environment, then no smoking or vaping is allowed anywhere in the Community, at any time. Smoking refers to any use or possession of a cigar, cigarette, e-cigarette, hookah, vaporizer, or pipe containing tobacco or a tobacco product while that tobacco or tobacco product is burning, lighted, vaporized, or ignited, regardless of whether the person using or possessing the product is inhaling or exhaling the smoke from such product. The term tobacco includes, but is not limited to any form, compound, or synthesis of the plant of the genus Nicotiana or the species N. tabacum which is cultivated for its leaves to be used in cigarettes, cigars, e-cigarettes, hookahs, vaporizers, or pipes. Smoking also refers to use or possession of burning, lighted, vaporized, or ignited non-tobacco products if they are noxious, offensive, unsafe, unhealthy, or irritating to other persons. Please refer to the No-Smoking Addendum for further information. Owner provides common area cleaning using only products that have the Green Cleaning® seal or a similar green certification. Owner recommends that Residents also use 	
8.	like products in the cleaning of their units. SEVERABILITY. If any provision of this Addendum to the Lease Contract is invalid or unenforceable under applicable law, such provision shall be ineffective to the extent of such invalidity or unenforceability only without invalidating or otherwise affecting the remainder of this Addendum to the Lease Contract. The court shall interpret the lease and provisions herein in a manner such as to uphold the valid portions of this Addendum to the Lease Contract while preserving the intent of the parties. Resident or Residents (All residents must sign)	Owner or Owner's Representative (signs below)
		Date of Signing Addendum
	•	

UTILITY AND SERVICES ADDENDUM



This Utility Addendum is incorporated into the Lease Contract (referred to in this addendum as "Lease Contract" or "Lease") dated between		
("We" and/or "we" and/or "us") and		
("You" and/or "you") of Apt. Nolocated at		
(street address) in and is in addition to all terms and conditions in the Lease. This Addendum constitutes an Addendum to the above described Lease Contract for the above described premises, and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in this Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.		
1. Responsibility for payment of utilities, and the method of metering or otherwise measuring the cost of the utility, will be as indicated below.		
a) Water service to your dwelling will be paid by you either: directly to the utility service provider; or water bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable		
b) Sewer service to your dwelling will be paid by you either: directly to the utility service provider; or sewer bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable		
c) Gas service to your dwelling will be paid by you either: directly to the utility service provider; or gas bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$		
d) Trash service to your dwelling will be paid by you either: directly to the utility service provider; or trash bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable		
e) Electric service to your dwelling will be paid by you either: directly to the utility service provider; or electric bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable		
f) Stormwater service to your dwelling will be paid by you either: directly to the utility service provider; or stormwater bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable		
g) Cable TV service to your dwelling will be paid by you either: directly to the utility service provider; or cable TV bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable		
h) Master Antenna service to your dwelling will be paid by you either: directly to the utility service provider; or master antenna bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable		
i) Internet service to your dwelling will be paid by you either: directly to the utility service provider; or internet bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable		
 j) Pest Control service to your dwelling will be paid by you either: directly to the utility service provider; or pest control bills will be billed by the service provider to us and then allocated to you based on the following formula: If flat rate is selected, the current flat rate is \$ per month. 3rd party billing company if applicable 		

	k) (Other)	service to your dwelling will be paid by you either:
	directly to the utility service provider; or	and then allocated to you based on the following formula:
	If flat rate is selected, the current flat rate is	s \$ per month.
	l) (Other)	service to your dwelling will be paid by you either:
	bills will be billed by the service provider to us aIf flat rate is selected, the current flat rate is	and then allocated to you based on the following formula:s \$ per month.
	3rd party billing company if applicable	
	METER ING (ALL OCATIVO) AND METER ING	
	METERING/ALLOCATION METHOD KEY "1" - Sub-metering of all of your water/gas/electric use	
	"2" - Calculation of your total water use based on sub-"3" - Calculation of your total water use based on sub-	metering of hot water
	"4" - Flat rate per month	
	"5" - Allocation based on the number of persons residi "6" - Allocation based on the number of persons residi	
	"7" - Allocation based on the number of persons residi "7" - Allocation based on square footage of your dwelli	ng in your dwelling unit using a ratio occupancy formula ing unit
	"8" - Allocation based on a combination of square foo dwelling unit	tage of your dwelling unit and the number of persons residing in your
	"9" - Allocation based on the number of bedrooms in y	our dwelling unit
	"10" - Allocation based on a lawful formula not listed he (Note: if method "10" is selected, a separate sheet	
	(Note: If illethou 10 is selected, a separate sheet	will be attached describing the formula used)
2.	square footage of the apartment, number of bedrooms, n and average water usage for that floor plan. The alloca	no sub-meter. The formula may be based on factors such as, the interior umber of occupants, number of bathrooms, presence of washing machine, ation is an estimate of usage by the resident. If an allocation method is
		ated share of the utilities and services provided and all costs in accordance and, Resident may be paying for part of the utility usage in common areas
	or in other residential units as well as administrative fe	es. Both Resident and Owner agree that using a calculation or allocation
		cion is fair and reasonable, while recognizing that the allocation method asumption for Resident. Where lawful, we may change the above methods
	of determining your allocated share of utilities and so	ervices and all other billing methods, in our sole discretion, and after
	providing written notice to you. More detailed descriptions provided upon request.	ptions of billing methods, calculations and allocation formulas will be
	• •	od Pasident and Owner agree that the charges indicated in this Agreement
	(as may be amended with written notice as specified and that the amount billed is not based on a monthly p	d, Resident and Owner agree that the charges indicated in this Agreement pove) represent a fair and reasonable amount for the service(s) provided er unit cost.
3.	. When billed by us directly or through our billing comp	any, you must pay utility bills within days of the date when the
	utility bill is issued at the place indicated on your bill,	or the payment will be late. If a payment is late, you will be responsible bill or failure to pay any utility bill is a material and substantial breach
	of the Lease and we will exercise all remedies availabl	e under the Lease, up to and including eviction for nonpayment. To the tive, late or final bill fees, you shall pay such fees as indicated below.
	New Account Fee: \$	(not to exceed \$)
	Monthly Administrative Billing Fee: \$	(not to exceed \$)
	Late Fee: \$	(not to exceed \$)
	Final Bill Fee: \$	(not to exceed \$)
	If allowed by state law, we at our sole discretion may a	mend these fees, with written notice to you.
4.	You will be charged for the full period of time that you	were living in, occupying, or responsible for payment of rent or utility
	charges on the dwelling. If you breach the Lease, you wi	ill be responsible for utility charges for the time period you were obliged
		ation of damages. In the event you fail to timely establish utility services, your dwelling and may charge a reasonable administration fee for billing
	for the utility service in the amount of \$	
5	When you move out you will receive a final hill which m	nay be estimated based on your prior utility usage. This bill must be paid
٥.	at the time you move out or it will be deducted from the	
6.	. We are not liable for any losses or damages you incur	as a result of outages, interruptions, or fluctuations in utility services
	provided to the dwelling unless such loss or damage wa	as the direct result of negligence by us or our employees. You release us
	from any and all such claims and waive any claims for c to such outages, interruptions, or fluctuations.	offset or reduction of rent or diminished rental value of the dwelling due

- 7. You agree not to tamper with, adjust, or disconnect any utility sub-metering system or device. Violation of this provision is a material breach of your Lease and may subject you to eviction or other remedies available to us under your Lease, this Utility Addendum and at law.
- 8. Where lawful, all utilities, charges and fees of any kind under this lease shall be considered additional rent, and if partial payments are accepted by the Owner, they will be allocated first to non-rent charges and to rent last.
- 9. You represent that all occupants that will be residing in the Unit are accurately identified in the Lease. You agree to promptly notify Owner of any change in such number of occupants.
- 10. You agree that you may, upon thirty (30) days prior written notice from Owner to you, begin receiving a bill for additional utilities and services, at which time such additional utilities and services shall for all purposes be included in the term Utilities.

vithout invalidating or otherwis ll other terms and conditions o	se affecting the remainder of this add of the Lease shall remain unchanged Lease, the terms of this Addendum sl	I. In the event of any conflict bet	
	and any addenda or written rules fu		g will become a pa
his Utility Addendum and will su	persede any conflicting provisions of	this printed Utility Addendum and	l/or the Lease Cont
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11. This Addendum is designed for use in multiple jurisdictions, and no billing method, charge, or fee mentioned herein will be used in any jurisdiction where such use would be unlawful. If any provision of this addendum or the Lease is invalid or unenforceable under applicable law, such provision shall be ineffective to the extent of such invalidity or unenforceability only

WASHER AND DRYER ADDENDUM



Unit No,
(street address) i
(city), Georgia,(zip code).
LEASE CONTRACT DESCRIPTION. Lease Contract Date: Owner's name:
Residents (list all residents):
This Addendum constitutes an Addendum to the above described Lease Contract for the above described premise and is hereby incorporated into and made a part of such Lease Contract. Where the terms or conditions found in the Addendum vary or contradict any terms or conditions found in the Lease Contract, this Addendum shall control.
PURPOSE OF ADDENDUM. In consideration of your agreein
to rent a washer and dryer from us and by signing the
to rent a washer and dryer from us and by signing the Addendum, you agree to the terms and conditions set fort
to rent a washer and dryer from us and by signing the Addendum, you agree to the terms and conditions set fort herein. OWNER SUPPLIED WASHER AND DRYER. A. Washer and Dryer Rental Fees. We agree to rent to you a washer and dryer for the sum of \$ per mont beginning on and and and and and and
to rent a washer and dryer from us and by signing the Addendum, you agree to the terms and conditions set for therein. OWNER SUPPLIED WASHER AND DRYER. A. Washer and Dryer Rental Fees. We agree to rent to you a washer and dryer for the sum of \$
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to rent a washer and dryer from us and by signing the Addendum, you agree to the terms and conditions set for therein. OWNER SUPPLIED WASHER AND DRYER. A. Washer and Dryer Rental Fees. We agree to rent to you a washer and dryer for the sum of \$

shall not remove the equipment from the dwelling. Removal of the equipment from the dwelling without our prior written consent will constitute theft, and result in our reporting to law enforcement and pursuit of both criminal and civil penalties against you.

- C. Responsibility for Damages. You agree to immediately report any and all repairs or maintenance needed to the equipment to us. You will be responsible for any damages to our property, or to the personal property of others, if you fail to promptly report needed repairs or maintenance, and such needed repairs or maintenance not being able to be carried out causes damage to our property, or to the personal property of others. Except as may otherwise be prohibited by law, (1) you are responsible for any damage caused by a leaking washer, and will be billed by us for such damage; (2) we are not liable for any damage caused by the equipment; (3) you agree to waive any and all claims, liabilities and actions of any nature you may ever have against us and our agents for the delivery, repair, maintenance or removal of equipment unless such claims arise from any proximately caused negligence or intentional act committed by us or our agents; and (4) you agree to indemnify and to hold us and our agents harmless from and/or for any and all damages of any nature or kind arising from your willful or negligent misuse of the equipment.
- D. Insurance. At all times you must carry renter's insurance that provides insurance coverage for damage to your personal belongings from accidental water discharge from the equipment or other causes. The insurance must also provide coverage for any potential liability, due to your fault, for water or other damage to other units and to personal property of others. You must verify with your insurance agent that such coverages are included in your policy and must furnish us a copy of the policy upon our request.

5. ACCESS TO WASHER AND DRYER; EMERGENCIES.

You agree to allow our agent(s) access to the dwelling and the equipment for the purpose of delivery, repair, maintenance, replacement or removal of the equipment. You agree to make any necessary preparations, including clearing a path to the laundry closet and securing all pets. Additionally, without advanced notice, you agree to allow our agent(s) access to the dwelling and the equipment in the event of an emergency, as provided by law.

- 6. RESIDENT USE AND MAINTENANCE OF WASHER AND **DRYER.** You agree to use the equipment for normal household purposes, to use diligence in using the equipment, and to take proper care of the equipment. An equipment operations manual will be provided to you upon your request. You acknowledge that you know how to operate the equipment. You are liable to us for all damages to the equipment beyond normal wear and tear including, but not limited to, scratches, dents, dings and costs for repairs. You must pay us for all damages to the equipment upon demand. If not previously paid, we will assess the cost of equipment rent and damages to the equipment against your security deposit and/or final account upon move-out. If you remove the equipment from the dwelling, you shall pay us the actual cost of replacing the equipment.
- 7. ADDITIONAL PROVISIONS. You agree that sums and charges owed under this Addendum are additional rent. Violation of this Addendum including, but not limited to, your failure to pay monthly equipment rent is a breach of the Lease Contract, and we shall have all remedies available including termination of the Lease Contract and eviction. In addition, upon your failure to pay equipment rent, we shall have the right to remove the equipment, as provided by law. You shall remain liable for all amounts due under this Addendum until you vacate the dwelling, including holding over or month-to-month periods, and all provisions of this Addendum will remain in full force and effect during such periods.

good working condition free from any defect or mechanical

issue. You further acknowledge that the equipment is for your

use and in consideration of your agreement to pay washer

and dryer rent. We are the owner of the equipment, and you

SPECIAL PROVISIONS. The following special provisions control over conflicting provisions of this printed form:	
Resident or Residents (All residents must sign)	Owner or Owner's Representative (signs below) Date of Signing Addendum



Protect Your Family From Lead in Your Home





\$EPA

United States Environmental Protection Agency



United States Consumer Product Safety Commission



United States
Department of Housing
and Urban Development

March 2021

1

Are You Planning to Buy or Rent a Home Built Before 1978?

Did you know that many homes built before 1978 have **lead-based paint**? Lead from paint, chips, and dust can pose serious health hazards.

Read this entire brochure to learn:

- · How lead gets into the body
- · How lead affects health
- What you can do to protect your family
- Where to go for more information

Before renting or buying a pre-1978 home or apartment, federal law requires:

- Sellers must disclose known information on lead-based paint or leadbased paint hazards before selling a house.
- Real estate sales contracts must include a specific warning statement about lead-based paint. Buyers have up to 10 days to check for lead.
- Landlords must disclose known information on lead-based paint or lead-based paint hazards before leases take effect. Leases must include a specific warning statement about lead-based paint.

If undertaking renovations, repairs, or painting (RRP) projects in your pre-1978 home or apartment:

 Read EPA's pamphlet, The Lead-Safe Certified Guide to Renovate Right, to learn about the lead-safe work practices that contractors are required to follow when working in your home (see page 12).



Simple Steps to Protect Your Family from Lead Hazards

If you think your home has lead-based paint:

- Don't try to remove lead-based paint yourself.
- Always keep painted surfaces in good condition to minimize deterioration.
- Get your home checked for lead hazards. Find a certified inspector or risk assessor at epa.gov/lead.
- Talk to your landlord about fixing surfaces with peeling or chipping paint.
- Regularly clean floors, window sills, and other surfaces.
- Take precautions to avoid exposure to lead dust when remodeling.
- When renovating, repairing, or painting, hire only EPA- or stateapproved Lead-Safe certified renovation firms.
- Before buying, renting, or renovating your home, have it checked for lead-based paint.
- Consult your health care provider about testing your children for lead. Your pediatrician can check for lead with a simple blood test
- Wash children's hands, bottles, pacifiers, and toys often.
- Make sure children eat healthy, low-fat foods high in iron, calcium, and vitamin C.
- Remove shoes or wipe soil off shoes before entering your house.

Lead Gets into the Body in Many Ways

Adults and children can get lead into their bodies if they:

- Breathe in lead dust (especially during activities such as renovations, repairs, or painting that disturb painted surfaces).
- Swallow lead dust that has settled on food, food preparation surfaces, and other places.
- Eat paint chips or soil that contains lead.

Lead is especially dangerous to children under the age of 6.

- At this age, children's brains and nervous systems are more sensitive to the damaging effects of lead.
- Children's growing bodies absorb more lead.
- Babies and young children often put their hands and other objects in their mouths. These objects can have lead dust on them.



Women of childbearing age should know that lead is dangerous to a developing fetus.

 Women with a high lead level in their system before or during pregnancy risk exposing the fetus to lead through the placenta during fetal development.

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Health Effects of Lead

Lead affects the body in many ways. It is important to know that even exposure to low levels of lead can severely harm children.

In children, exposure to lead can cause:

- · Nervous system and kidney damage
- · Learning disabilities, attention-deficit disorder, and decreased intelligence
- Speech, language, and behavior problems
- · Poor muscle coordination
- · Decreased muscle and bone growth
- Hearing damage

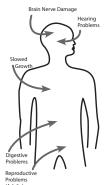
While low-lead exposure is most common, exposure to high amounts of lead can have devastating effects on children, including

seizures, unconsciousness, and in some cases, death.

Although children are especially susceptible to lead exposure, lead can be dangerous for adults, too.

In adults, exposure to lead can cause:

- Harm to a developing fetus
- · Increased chance of high blood pressure during pregnancy
- · Fertility problems (in men and women)
- High blood pressure
- Digestive problems
- Nerve disorders
- · Memory and concentration problems
- Muscle and joint pain



Check Your Family for Lead

Get your children and home tested if you think your home has

Children's blood lead levels tend to increase rapidly from 6 to 12 months of age, and tend to peak at 18 to 24 months of age.

Consult your doctor for advice on testing your children. A simple blood test can detect lead. Blood lead tests are usually recommended for:

- Children at ages 1 and 2
- Children or other family members who have been exposed to high levels of lead
- · Children who should be tested under your state or local health screening plan

Your doctor can explain what the test results mean and if more testing will be needed.



Where Lead-Based Paint Is Found

In general, the older your home or childcare facility, the more likely it has lead-based paint.

Many homes, including private, federally-assisted, federally-owned housing, and childcare facilities built before 1978 have **lead-based paint.** In 1978, the federal government banned consumer uses of lead-containing paint.²

Learn how to determine if paint is lead-based paint on page 7.

Lead can be found:

- In homes and childcare facilities in the city, country, or suburbs,
- In private and public single-family homes and apartments,
- · On surfaces inside and outside of the house, and
- · In soil around a home. (Soil can pick up lead from exterior paint or other sources, such as past use of leaded gas in cars.)

Learn more about where lead is found at epa.gov/lead.

dentifying Lead-Based Paint and Lead-Based Paint Hazards

Deteriorated lead-based paint (peeling, chipping, chalking, cracking, or damaged paint) is a hazard and needs immediate attention. Lead-based paint may also be a hazard when found on surfaces that children can chew or that get a lot of wear and tear, such as:

- · On windows and window sills
- · Doors and door frames
- Stairs, railings, banisters, and porches

Lead-based paint is usually not a hazard if it is in good condition and if it is not on an impact or friction surface like a

Lead dust can form when lead-based paint is scraped, sanded, or heated. Lead dust also forms when painted surfaces containing lead bump or rub together. Lead paint chips and dust can get on surfaces and objects that people touch. Settled lead dust can reenter the air when the home is vacuumed or swept, or when people walk through it. EPA currently defines the following levels of lead in dust as hazardous:

- 10 micrograms per square foot ($\mu g/ft^2)$ and higher for floors, including carpeted floors
- 100 μg/ft² and higher for interior window sills

Lead in soil can be a hazard when children play in bare soil or when people bring soil into the house on their shoes. EPA currently defines the following levels of lead in soil as hazardous:

- 400 parts per million (ppm) and higher in play areas of bare soil
- 1,200 ppm (average) and higher in bare soil in the remainder of the yard

Remember, lead from paint chips—which you can see—and lead dust—which you may not be able to see—both can be hazards. and lead

The only way to find out if paint, dust, or soil lead hazards exist is to test for them. The next page describes how to do this.

[&]quot;Lead-based paint" is currently defined by the federal government as paint with lead levels greater than or equal to 1.0 milligram per square centimeter (mg/cm²), or more than 0.5% by weight.

[&]quot;Lead-containing paint" is currently defined by the federal government as lead in new dried paint in excess of 90 parts per million (ppm) by weight.

Checking Your Home for Lead

You can get your home tested for lead in several different ways:

- A lead-based paint inspection tells you if your home has lead-based paint and where it is located. It won't tell you whether your home currently has lead hazards. A trained and certified testing professional, called a lead-based paint inspector, will conduct a paint inspection using methods, such as:
 - Portable x-ray fluorescence (XRF) machine
 - · Lab tests of paint samples
- A risk assessment tells you if your home currently has any lead hazards from lead in paint, dust, or soil. It also tells you what actions to take to address any hazards. A trained and certified testing professional, called a risk assessor, will:
 - Sample paint that is deteriorated on doors, windows, floors, stairs, and walls
 - Sample dust near painted surfaces and sample bare soil in the yard
 - · Get lab tests of paint, dust, and soil samples
- A combination inspection and risk assessment tells you if your home has any lead-based paint and if your home has any lead hazards, and where both are located.

Be sure to read the report provided to you after your inspection or risk assessment is completed, and ask questions about anything you do not understand.

Checking Your Home for Lead, continued

In preparing for renovation, repair, or painting work in a pre-1978 home, Lead-Safe Certified renovators (see page 12) may:

- Take paint chip samples to determine if lead-based paint is
 present in the area planned for renovation and send them to an
 EPA-recognized lead lab for analysis. In housing receiving federal
 assistance, the person collecting these samples must be a certified
 lead-based paint inspector or risk assessor
- Use EPA-recognized tests kits to determine if lead-based paint is absent (but not in housing receiving federal assistance)
- Presume that lead-based paint is present and use lead-safe work practices

There are state and federal programs in place to ensure that testing is done safely, reliably, and effectively. Contact your state or local agency for more information, visit epa.gov/lead, or call **1-800-424-LEAD** (5323) for a list of contacts in your area.³



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What You Can Do Now to Protect Your Family

If you suspect that your house has lead-based paint hazards, you can take some immediate steps to reduce your family's risk:

- If you rent, notify your landlord of peeling or chipping paint.
- Keep painted surfaces clean and free of dust. Clean floors, window frames, window sills, and other surfaces weekly. Use a mop or sponge with warm water and a general all-purpose cleaner. (Remember: never mix ammonia and bleach products together because they can form a dangerous gas.)
- Carefully clean up paint chips immediately without creating dust.
- Thoroughly rinse sponges and mop heads often during cleaning of dirty or dusty areas, and again afterward.
- Wash your hands and your children's hands often, especially before they eat and before nap time and bed time.
- Keep play areas clean. Wash bottles, pacifiers, toys, and stuffed animals regularly.
- Keep children from chewing window sills or other painted surfaces, or eating soil.
- When renovating, repairing, or painting, hire only EPA- or stateapproved Lead-Safe Certified renovation firms (see page 12).
- Clean or remove shoes before entering your home to avoid tracking in lead from soil.
- Make sure children eat nutritious, low-fat meals high in iron, and calcium, such as spinach and dairy products. Children with good diets absorb less lead.

Reducing Lead Hazards

Disturbing lead-based paint or removing lead improperly can increase the hazard to your family by spreading even more lead dust around the house.

- In addition to day-to-day cleaning and good nutrition, you can temporarily reduce lead-based paint hazards by taking actions, such as repairing damaged painted surfaces and planting grass to cover leadcontaminated soil. These actions are not permanent solutions and will need ongoing attention.
- ongoing attention.

 You can minimize exposure to lead when renovating, repairing, or painting by hiring an EPA- or state-certified renovator who is trained in the use of lead-safe work practices. If you are a do-it-yourselfer, learn how to use lead-safe work practices in your home.
- To remove lead hazards permanently, you should hire a certified lead abatement contractor. Abatement (or permanent hazard elimination) methods include removing, sealing, or enclosing lead-based paint with special materials. Just painting over the hazard with regular paint is not permanent control.

Always use a certified contractor who is trained to address lead hazards safely.

- Hire a Lead-Safe Certified firm (see page 12) to perform renovation, repair, or painting (RRP) projects that disturb painted surfaces.
- To correct lead hazards permanently, hire a certified lead abatement contractor. This will ensure your contractor knows how to work safely and has the proper equipment to clean up thoroughly.

Certified contractors will employ qualified workers and follow strict safety rules as set by their state or by the federal government.

Reducing Lead Hazards, continued

If your home has had lead abatement work done or if the housing is receiving federal assistance, once the work is completed, dust cleanup activities must be conducted until clearance testing indicates that lead dust levels are below the following levels:

- 10 micrograms per square foot (µg/ft²) for floors, including carpeted floors
- 100 µg/ft² for interior windows sills
- 400 μg/ft² for window troughs

Abatements are designed to permanently eliminate lead-based paint hazards. However, lead dust can be reintroduced into an abated area

- Use a HEPA vacuum on all furniture and other items returned to the area, to reduce the potential for reintroducing lead dust.
- Regularly clean floors, window sills, troughs, and other hard surfaces with a damp cloth or sponge and a general all-purpose cleaner.

Please see page 9 for more information on steps you can take to protect your home after the abatement. For help in locating certified lead abatement professionals in your area, call your state or local agency (see pages 15 and 16), epa.gov/lead, or call 1-800-424-LEAD.

Renovating, Repairing or Painting a Home with Lead-Based Paint

If you hire a contractor to conduct renovation, repair, or painting (RRP) projects in your pre-1978 home or childcare facility (such as pre-school and kindergarten), your contractor must:

- Be a Lead-Safe Certified firm approved by EPA or an EPA-authorized state program
- Use qualified trained individuals (Lead-Safe Certified renovators) who follow specific lead-safe work practices to prevent lead contamination
- Provide a copy of EPA's lead hazard information document, The Lead-Safe Certified Guide to Renovate Right



RRP contractors working in pre-1978 homes and childcare facilities must follow lead-safe work practices that:

- Contain the work area. The area must be contained so that dust and debris do not escape from the work area. Warning signs must be put up, and plastic or other impermeable material and tape must be used.
- Avoid renovation methods that generate large amounts of lead-contaminated dust. Some methods generate so much leadcontaminated dust that their use is prohibited. They are:
 - · Open-flame burning or torching
 - Sanding, grinding, planing, needle gunning, or blasting with power tools and equipment not equipped with a shroud and HEPA vacuum attachment
 - Using a heat gun at temperatures greater than 1100°F
- Clean up thoroughly. The work area should be cleaned up daily.
 When all the work is done, the area must be cleaned up using special cleaning methods.
- **Dispose of waste properly.** Collect and seal waste in a heavy duty bag or sheeting. When transported, ensure that waste is contained to prevent release of dust and debris.

To learn more about EPA's requirements for RRP projects, visit epa.gov/getleadsafe, or read *The Lead-Safe Certified Guide to Renovate Right*.

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Other Sources of Lead

Lead in Drinking Water

The most common sources of lead in drinking water are lead pipes, faucets, and fixtures.

Lead pipes are more likely to be found in older cities and homes built-before 1986.

You can't smell or taste lead in drinking water.

To find out for certain if you have lead in drinking water, have your water tested.

Remember older homes with a private well can also have plumbing materials that contain lead.

Important Steps You Can Take to Reduce Lead in Drinking Water

- Use only cold water for drinking, cooking and making baby formula.
 Remember, boiling water does not remove lead from water.
- Before drinking, flush your home's pipes by running the tap, taking a shower, doing laundry, or doing a load of dishes.
- Regularly clean your faucet's screen (also known as an aerator).
- If you use a filter certified to remove lead, don't forget to read the directions to learn when to change the cartridge. Using a filter after it has expired can make it less effective at removing lead.

Contact your water company to determine if the pipe that connects your home to the water main (called a service line) is made from lead. Your area's water company can also provide information about the lead levels in your system's drinking water.

For more information about lead in drinking water, please contact EPA's Safe Drinking Water Hotline at 1-800-426-4791. If you have other questions about lead poisoning prevention, call 1-800 424-LEAD.*

Call your local health department or water company to find out about testing your water, or visit epa.gov/safewater for EPA's lead in drinking water information. Some states or utilities offer programs to pay for water testing for residents. Contact your state or local water company to loars more

Other Sources of Lead, continued

- Lead smelters or other industries that release lead into the air.
- Your job. If you work with lead, you could bring it home on your body or clothes. Shower and change clothes before coming home. Launder your work clothes separately from the rest of your family's clothes.
- Hobbies that use lead, such as making pottery or stained glass, or refinishing furniture. Call your local health department for information about hobbies that may use lead.
- Old toys and furniture may have been painted with lead-containing paint. Older toys and other children's products may have parts that contain lead.⁴
- Food and liquids cooked or stored in lead crystal or lead-glazed pottery or porcelain may contain lead.
- Folk remedies, such as "greta" and "azarcon," used to treat an upset stomach.

^{*} Hearing- or speech-challenged individuals may access this number through TTY by calling the Federal Relay Service at 1-800-877-8339.

In 1978, the federal government banned toys, other children's products, and furniture with lead-containing paint. In 2008, the federal government banned lead in most children's products. The federal government currently bans lead in excess of 100 ppm by weight in most children's products.

For More Information

The National Lead Information Center

Learn how to protect children from lead poisoning and get other information about lead hazards on the Web at epa.gov/lead and hud.gov/lead, or call 1-800-424-LEAD (5323).

EPA's Safe Drinking Water Hotline

For information about lead in drinking water, call **1-800-426-4791**, or visit epa.gov/safewater for information about lead in drinking water.

Consumer Product Safety Commission (CPSC) Hotline

For information on lead in toys and other consumer products, or to report an unsafe consumer product or a product-related injury, call **1-800-638-2772**, or visit CPSC's website at cpsc.gov or saferproducts.gov.

State and Local Health and Environmental Agencies

Some states, tribes, and cities have their own rules related to lead-based paint. Check with your local agency to see which laws apply to you. Most agencies can also provide information on finding a lead abatement firm in your area, and on possible sources of financial aid for reducing lead hazards. Receive up-to-date address and phone information for your state or local contacts on the Web at epa.gov/lead, or contact the National Lead Information Center at 1-800-424-LEAD.

Hearing- or speech-challenged individuals may access any of the phone numbers in this brochure through TTY by calling the toll-free Federal Relay Service at 1-800-877-8339.

U. S. Environmental Protection Agency (EPA) Regional Offices

The mission of EPA is to protect human health and the environment. Your Regional EPA Office can provide further information regarding regulations and lead protection programs.

Region 1 (Connecticut, Massachusetts, Maine New Hampshire, Rhode Island, Vermont)

Regional Lead Contact U.S. EPA Region 1 5 Post Office Square, Suite 100, OES 05-4 Boston, MA 02109-3912 (888) 372-7341

Region 2 (New Jersey, New York, Puerto Rico, Virgin Islands)

Regional Lead Contact U.S. EPA Region 2 2890 Woodbridge Avenue Building 205, Mail Stop 225 Edison, NJ 08837-3679 (732) 906-6809

Region 3 (Delaware, Maryland, Pennsylvania, Virginia, DC, West Virginia)

Regional Lead Contact U.S. EPA Region 3 1650 Arch Street Philadelphia, PA 19103 (215) 814-2088

Region 4 (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee)

Regional Lead Contact
U.S. EPA Region 4
AFC Tower, 12th Floor, Air, Pesticides & Toxics
61 Forsyth Street, SW
Atlanta, GA 30303
(404) 562-8998

Region 5 (Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin)

Regional Lead Contact U.S. EPA Region 5 (LL-17J) 77 West Jackson Boulevard Chicago, IL 60604-3666 (312) 353-3808 **Region 6** (Arkansas, Louisiana, New Mexico, Oklahoma, Texas, and 66 Tribes)

Regional Lead Contact U.S. EPA Region 6 1445 Ross Avenue, 12th Floor Dallas, TX 75202-2733 (214) 665-2704

Region 7 (Iowa, Kansas, Missouri, Nebraska)

Regional Lead Contact U.S. EPA Region 7 11201 Renner Blvd. Lenexa, KS 66219 (800) 223-0425

Region 8 (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming)

Regional Lead Contact U.S. EPA Region 8 1595 Wynkoop St. Denver, CO 80202 (303) 312-6966

Region 9 (Arizona, California, Hawaii, Nevada)

Regional Lead Contact U.S. EPA Region 9 (CMD-4-2) 75 Hawthorne Street San Francisco, CA 94105 (415) 947-4280

Region 10 (Alaska, Idaho, Oregon, Washington)

Washington)
Megional Lead Contact
U.S. EPA Region 10 (20-004)
Air and Toxics Enforcement Section
1200 Sixth Avenue, Suite 155
Seattle, WA 98101
(206) 553-1200

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Consumer Product Safety Commission (CPSC)

The CPSC protects the public against unreasonable risk of injury from consumer products through education, safety standards activities, and enforcement. Contact CPSC for further information regarding consumer product safety and regulations.

CPSC

4330 East West Highway Bethesda, MD 20814-4421 1-800-638-2772 cpsc.gov or saferproducts.gov

U. S. Department of Housing and Urban Development (HUD)

HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. Contact to Office of Lead Hazard Control and Healthy Homes for further information regarding the Lead Safe Housing Rule, which protects families in pre-1978 assisted housing, and for the lead hazard control and research grant programs.

HUD

451 Seventh Street, SW, Room 8236 Washington, DC 20410-3000 (202) 402-7698 hud.gov/lead

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U. S. EPA Washington DC 20460 U. S. CPSC Bethesda MD 20814

U. S. CPSC Bethesda MD 20814 U. S. HUD Washington DC 20410 March 2021

IMPORTANT!

Lead From Paint, Dust, and Soil in and Around Your Home Can Be Dangerous if Not Managed Properly

- Children under 6 years old are most at risk for lead poisoning in your home.
- Lead exposure can harm young children and babies even before they are born.
- Homes, schools, and child care facilities built before 1978 are likely to contain lead-based paint.
- Even children who seem healthy may have dangerous levels of lead in their bodies.
- Disturbing surfaces with lead-based paint or removing lead-based paint improperly can increase the danger to your family.
- People can get lead into their bodies by breathing or swallowing lead dust, or by eating soil or paint chips containing lead.
- People have many options for reducing lead hazards.
 Generally, lead-based paint that is in good condition is not a hazard (see page 10).

Disclosure of Information on Lead-Based Paint and/or Lead-Based Paint Hazards

Lead Warning Statement

Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, lessors must disclose the presence of known lead-based paint and/or lead-based paint hazards in the dwelling. Lessees must also receive a federally approved pamphlet on lead poisoning prevention.

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(ii) Lessor has no know	vledge of lead-based p	paint and/or lead-based paint haza	rds in the housing.
• •	d the lessee with all av	ck (i) or (ii) below): railable records and reports pertair rousing (list documents below).	ning to lead-based paint
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(ii) Lessor has no reporthe housing.	ts or records pertain	ng to lead-based paint and/or lead	-based paint hazards in
Lessee's Acknowledgement	(initial)		
(c) Lessee has rec	ceived copies of all inf	formation listed above.	
(d) Lessee has red	ceived the pamphlet P	Protect Your Family from Lead in Yo	our Home.
Agent's Acknowledgement (initial)	7	
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	ponsibility to ensure	сопірпансе.	
Certification of Accuracy The following parties have rev information they have provide		n above and certify, to the best of the.	eir knowledge, that the
	•		
Apartment Name & unit numb	oer OR street address	of dwelling City	
Lessee (Resident)	Date	Lessee (Resident)	Date
Lessee (Resident)	Date	Lessee (Resident)	Date
Lessee (Resident)	Date	Lessee (Resident)	Date
Lessor (Owner)		_ _ 	
200001 (Owner)		1100111	
Date		Date	

CERTIFICATION OF U.S. D
DOMESTIC VIOLENCE, and
DATING VIOLENCE,
SEXUAL ASSAULT, OR STALKING,
AND ALTERNATIVE DOCUMENTATION

U.S. Department of Housingand Urban Development OMB Approval No. 2577-0286 Exp. 06/30/2017

Purpose of Form: The Violence Against Women Act ("VAWA") protects applicants, tenants, and program participants in certain HUD programs from being evicted, denied housing assistance, or terminated from housing assistance based on acts of domestic violence, dating violence, sexual assault, or stalking against them. Despite the name of this law, VAWA protection is available to victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation.

Use of This Optional Form: If you are seeking VAWA protections from your housing provider, your housing provider may give you a written request that asks you to submit documentation about the incident or incidents of domestic violence, dating violence, sexual assault, or stalking.

In response to this request, you or someone on your behalf may complete this optional form and submit it to your housing provider, or you may submit one of the following types of third-party documentation:

- (1) A document signed by you and an employee, agent, or volunteer of a victim service provider, an attorney, or medical professional, or a mental health professional (collectively, "professional") from whom you have sought assistance relating to domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse. The document must specify, under penalty of perjury, that the professional believes the incident or incidents of domestic violence, dating violence, sexual assault, or stalking occurred and meet the definition of "domestic violence," "dating violence," "sexual assault," or "stalking" in HUD's regulations at 24 CFR 5.2003.
- (2) A record of a Federal, State, tribal, territorial or local law enforcement agency, court, or administrative agency; or
- (3) At the discretion of the housing provider, a statement or other evidence provided by the applicant or tenant.

Submission of Documentation: The time period to submit documentation is 14 business days from the date that you receive a written request from your housing provider asking that you provide documentation of the occurrence of domestic violence, dating violence, sexual assault, or stalking. Your housing provider may, but is not required to, extend the time period to submit the documentation, if you request an extension of the time period. If the requested information is not received within 14 business days of when you received the request for the documentation, or any extension of the date provided by your housing provider, your housing provider does not need to grant you any of the VAWA protections. Distribution or issuance of this form does not serve as a written request for certification.

Confidentiality: All information provided to your housing provider concerning the incident(s) of domestic violence, dating violence, sexual assault, or stalking shall be kept confidential and such details shall not be entered into any shared database. Employees of your housing provider are not to have access to these details unless to grant or deny VAWA protections to you, and such employees may not disclose this information to any other entity or individual, except to the extent that disclosure is: (i) consented to by you in writing in a time-limited release; (ii) required for use in an eviction proceeding or hearing regarding termination of assistance; or (iii) otherwise required by applicable law.

TO BE COMPLETED BY OR ON BEHALF OF THE VICTIM OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING

1.	Date the written request is received by victim:
2.	Name of victim:
3.	Your name (if different from victim's):
4.	Name(s) of other family member(s) listed on the lease:
5.	Residence of victim:
6.	Name of the accused perpetrator (if known and can be safely disclosed):
7.	Relationship of the accused perpetrator to the victim:
8.	Date(s) and times(s) of incident(s) (if known):
9.	Location of incident(s):
In	your own words, briefly describe the incident(s):
an dat	is is to certify that the information provided on this form is true and correct to the best of my knowledge d recollection, and that the individual named above in Item 2 is or has been a victim of domestic violence, sing violence, sexual assault, or stalking. I acknowledge that submission of false information could jeopardize ogram eligibility and could be the basis for denial of admission, termination of assistance, or eviction.
Sig	nature Signed on (Date)

Public Reporting Burden: The public reporting burden for this collection of information is estimated to average 1 hour per response. This includes the time for collecting, reviewing, and reporting the data. The information provided is to be used by the housing provider to request certification that the applicant or tenant is a victim of domestic violence, dating violence, sexual assault, or stalking. The information is subject to the confidentiality requirements of VAWA. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid Office of Management and Budget control number.

U.S. Department of Housing and Urban Development

OMB Approval No. 2577-0286 Exp. 06/30/2017

Purpose of Form: If you are a victim of domestic violence, dating violence, sexual assault, or stalking, and you are seeking an emergency transfer, you may use this form to request an emergency transfer and certify that you meet the requirements of eligibility for an emergency transfer under the Violence Against Women Act (VAWA). Although the statutory name references women, VAWA rights and protections apply to all victims of domestic violence, dating violence, sexual assault or stalking. Using this form does not necessarily mean that you will receive an emergency transfer. See your housing provider's emergency transfer plan for more information about the availability of emergency transfers.

The requirements you must meet are:

- (1) You are a victim of domestic violence, dating violence, sexual assault, or stalking. If your housing provider does not already have documentation that you are a victim of domestic violence, dating violence, sexual assault, or stalking, your housing provider may ask you for such documentation. In response, you may submit Form HUD-5382, or any one of the other types of documentation listed on that Form.
- (2) **You expressly request the emergency transfer.** Submission of this form confirms that you have expressly requested a transfer. Your housing provider may choose to require that you submit this form, or may accept another written or oral request. Please see your housing provider's emergency transfer plan for more details.
- (3) You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit. This means you have a reason to fear that if you do not receive a transfer you would suffer violence in the very near future.

OR

You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer. If you are a victim of sexual assault, then in addition to qualifying for an emergency transfer because you reasonably believe you are threatened with imminent harm from further violence if you remain in your unit, you may qualify for an emergency transfer if the sexual assault occurred on the premises of the property from which you are seeking your transfer, and that assault happened within the 90-calendar-day period before you submit this form or otherwise expressly request the transfer.

Submission of Documentation: If you have third-party documentation that demonstrates why you are eligible for an emergency transfer, you should submit that documentation to your housing provider if it is safe for you to do so. Examples of third party documentation include, but are not limited to: a letter or other documentation from a victim service provider, social worker, legal assistance provider, pastoral counselor, mental health provider, or other professional from whom you have sought assistance; a current restraining order; a recent court order or other court records; a law enforcement report or records; communication records from the perpetrator of the violence or family members or friends of the perpetrator of the violence, including emails, voicemails, text messages, and social media posts.

Confidentiality: All information provided to your housing provider concerning the incident(s) of domestic violence, dating violence, sexual assault, or stalking, and concerning your request for an emergency transfer shall be kept confidential. Such details shall not be entered into any shared database. Employees of your housing provider are not to have access to these details unless to grant or deny VAWA protections or an emergency transfer to you. Such employees may not disclose this information to any other entity or individual, except to the extent that disclosure is: (i) consented to by you in writing in a time-limited release; (ii) required for use in an eviction proceeding or hearing regarding termination of assistance; or (iii) otherwise required by applicable law.

TO BE COMPLETED BY OR ON BEHALF OF THE PERSON REOUESTING A TRANSF	FR
TO BE COME BETTED BY ON ON BEHAVER OF THE FEMORE REQUESTING ATTACASE	

1.	Name of victim requesting an emergency transfer:
2.	Your name (if different from victim's):
3.	Name(s) of other family member(s) listed on the lease:
4.	Name(s) of other family member(s) who would transfer with the victim:
5.	Address of location from which the victim seeks to transfer:
6.	Address or phone number for contacting the victim:
7.	Name of the accused perpetrator (if known and can be safely disclosed):
8.	Relationship of the accused perpetrator to the victim:
9.	Date(s), Times(s) and location(s) of incident(s):
10.	Is the person requesting the transfer a victim of a sexual assault that occurred in the past 90 days on the premises of the property from which the victim is seeking a transfer? If yes, skip question 11. If no, fill out question 11.
11.	Describe why the victim believes they are threatened with imminent harm from further violence if they remain in their current unit.
12.	If voluntarily provided, list any third-party documentation you are providing along with this notice:
kno fori pro	is is to certify that the information provided on this form is true and correct to the best of my owledge, and that the individual named above in Item 1 meets the requirement laid out on this im for an emergency transfer. I acknowledge that submission of false information could jeopardize ogram eligibility and could be the basis for denial of admission, termination of assistance, or action.
Sign	nature Signed on (Date)

Landlord

U.S. Department of Housing and Urban Development

OMB Approval No. 2502-0204 Exp. 06/30/2017

LEASE ADDENDUM VIOLENCE AGAINST WOMEN AND JUSTICE DEPARTMENT REAUTHORIZATION ACT OF 2005

VIOLENCE AGAINST WOMEN	N AND JUSTICE DEPARTMENT REAU	THORIZATION ACT OF 2005
TENANT	LANDLORD	UNIT NO. & ADDRESS
This Lease Addendum adds the followin	g paragraphs to the Lease between the	above referenced Tenant and Landlord.
Conflicts with Other Provisions of the In case of any conflict between the provided Addendum shall prevail. Term of the Lease Addendum The effective date of this Lease Addender be in effect until the Lease is terminated by the Lease of the Lease of the Lease of the VAWA Protections The Landlord may not consider included in the Lease of the Lease or other "good of abuse. The Landlord may not consider criphousehold or any guest or other per occupancy rights if the tenant or an that abuse. The Landlord may request in writing individual is a victim of abuse and HUD-5382, or other documentation and days, or an agreed upon extension of the Individual is a victim of abuse and HUD-5382, or other documentation and ays, or an agreed upon extension of the Individual is a victim of abuse and Individual i	t of 2005 (VAWA). e Lease visions of this Addendum and other securities of this Addendum and other securities of the securities of domestic violence, dating violed cause" for termination of assistance, to minal activity directly relating to abuse son under the tenant's control, cause for immediate member of the tenant's family member that the Certification of Domestic Violes noted on the certification form, be come	tions of the Violence Against Women and tions of the Lease, the provisions of this Lease Addendum shall continue to lence or stalking as serious or repeated enancy or occupancy rights of the victim e, engaged in by a member of a tenant's or termination of assistance, tenancy, or ally is the victim or threatened victim of on the victim's behalf, certify that the ence, Dating Violence or Stalking, Form apleted and submitted within 14 business WA. Failure to provide the certification esult in eviction.
Tenant	Date	

Date

U.S. Department of Housing and Urban Development OMB Approval No. 2577-0286 Exp. 06/30/2017

(Name of Housing Provider¹)

Notice of Occupancy Rights under the Violence Against Women Act²

To all Tenants and Applicants

The Violence Against Women Act (VAWA) provides protections for victims of domestic violence, dating violence, sexual assault, or stalking. VAWA protections are not only available to women, but are available equally to all individuals regardless of sex, gender identity, or sexual orientation³. The U.S. Department of Housing and Urban Development (HUD) is the Federal agency that oversees that

is in compliance with VAWA. This notice explains your rights under VAWA. A HUD-approved certification form is attached to this notice. You can fill out this form to show that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking, and that you wish to use your rights under VAWA."

Protection for Applicants

Trouvelles for Approximo
If you otherwise qualify for assistance under
, you cannot be denied admission or denied assistance
because you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.
Protections for Tenants If you are receiving assistance under
, you may not be denied assistance, terminated from participation
or be evicted from your rental housing because you are or have been a victim of domestic violence,
dating violence, sexual assault, or stalking.

¹ The notice uses HP for housing provider but the housing provider should insert its name where HP is used. HUD's program-specific regulations identify the individual or entity responsible for providing the notice of occupancy rights.

² Despite the name of this law, VAWA protection is available regardless of sex, gender identity, or sexual orientation.

³ Housing providers cannot discriminate on the basis of any protected characteristic, including race, color, national origin, religion, sex, familial status, disability, or age. HUD-assisted and HUD-insured housing must be made available to all otherwise eligible individuals regardless of actual or perceived sexual orientation, gender identity, or marital status.

relating to that domestic violence, dating violence, sexual assault, or stalking.
solely on the basis of criminal activity directly
denied rental assistance or occupancy rights under
violence, sexual assault, or stalking by a member of your household or any guest, you may not be
Also, if you or an affiliated individual of yours is or has been the victim of domestic violence, dating

Affiliated individual means your spouse, parent, brother, sister, or child, or a person to whom you stand in the place of a parent or guardian (for example, the affiliated individual is in your care, custody, or control); or any individual, tenant, or lawful occupant living in your household.

Removing the Abuser or Perpetrator from the Household

HP may divide (bifurcate) your lease in order to evict the individual or terminate the assistance of the individual who has engaged in criminal activity (the abuser or perpetrator) directly relating to domestic violence, dating violence, sexual assault, or stalking.

If HP chooses to remove the abuser or perpetrator, HP may not take away the rights of eligible tenants to the unit or otherwise punish the remaining tenants. If the evicted abuser or perpetrator was the sole tenant to have established eligibility for assistance under the program, HP must allow the tenant who is or has been a victim and other household members to remain in the unit for a period of time, in order to establish eligibility under the program or under another HUD housing program covered by VAWA, or, find alternative housing.

In removing the abuser or perpetrator from the household, HP must follow Federal, State, and local eviction procedures. In order to divide a lease, HP may, but is not required to, ask you for documentation or certification of the incidences of domestic violence, dating violence, sexual assault, or stalking.

Moving to Another Unit

Upon your request, HP may permit you to move to another unit, subject to the availability of other units, and still keep your assistance. In order to approve a request, HP may ask you to provide documentation that you are requesting to move because of an incidence of domestic violence, dating violence, sexual assault, or stalking. If the request is a request for emergency transfer, the housing provider may ask you to submit a written request or fill out a form where you certify that you meet the criteria for an emergency transfer under VAWA. The criteria are:

- (1) You are a victim of domestic violence, dating violence, sexual assault, or stalking. If your housing provider does not already have documentation that you are a victim of domestic violence, dating violence, sexual assault, or stalking, your housing provider may ask you for such documentation, as described in the documentation section below.
- **(2) You expressly request the emergency transfer.** Your housing provider may choose to require that you submit a form, or may accept another written or oral request.
- (3) You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit. This means you have a reason to fear that if you do not receive a transfer you would suffer violence in the very near future.

OR

You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer. If you are a victim of sexual assault, then in addition to qualifying for an emergency transfer because you reasonably believe you are threatened with imminent harm from further violence if you remain in your unit, you may qualify for an emergency transfer if the sexual assault occurred on the premises of the property from which you are seeking your transfer, and that assault happened within the 90-calendar-day period before you expressly request the transfer.

HP will keep confidential requests for emergency transfers by victims of domestic violence, dating violence, sexual assault, or stalking, and the location of any move by such victims and their families. HP's emergency transfer plan provides further information on emergency transfers, and HP must make a copy of its emergency transfer plan available to you if you ask to see it.

Documenting You Are of Have Been a Victim of Domestic Violence, Dating Violence, Sexual Assault or Stalking

HP can, but is not required to, ask you to provide documentation to "certify" that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking. Such request from HP must be in writing, and HP must give you at least 14 business days (Saturdays, Sundays, and Federal holidays do not count) from the day you receive the request to provide the documentation. HP may, but does not have to, extend the deadline for the submission of documentation upon your request.

You can provide one of the following to HP as documentation. It is your choice which of the following to submit if HP asks you to provide documentation that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

- A complete HUD-approved certification form given to you by HP with this notice, that documents an incident of domestic violence, dating violence, sexual assault, or stalking. The form will ask for your name, the date, time, and location of the incident of domestic violence, dating violence, sexual assault, or stalking, and a description of the incident. The certification form provides for including the name of the abuser or perpetrator if the name of the abuser or perpetrator is known and is safe to provide.
- A record of a Federal, State, tribal, territorial, or local law enforcement agency, court, or administrative agency that documents the incident of domestic violence, dating violence, sexual assault, or stalking. Examples of such records include police reports, protective orders, and restraining orders, among others.
- A statement, which you must sign, along with the signature of an employee, agent, or volunteer of a victim service provider, an attorney, a medical professional or a mental health professional (collectively, "professional") from whom you sought assistance in addressing domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse, and with the professional selected by you attesting under penalty of perjury that he or she believes that the incident or incidents of domestic violence, dating violence, sexual assault, or stalking are grounds for protection.
- Any other statement or evidence that HP has agreed to accept.

If you fail or refuse to provide one of these documents within the 14 business days, HP does not have to provide you with the protections contained in this notice.

If HP receives conflicting evidence that an incident of domestic violence, dating violence, sexual assault, or stalking has been committed (such as certification forms from two or more members of a household each claiming to be a victim and naming one or more of the other petitioning household members as the abuser or perpetrator), HP has the right to request that you provide third-party documentation within thirty 30 calendar days in order to resolve the conflict. If you fail or refuse to provide third-party documentation where there is conflicting evidence, HP does not have to provide you with the protections contained in this notice.

Confidentiality

HP must keep confidential any information you provide related to the exercise of your rights under VAWA, including the fact that you are exercising your rights under VAWA.

HP must not allow any individual administering assistance or other services on behalf of HP (for example, employees and contractors) to have access to confidential information unless for reasons that specifically call for these individuals to have access to this information under applicable Federal, State, or local law.

HP must not enter your information into any shared database or disclose your information to any other entity or individual. HP, however, may disclose the information provided if:

- You give written permission to HP to release the information on a time limited basis.
- HP needs to use the information in an eviction or termination proceeding, such as to evict your abuser or perpetrator or terminate your abuser or perpetrator from assistance under this program.
- A law requires HP or your landlord to release the information.

VAWA does not limit HP's duty to honor court orders about access to or control of the property. This includes orders issued to protect a victim and orders dividing property among household members in cases where a family breaks up.

Reasons a Tenant Eligible for Occupancy Rights under VAWA May Be Evicted or Assistance May Be Terminated

You can be evicted and your assistance can be terminated for serious or repeated lease violations that are not related to domestic violence, dating violence, sexual assault, or stalking committed against you. However, HP cannot hold tenants who have been victims of domestic violence, dating violence, sexual assault, or stalking to a more demanding set of rules than it applies to tenants who have not been victims of domestic violence, dating violence, sexual assault, or stalking.

The protections described in this notice might not apply, and you could be evicted and your assistance terminated, if HP can demonstrate that not evicting you or terminating your assistance would present a real physical danger that:

- 1) Would occur within an immediate time frame, and
- 2) Could result in death or serious bodily harm to other tenants or those who work on the property.

Form HUD-5380 (12/2016)

If HP can demonstrate the above, HP should only terminate your assistance or evict you if there are no other actions that could be taken to reduce or eliminate the threat.

Other Laws

VAWA does not replace any Federal, State, or local law that provides greater protection for victims of domestic violence, dating violence, sexual assault, or stalking. You may be entitled to additional housing protections for victims of domestic violence, dating violence, sexual assault, or stalking under other Federal laws, as well as under State and local laws.

$Non-Compliance\ with\ The\ Requirements\ of\ This\ Notice$

You may report a covered housing pr	rovider's violations of these rights and seek additional assistance
if needed, by contacting or filing a	complaint with (contact information for any intermediary, i
applicable)	. (/ / 0)
5	
or (HUD field office)	
	•

For Additional Information
You may view a copy of HUD's final VAWA rule at
(Federal Register Link).
Additionally, HP must make a copy of HUD's VAWA regulations available to you if you ask to see them
For questions regarding VAWA, please contact (name of program or rental assistance contact information able to answer questions on VAWA)
For help regarding an abusive relationship, you may call the National Domestic Violence Hotline at
1-800-799-7233 or, for persons with hearing impairments, 1-800-787-3224 (TTY). You may also contact (contact information for relevant local organizations)

For tenants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at https://www.victimsofcrime.org/our-programs/stalking-resource-center.

For help regarding sexual assault, you may contact (contact information for relevant organiz	zations
	11
Victims of stalking seeking help may contact (contact information for relevant organizations	s)

Attachment: Certification form HUD-5382 [form approved for this program to be included]